

MEETING:	Full Council
DATE:	Thursday, 2 February 2017
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

AGENDA

1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda.

2. Minutes (*Pages 7 - 16*)

To approve as a correct record the minutes of the meeting of the Council held on 1st December, 2016.

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. Police and Crime Panel - 28th October, 2016 (*Pages 17 - 28*)

7. South Yorkshire Pensions Authority - 24th November, 2016 (*Pages 29 - 34*)

8. South Yorkshire Fire and Rescue Authority (Draft) - 28th November, 2016 (*Pages 35 - 42*)

9. Sheffield City Region Combined Authority - 5th December, 2016 (*Pages 43 - 52*)

Minutes of the Regulatory Boards

10. Planning Regulatory Board - 22nd November, 2016 (*Pages 53 - 56*)

11. Audit Committee - 7th December, 2016 (*Pages 57 - 66*)
12. Planning Regulatory Board - 20th December, 2016 (*Pages 67 - 70*)
13. Audit Committee - 18th January, 2017 (*To Follow*)
14. General Licensing Panel - Various (*Pages 71 - 74*)
15. Statutory Licensing Regulatory Board Sub Committee - 8th December, 2016 (*Pages 75 - 76*)
16. Appeals, Awards and Standards - Various (*Pages 77 - 78*)

Minutes of the Health and Wellbeing Board

17. Health and Wellbeing Board - 6th December, 2016 (*Pages 79 - 84*)

Minutes of the Scrutiny Committees

18. Overview and Scrutiny Committee - 6th December, 2016 (*Pages 85 - 96*)
19. Overview and Scrutiny Committee - 17th January, 2017 (*To Follow*)

Minutes of the Area Councils

20. Central Area Council - 14th November, 2016 (*Pages 97 - 102*)
21. Dearne Area Council - 21 November 2016 (*Pages 103 - 106*)
22. North East Area Council - 1st December, 2016 (*Pages 107 - 110*)
23. North Area Council - 1st December, 2016 (*Pages 111 - 118*)
24. South Area Council - 2nd December, 2016 (*Pages 119 - 126*)
25. Penistone Area Council - 8th December, 2016 (*Pages 127 - 130*)

Recommendations to Council

All reports detailed below are subject to Audit Committee or Cabinet recommendation and are available to download from the Council's website. The Chair of the Audit Committee or Cabinet Spokesperson for the Service in question will respond to any comments or amendments concerning these minutes.

26. Appointment of External Auditor (Audit Cttee.18.01.17/4) (*Pages 131 - 134*)

RECOMMENDED TO COUNCIL:

- (i) That the options available for the procurement of external audit services from 2018/19 onwards be noted; and

- (ii) That the Council opt in to the sector led scheme for appointing auditors as outlined in Option 3 within the report now submitted.

27. Revocation of Planning Advisory Note (PAN30) - Sustainable Location of Housing Sites (Cab.30.11.2016/11) (*Pages 135 - 166*)

RECOMMENDED TO COUNCIL

- (i) that approval be given to the revocation of Planning Advice Note 30: Sustainable Location of Housing Sites; and
- (ii) that approval be given to the use of a simplified and updated planning tool that will assist in the consideration of relevant planning applications.

28. Housing Revenue Account - Draft Budget 2017-18 and Housing Capital Investment Programme 2017-2022 (Cab.11.1.2017/9) (*Pages 167 - 182*)

RECOMMENDED TO COUNCIL

- (i) that the Housing Revenue Account Draft Budget for 2017/18, as detailed in the report now submitted, be approved, with any final amendments/additions being delegated to the Cabinet Spokespersons for Place and the Executive Director for Place;
- (ii) that the Service Charge Proposals for 2017/18, as set out at Appendix D and Sections 3.15 to 3.17, be approved;
- (iii) that the 2017/18 Berneslai Homes Management Fee at Section 3.26 be approved with any final amendments/additions being delegated to the Service Director Culture, Housing and Regulation and the Executive Director Place in consultation with the Cabinet Spokesperson for Place;
- (iv) that the use of Berneslai Homes Ltd retained surplus, as outlined in Section 3.27, be approved;
- (v) that the investment of the 2017/18 surplus as outlined in Sections 3.7 and 3.23 be approved;
- (vi) that the Council Housing Capital Investment programme for 2021-22, as detailed in the report, be approved;
- (vii) that the Housing Reserves Fund proposed spend as outlined at Section 3.22 of the report be approved;
- (viii) that a rent reduction in line with Government's rent policy be approved; and
- (ix) that the Board of Berneslai Homes be authorised to vary any of the approved core capital schemes subject to a maximum variation on existing budgets of £250,000, with variations above this amount to be carried out in agreement with the Executive Director Place in consultation with the Cabinet Spokesperson for Place.

Minutes of the Cabinet Meetings

- 29. Cabinet - 16th November 2016 (*Pages 183 - 186*)
- 30. Cabinet - 30th November 2016 (*Pages 187 - 190*)
- 31. Cabinet - 14th December 2016 (*Pages 191 - 192*)

(NB. No Cabinet decisions have been called in from these meetings)

- 32. Notice of Motion under Standing Order No. 6 - Policing of Events at Orgreave

Moved by Councillor Stowe – Seconded by Councillor Clarke

‘This Council is disappointed by the Home Secretary’s rejection on the 31st October, 2016 of an Inquiry into the policing of events at Orgreave.

The Council observes that the Independent Police Commission said in their redacted report released in June 2015 “that there was evidence of excessive violence by police officers, and a false narrative from police exaggerating violence by miners, perjury by officers giving evidence to prosecute the arrested men, and an apparent cover-up of that perjury by senior officers”.

The Council believes in the light of such statements that the Home Secretary needs to review her decision that there should be no enquiry into such events.

The Council notes that 95 miners were arrested and charged with riot offences, but were all later acquitted amid claims that police at the time had fabricated evidence.

The Council will write to the Home Secretary and ask that she takes into account the opinion of this Council and accepts that there is widespread public concern about events at Orgreave and calls for her to order an inquiry into them’.

Minutes of Appointment Panel

- 33. Appointment Panel - Executive Director (Core Services) - 14th December, 2016 (*Pages 193 - 194*)

To receive the minute of the meeting held on the 14th December, 2016 and to consider the following recommendation:

RECOMMENDED TO COUNCIL that the salary for the post of Executive Director (Core Services) be set as the same level as the posts of Executive Director of Communities and Executive Director of Place at £114,679 per annum.

Schedule of Declarations - copy attached

Diana Terris

Diana Terris
Chief Executive

Wednesday, 25 January 2017

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MEETING:	Full Council
DATE:	Thursday, 1 December 2016
TIME:	10.30 am
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

The Mayor (Councillor Burgess)

- Central Ward - Councillors D. Birkinshaw, Bruff and M. Dyson
- Cudworth Ward - Councillors Hayward, Houghton CBE and C. Wraith MBE
- Darfield Ward - Councillors Markham and Saunders
- Darton East Ward - Councillors Charlesworth, Miller and Spence
- Darton West Ward - Councillors Howard
- Dearne North Ward - Councillors Gardiner and Phillips
- Dearne South Ward - Councillors C. Johnson, Noble and Sixsmith MBE
- Dodworth Ward - Councillors J. Carr and Riggs
- Hoyland Milton Ward - Councillors Franklin, Shepherd and Stowe
- Kingstone Ward - Councillors D. Green and Williams
- Monk Bretton Ward - Councillors S. Green, Richardson and Sheard
- North East Ward - Councillors Ennis and Hampson
- Old Town Ward - Councillors Lofts
- Penistone East Ward - Councillors Barnard, Hand-Davis and Wilson
- Penistone West Ward - Councillors Millner and Unsworth
- Rockingham Ward - Councillors Andrews BEM, Dures and Lamb
- Royston Ward - Councillors Cheetham, Clements and Makinson
- St. Helen's Ward - Councillors Leech, Platts and Tattersall
- Stairfoot Ward - Councillors K. Dyson, W. Johnson and Mathers
- Wombwell Ward - Councillors Frost, Daniel Griffin and R. Wraith
- Worsbrough Ward - Councillors G. Carr and Clarke

MAYOR'S ANNOUNCEMENT

The Mayor commented that many Members may have been watching the video that was playing in the Reception Room immediately prior to the meeting this morning and she wished to invite Councillor Miller, Cabinet Spokesperson for Place to comment on the rationale for that video.

Councillor Miller commented that the film had been made by the Museums Association as part of a case study on the 'Museum Changes Lives' theme. Four film case studies had been made across the United Kingdom, one in Scotland, one in Northern Ireland, one in Wales and one in England. Of all the museums in the whole of England, Barnsley Museums had been selected as the best and was chosen to be the focus of this excellent case study.

Councillor Miller hoped Members had enjoyed the film this morning which could be found on the Barnsley Museums YouTube link or on the Museums Association website. He asked to express his thanks to all the staff within the Culture Team for their excellent work in getting Barnsley recognised at a national level.

If any Members wished to receive their own copy of the film they should contact Ms S Thiedeman, Head of Culture and Visitor Economy.

The Mayor felt that all those Members who had seen the film or who had visited one of the Council's Museums would be proud of the work that had taken place within the Museums Service over the last few years. It was really good news that the Service was now being recognised nationally.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

128. Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

129. Minutes

The minutes of the meeting held on 29th September, 2016 were taken as read and signed by the Chair as a correct record.

130. Communications

- (a) Customer Services Excellence Accreditation – Planning and Building Control Service

The Chief Executive was pleased to report that the Planning and Building Control Service had not only retained their Customer Service Excellence Accreditation but were also awarded the Compliance Plus Standard which demonstrated excellence in the following four categories:

- Putting the customer at the heart of service delivery;
- Management and protection of customer information;
- Improving the customer journey; and
- Development and learning from best practice

Achieving this accreditation provided the Council with a commercial advantage, particularly for the Building Control Service which was in direct competition with the private sector.

Representing the Service and in attendance at the meeting this morning was Mr P Clifford (Directorate Business Change Manager) and Mr M Caddick (Development Officer).

The Mayor and Members of the Council expressed their congratulations to all concerned on this excellent achievement in the usual manner.

(b) Housing Zone Designation

The Chief Executive reported that due to the hard work and perseverance of the Strategic Housing Team, the Government had designated Hoyland and Wombwell as a Housing Zone, one of only three housing zones in the Sheffield City Region. This designation recognised the Council's strong record of working with developers to bring forward new housing growth, raised the profile of the area and put Barnsley in a strong position to bid for infrastructure and housing funding from the Sheffield City Region and the Homes and Communities Agency.

Mr R Burnham, Head of Housing and Energy was present in the Council Chamber this morning and congratulations were extended to him and to Ms S Cartwright (Group Leader, Housing Growth) and the Team for their hard work.

The Mayor and Members of the Council expressed their thanks to all involved in the usual manner.

(c) Families First Quality Award

The Chief Executive was pleased to inform Members that the Barnsley Families Information Service had recently achieved the Families First Quality Award provided by the Family and Childcare Trust. By achieving the Award, Barnsley Families Information Service had demonstrated a level of quality in successfully engaging parents, carers and children to access a wide range of services, support and advice.

The assessor had said that 'Barnsley Families Information Service is a team of well qualified and experienced information officers who provide high quality information and guidance to families across Barnsley. A proactive approach to working with other services within the local authority supports seamless transitions to wider children's services to meet the diverse needs of families'.

The work of the Team demonstrated the importance of early help and was something that needed to be built up across all services within the Council in order to ensure the delivery of a quality service.

Congratulations were extended to the Team and to Mrs C Gilmore (Early Start and Families Strategy and Service Manager) and to Mrs M Eastwood (Families Information Service Manager) who were in the Council Chamber this morning.

The Mayor and Members of the Council expressed their congratulations to all concerned in the usual manner.

(d) Investors in People Gold

The Chief Executive referred to an award given to the whole of the organisation and to the fact that Barnsley MBC was one of only eight authorities in the North of England to achieve this level of award.

In 2013, the Council had achieved Investors in People Bronze, Silver in 2015 and in the three years getting Bronze, had achieved Gold. Staff had delivered this both for the Council and for its customers.

Transformation in the organisation at a time of austerity had been outstanding. Change, improvement, transformation all at a considerably lower cost and level of resource.

The assessors had informed her that the strength and scale of change since the last review was remarkable and was reflected by a sense of higher morale, motivation and optimism than ever before. The feedback also highlighted that there was a collective feeling of looking forward, drive and passion. The Council was a high performing organisation with a committed workforce with lots to be proud of.

The Chief Executive wanted to thank everyone who had worked on this with the Team for their hard work and support. There were too many people to thank personally, however, particular mention should be given to Mrs A Glew (Organisation Development Manager) and Mr A Longley (Organisation and Member Development Officer) and to the Change Enablers (a cross section of officers drawn from various departments across the authority) who had been instrumental in obtaining the evidence to support the process, some of who were in the Council Chamber this morning.

The Mayor and Members of the Council expressed their congratulations on this achievement in the usual manner.

131. Questions by Elected Members

The Chief Executive reported that she had received the following question from Councillor G Carr in accordance with Standing Order No. 11.

'How many children with Special Educational Needs in the Barnsley area are not receiving any education because of the lack of an appropriate setting?

Is there a legal time scale that should be complied with to ensure that some provision is being provided?

How many children are achieving education out of area/district and is there a limit on mileage that a child is expected to travel?'

Councillor Cheetham, Cabinet Spokesperson for People (Achieving Potential) responded by thanking Councillor Carr for the question. He stated that children not receiving an education was a short term issue whilst alternative appropriate settings

were sought. Currently there were 10 pupils who were not in full time education. More specifically, 6 of the 10 children were in receipt of EOTAS (Education other than at School) whilst an alternative school placement was sought, some were on the roll of a school but not attending, some had been offered a place at a school but the offer had not been accepted by the family or the pupil and some were in need of bespoke individualised programmes due to their need. Some of these pupils had only just been issued with an Education, Health and Care Plan (EHCP) and, therefore, the Local Authority had not determined the most appropriate provision. Some pupils were also awaiting the outcome of further assessment. All of the pupils were closely monitored by the Local Authority in order to determine how best to meet their needs and secure the appropriate provision.

In the event of a pupil being out of school the Local Authority was required to provide alternative provision until full time appropriate arrangements could be made. This could be via EOTAS, alternative placements, or other arrangements where pupils were too ill to access education in a setting. The Local Authority had 15 days to provide suitable education although it had to be acknowledged that this was not always achievable due to the complexity of the cases involved and the level of need required.

There were currently 88 pupils placed outside the Borough in Independent and non-maintained schools. There was not a limit on mileage, but the guidance stated that travel up to an hour for a secondary aged pupil should be applied. The Local Authority also had to consider that where pupils had a further distance to travel, this may be due to the most suitable and appropriate provision for the pupils needs being met at a school that was further away. It would be inappropriate to have a 'black and white' approach to this as educational provision had to be the best fit for the individual child's needs. Parents were always consulted regarding school places and had to be in agreement to their children and young people travelling.

It was part of the Special Educational Needs Strategy to develop local provision and reduce the use of out of borough placements, however, for children with highly complex needs, there would always be some need to source specialist provision out of Borough.

Councillor G Carr declined to ask a supplementary question.

132. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 12.

133. Police and Crime Panel - 9th June 2016

In response to comments made by Councillor J Carr in relation to issues raised at the Panel meeting held on the 9th June, 2016 with regard to a possible inquiry into Orgreave, Councillor Sir Steve Houghton CBE, Leader of the Council, stated that it was his intention to submit a motion on this matter to the next meeting of the Council. This would enable the matter to be discussed in detail by all Members of the Council.

RESOLVED that the minutes be noted.

134. Police and Crime Panel - 8th July 2016

RESOLVED that the minutes be noted.

135. Sheffield City Region Combined Authority - 12th September 2016

RESOLVED that the minutes be noted.

136. Sheffield City Region Combined Authority - 24th October 2016

RESOLVED that the minutes be noted.

137. South Yorkshire Fire and Rescue Authority - 19th September 2016

RESOLVED that the minutes be noted.

138. South Yorkshire Fire and Rescue Authority - 17th October 2016

RESOLVED that the minutes be noted.

139. South Yorkshire Pensions Authority - 6th October 2016

RESOLVED that the minutes be noted.

140. Planning Regulatory Board - 27th September 2016

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 27th September, 2016 be received.

141. Planning Regulatory Board - 25th October 2016

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 25th October, 2016 be received.

142. General Licensing Regulatory Board - 26th October 2016

Moved by Councillor C. Wraith, MBE – Seconded by Councillor S Green; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the General Licensing Regulatory Board meeting held on the 26th October, 2016 be received.

143. Statutory Licensing Regulatory Board - 26th October 2016

Moved by Councillor C. Wraith, MBE – Seconded by Councillor S Green; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Statutory Licensing Regulatory Board meeting held on the 26th October, 2016 be received.

144. General Licensing Panel - Various

Moved by Councillor C. Wraith, MBE – Seconded by Councillor S Green; and

RESOLVED that the details of the various General Licensing Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

145. Appeals, Awards and Standards - Various

Moved by Councillor Shepherd – Seconded by Councillor Makinson; and

RESOLVED that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

146. Health and Wellbeing Board - 4th October 2016

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on 4th October, 2016 be received.

147. Overview and Scrutiny Committee - 4th October 2016

Moved by Councillor Ennis – Seconded by Councillor W Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on 4th October, 2016 be received.

148. Overview and Scrutiny Committee - 8th November 2016

Moved by Councillor Ennis – Seconded by Councillor W Johnson; and

RESOLVED that the minutes now submitted of the proceedings of the Overview and Scrutiny Committee held on 8th November, 2016 be received.

149. Central Area Council - 19th September 2016

Moved by Councillor D Green – Seconded by Councillor Riggs; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on 19th September, 2016 be received.

150. Dearne Area Council - 19th September 2016

Moved by Councillor Noble – Seconded by Councillor Sixsmith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on 19th September, 2016 be received.

151. North Area Council - 19th September 2016

Moved by Councillor Leech – Seconded by Councillor Howard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on 19th September, 2016 be received.

152. North East Area Council - 29th September 2016

Moved by Councillor Hayward – Seconded by Councillor C Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on 29th September, 2016 be received.

153. Penistone Area Council - 6th October 2016

Moved by Councillor Barnard – Seconded by Councillor Unsworth; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on 6th October, 2016 be received.

154. Central Area Council - 17th October 2016

Moved by Councillor D Green – Seconded by Councillor Riggs; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Central Area Council held on 17th October, 2016 be received.

155. Appointment Panel - Executive Director (Communities) - 2nd November 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Platts; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Appointment Panel – Executive Director (Communities) held on the 2nd November, 2016 be received.

Mrs W Lowder, who was present in the Council Chamber this morning, was congratulated on her appointment.

156. Cabinet - 21st September 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 21st September, 2016 be received.

157. Cabinet - 5 October 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 5th October, 2016 be received.

158. Cabinet - 19th October 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 19th October, 2016 be received.

159. Cabinet - 2nd November 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on 2nd November, 2016 be received.

In closing the meeting the Mayor, Councillor Burges, reminded Members that this was the last meeting of the Council of the year and she asked to place on record her best wishes to all Members, officers and their families for the Festive Season and the New Year.

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Chair

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POLICE AND CRIME PANEL
Friday 28 October 2016

Present:-

Barnsley MBC

Councillor R. Frost
Councillor D. Griffin

Doncaster MBC

Councillor C. McGuinness

Rotherham MBC

Councillor B. Cutts
Councillor S. Sansome

Sheffield CC

Councillor J. Drayton
Councillor T. Hussain (in the Chair)
Councillor J. Otten
Councillor M. Rooney

Co-opted Members

Mr. A. Carter
Mr. S. Chu

Apologies for absence were received from Councillor G. Jones (Reserve Member – Doncaster MBC)

F20. DECLARATIONS OF INTEREST

There were no declarations of interest.

F21. TO CONSIDER WHETHER THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF ANY PART OF THE AGENDA.

The Chair indicated that there were no items for consideration on the agenda that would require the exclusion of the press and public from the meeting.

F22. TO DETERMINE ANY ITEM WHICH THE CHAIRMAN IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY.

The Chair indicated that there were no items requiring the urgent consideration of the Panel.

F23. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Panel received the following question from Mr. P. Thirlwall:

“Is it true that the Police and Crime Commissioner has appointed the ex-chair of the Police and Crime Panel as his Deputy and if so does the Panel believe this is acceptable?”

The Panel provided the following response to the question:

The PCC has announced the appointment of an Assistant PCC this week who is Sioned Mair-Richards, the former Chair of the Police and Crime Panel. This appointment is not subject to the statutory provision for a confirmation hearing by the Police and Crime Panel and it is therefore a matter for the Police and Crime Commissioner to make any appointment he sees fit. The Panel would however have welcomed the opportunity to engage the PCC prior to this recruitment process to understand the background to the establishment of the position.

As a supplementary question, Mr Thirlwall queried whether the Panel considered the appointment of the Assistant Police and Crime Commissioner to be acceptable.

In response, it was explained that another item on the agenda in respect of the Police and Crime Commissioner’s ‘State of the Nation’ report may provide an opportunity for Panel Members to indicate their views in respect of the appointment.

F24. QUESTIONS FROM MEMBERS OF THE PANEL

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following questions were put with responses from the Police and Crime Commissioner:

Councillor Joe Otten put the following question:

“What costs have been incurred as a result of the decisions to suspend and then remove the chief constable: a) salaries of replacement/interim/acting chief constables, b) recruitment costs c) legal, d) other?”

The Police and Crime Commissioner responded to indicate that the following costs had been incurred:

- Salaries of Interim Chief Constables: The costs amount to £78k.
- Recruitment costs of Interim Chief: These are nil.
- Legal costs: The costs incurred by the PCC amount to £43k although the final position is still to be determined.
- Other costs: Nil

As a supplementary question, Councillor Otten queried whether the Commissioner considered the costs to be proportionate given the imminent retirement of the Chief Constable.

In response, the Police and Crime Commissioner indicated that the process in respect of the Chief Constable had been long and drawn out, which went some way to explain the costs incurred, but considered them to be totally proportionate. He added that it would be appropriate to make representations to government in respect of the process following the conclusion of proceedings.

Councillor Otten asked another question:

“Did you approve the reported £144,000 spend on an IMSI catcher - i.e. a spoof cellphone mast which enables mass surveillance of cellphones within the geographic reach of the device?”

In response, the Police and Crime Commissioner explained that this was a matter that concerned operational policing. The guidance from the National Police Chiefs' Council (NPCC) was to neither confirm or deny any use of any covert activity as it would serve to undermine its operational use. In respect of operational necessity and NPCC guidance, the Commissioner was therefore unable to confirm or deny the approval or purchase of such technology.

Councillor Otten asked a further question:

“Are you satisfied that there is sufficient judicial oversight of the use of an IMSI catcher to ensure that the reasonable expectation of privacy of innocent citizens is not infringed?”

In response, the Commissioner indicated that he was satisfied that the relevant judicial oversight, provided by the Office of the Surveillance Commissioners (OSC), was sufficiently intrusive and robust to ensure the conduct of any relevant police operations is fully in compliance with all legal requirements, including Human Rights Act 1998, and was conducted with the highest standards of professionalism and integrity. He explained that the OSC was led by the 'Chief Surveillance Commissioner' Lord Judge with the assistance of 8 Surveillance Commissioners, who were appointed by the Prime Minister, report their independent inspection of all authorising public bodies annually. The Commissioner took satisfaction that over the last three years South Yorkshire Police had received an outstanding grading in the inspection of this area of policing.

Councillor Otten asked a further question:

“What operational safeguards are in place to ensure that the calls, data and texts of unintended targets of surveillance are not inadvertently or capriciously intercepted?”

In response, the Commissioner indicated that he must correct the implication in the question that the technology referred to involved interception of personal communications between individuals, which was misconceived and inaccurate. It was his understanding that, where such technology was deployed operationally, there was no interception of communications involved. With regard to safeguards, he was reassured that any deployment of such covert technology, where it existed, was subject to independent consideration of the relevant Force Authorising Officer (Detective Superintendent) and authorisation by the Chief Constable under the Regulation of Investigatory Powers Act 2000 and Police Act 1997. Such covert tactics could not be undertaken by the Police, without the official 'Notification' of a Surveillance Commissioner (OSC) approving the legality and compliance with all relevant aspects of the Human Rights Act 1998. Additionally, the Commissioner indicated that the OSC could rescind and quash such an authority if it was not satisfied that such proposed activity was necessary, proportionate and had sufficient regard to the risk of collateral intrusion. Finally, any such deployment was frequently reviewed to ensure it remained necessary and proportionate to the legitimate aim.

As a supplementary question, Councillor Otten queried how the safeguards did justice to the extreme power available to the police through such technology. In response, the Commissioner reiterated that the technology was a tool to assist the police in extremely sensitive and serious matters and that his original answer had set out what the safeguards were in respect of the operation of the technology by South Yorkshire Police. He again confirmed that he was satisfied by the safeguards in place.

F25. MINUTES OF THE PREVIOUS MEETINGS HELD ON 9 JUNE AND 8 JULY 2016

Resolved:-

That, subject to the inclusion of the supplementary questions raised by Councillor Otten at the meeting on 9 June 2016, the minutes of the previous meetings held on 9 June and 8 July 2016 be approved as a true and correct record of the proceedings.

F26. POLICE AND CRIME COMMISSIONER - 'STATE OF THE NATION'

Consideration was given to the Police and Crime Commissioner's 'State of the Nation' Briefing, which was circulated at the meeting and set out a number of key areas of activity and development for South Yorkshire Police.

The Commissioner reported that public concerns around the performance of South Yorkshire Police's call handling service were raised at most public engagement events and feature in much of the correspondence that he received. It was noted that South Yorkshire Police, in collaboration with Humberside Police, were implementing a new contact management information system, which would replace outdated technology by the summer of 2017 and bring about improvements in the call handling service. It was reported that the force would engage with the public and stakeholders to help design the new contact management service.

With regard to neighbourhood policing, the Commissioner reported that the Interim Chief Constable had made it clear that the re-introduction of the model would be at the centre of the future policing offer. This would not involve reinstating the old safer neighbourhood model, but would be a model which considered the police role in neighbourhood delivery and built upon partnerships, was affordable and fit for the future. Again, it was noted that consultation and communication with the public would be at the heart of the approach, along with the views of staff across the force.

It was noted that the Home Secretary had not made a decision in respect of calls for a public inquiry into the 'Battle of Orgreave', but a decision was expected by the end of October 2016.

The Commissioner further reported that the College of Policing was conducting a review of South Yorkshire Police against the recommendations made in the Jay, Casey and Drew reviews. It was noted that Professor Drew had also been asked to work with the College of Policing to quality assure the process and ensure engagement with partners was taking place.

Two updates were provided by the Commissioner in respect of Operation Clover. It was reported that four men and one woman had been jailed for over 102 years on 26 February for the child sexual exploitation (CSE) of 15 girls in Rotherham, whilst another woman received an 18 month sentence, suspended for two years. It was further reported that eight men had been found guilty of CSE offences committed in Rotherham.

Reference was made to the appointment of an Assistant Police and Crime Commissioner on a fixed-term contract, which will end two months after the existing Police and Crime Commissioner's term of office comes to an end. It was noted that the preferred candidate had been appointed on a part time contract following a full recruitment and selection process. It was reported that the main focus of the Assistant Police and Crime Commissioner would be to:

- Develop and lead a project to attain a baseline of public trust and confidence in South Yorkshire Police, which will involve the commissioning of an independent organisation to carry out the work and project manage the process

- Ensure public engagement and consultation forms part of the Force's service design of the new local policing model (neighbourhood policing) and the contact management system (101)
- Assist the Police and Crime Commissioner with his diary commitments and represent him and his views at various public and partner meetings across the county and to bring back public concerns and comments to the attention of the Commissioner and the Engagement Team, and
- Work with local policing teams to ensure that opportunities for engaging communities are maximised.

It was reported that Chief Constable David Crompton's resignation was received on 29 September 2016 following the Commissioner's call for his resignation under the Section 38 process of the Police Reform and Social Responsibility Act 2011. It was noted that Mr Crompton had applied for permission to judicially review the Commissioner's decision in the High Court and a decision to grant permission would be made follow the Commissioner's response.

Finally, the Commissioner reported that Mr Stephen Watson had commenced as Interim Chief Constable on 25 July 2016 and had begun to build his senior leadership group, having appointed a new Assistant Chief Constable, Mr Mark Roberts from Cheshire Constabulary. It was also reported that work was being undertaken to develop a new Strategic Delivery Plan which would involve key senior managers in the Force and would involve wider consultation with the workforce, the public and partners.

The Panel queried whether the change of Chief Constable had been the origin of the change in the neighbourhood policing approach. In response, the Commissioner indicated that he had been presented with concerns across the Force area and he had challenged this with the former Chief Constable. The Peer Review in the spring of 2016 had confirmed the position and the new Chief Constable. The public would be involved in developing the new neighbourhood approach through the Assistant Police and Crime Commissioner. It was recognised that there was an urgent need to prioritise the development of a new model and there would be a need for local authorities and other bodies to be involved in that conversation.

With regard to the appointment of the Assistant Police and Crime Commissioner, the Panel were keen to understand the logic behind the appointment of an Assistant, rather than a Deputy Police and Crime Commissioner. Reference was also made to the Assistant Police and Crime Commissioner's previous role as Chair of the Police and Crime Panel until May 2016 and the potential conflict of interest that presented. In response, the Commissioner confirmed that he did not want another elected representative, but rather someone to undertake work with a range of experiences in the context of a politically restricted role. The Commissioner explained that the post holder's previous experience as Chair of the Panel would be helpful.

Reflecting on the recruitment process for the Assistant Police and Crime Commissioner, the Panel identified that it would be beneficial to develop a strong working relationship and understanding between itself and the Office of the Police and Crime Commissioner in order to be a more effective "critical friend" and contribute to the improvement of policing and community safety across South Yorkshire.

Resolved:-

That officers from the host authority for the South Yorkshire Police and Crime Panel and the Office of the Police and Crime Commissioner prepare a joint Memorandum of Understanding detailing the governance relationship between the Panel and the Commissioner and setting out working protocols to enable closer working.

F27. POLICE AND CRIME COMMISSIONER'S ANNUAL REPORT

Consideration was given to the Police and Crime Commissioner's Annual Report, summarising the work of the Commissioner from 1 April 2015 to 31 March 2016. It was noted that the report was submitted in accordance with the provisions of the Police Reform and Social Responsibility Act 2011 which requires a Police and Crime Commissioner to produce a report on the exercise of his functions in each financial year and the progress which has been made during that year in meeting the police and crime objectives in the Police and Crime Plan.

In presenting his annual report, the Commissioner indicated that a significant amount of time had to be devoted to the legacy issues of child sexual exploitation and the Hillsborough Inquests. The Commissioner also referenced the Peer Review of the force, which took place just after the end of the year summarised within the report, and whilst the outcome of the review was a frank and hard-hitting report, it did provide the incoming Chief Constable with a clear understanding of the issues requiring attention within South Yorkshire Police.

The Panel welcomed the opportunity to review the Commissioner's annual report and began their review by querying the governance arrangements established by the Police and Crime Commissioner and whether there was any cross over between the various panels and the Police and Crime Panel. The Commissioner agreed to bring a report to a future meeting setting out his governance arrangements and membership of various panels.

Reference was also made to cultural issues and the morale of the workforce of South Yorkshire Police and sought to understand how the Commissioner would work with the Chief Constable to establish improvements. In response, the Commissioner referred to the Peer Review's finding of a lack of strategic leadership being a critical issue and that the review process had sought the views of individuals across the force.

The Panel queried whether the Commissioner intended to retain the same priorities as part of the refresh of the Police and Crime Plan. In response, the Commissioner indicated that the existing priorities would likely remain, but the actions underpinning those priorities would change to accord with circumstances on the ground.

Looking ahead to the future, the Panel sought clarification in respect of funding for legacy issues and whether the Commissioner anticipated continued government funding to deal with such matters. In response, the Commissioner explained that those issues that were specific to South Yorkshire Police, such as child sexual exploitation, would likely need to be funded directly from South Yorkshire, but those legacy issues which were connected to wider national issues, such as Hillsborough or if there were to be an inquiry in the events of the 'Battle of Orgreave', may receive government funding.

In addition, questions were asked in respect of the funding of legal costs and a drive towards a collaborative approach to the delivery of emergency services or sharing of services with other force areas. In response, the Commissioner indicated that it was his role to have oversight of the spending on legal costs funded by his office and that it was his intention to continue the development of collaborative approaches with other emergency services and other police force areas to secure effective and efficient services.

Discussions moved on to the impact of protests in Rotherham, in particular, and the specific negative effect on businesses and footfall in the town centre when protest marches took place. The Commissioner referred to the balance that needed to be struck between discouraging such protests and enabling groups to exercise their right to protest. Following the Commissioner's response, Councillor Cutts indicated that he had attended every protest march in Rotherham and had not encountered any issue and was not aware of any business that had been negatively impacted by protests in the town. He further stated he did not

consider that the protests would require a police presence and a requested that the Commissioner provide him with a list of businesses that had been effected by protest marches in Rotherham, which the Commissioner agreed to do. Other Panel Members stated their disagreement with the comments made by Councillor Cutts, as did the Police and Crime Commissioner.

Resolved:-

1. That the Police and Crime Commissioner's Annual Report be noted.
2. That the Police and Crime Commissioner be advised that the Panel endorses his Annual Report.
3. That the Police and Crime Commissioner be congratulated on his achievements during a turbulent year and, in particular, for this leadership in coordinating a force area wide partnership approach to child sexual exploitation with local authorities.

F28. PROGRESS WITH THE PEER REVIEW

Consideration was given to a report submitted by the Police and Crime Commissioner which provided a progress update in respect of actions arising from the Peer Review of South Yorkshire Police.

It was reported that the review had found that there had been "inconsistent strategic direction from the Chief Officer Team" and decision making had been isolated, staff had not been listened and action had not always been taken on agreed plans. It was further reported that financial and operational planning had not been linked and there had been an underinvestment in key areas and there had been a disturbing move away from an effective neighbourhood policing model. The review made a number of recommendations in respect of initially stabilising the force and the transforming it over a three-year period.

The report detailed the progress that had been made since May 2016:

- Support was being provided by Kent and Lancashire police around demand management and analysis
- Work was ongoing to develop a new Strategic Delivery Plan involving key senior managers in the force and wider consultation with the workforce, the public and partners
- A review of HR Shared Services was imminent
- Recruitment of an Assistant Police and Crime Commissioner to co-lead, with the Force, a project aimed at rebuilding public trust and confidence
- The Durham staff survey had been launched to canvas the views of the workforce to underpin the fundamental change required.

The Panel sought assurances that the processes and learning from the support provided by the College of Policing would become embedded within the culture of the force to enable continuous improvement. In response, the Commissioner indicated that he expected the Peer Review approach to become standardised nationally and referred to the benefits of the approach when compared to the focused inspections by Her Majesty's Inspectorate of Constabulary.

The Commissioner committed to provide Councillor Cutts with copies of the reports in respect of protests in Rotherham following a further question on the subject.

The Panel welcomed the high level overview of the progress that had been made since May 2016, but requested that the Commissioner present a more detailed action plan, setting out timescales for completing specific activities and indicating who would be responsible and accountable for ensuring actions were delivered. The Panel also requested sight of the project scope in respect of the public engagement work to be co-lead by the Assistant Police and Crime Commissioner.

Resolved:-

1. That the report be noted.
2. That a future report be submitted to the Panel by the Police and Crime Commissioner detailing the action plan for the implementation of the recommendations arising from the Peer Review of South Yorkshire Police.
3. That a future report be submitted to the Panel detailing the project scope for the work to be co-lead by the Assistant Police and Crime Commissioner in respect of rebuilding public trust and confidence.

F29. UPDATE ON THE OPERATION OF THE COMPLAINTS PROCEDURE

Consideration was given to a report which provided an update in respect of the number of complaints received and the handling of complaints in accordance with the Panel's rules of procedure.

It was reported that the two complaints in respect of the former Police and Crime Commissioner had been referred by the Panel to the Clerk to the Home Affairs Select Committee had been received and assurances had been received that the Select Committee would give extremely serious consideration to the complaints. It was noted that the outcome of the Committee's consideration would be reported back to a future meeting of the Panel.

It was also reported that a complainant had written to the Police and Crime Commissioner after being dissatisfied with how South Yorkshire Police had handled his complaint. The Independent Police Complaints Commission had upheld the decision of the force, but the complainant wrote to the Commissioner to further complain. Whilst not having responsibility for staff or the operational matters of the force, the Commissioner wrote to the complainant to indicate that there was nothing he could do to assist in the matter. The complainant was dissatisfied with this response and submitted a complaint. The Panel noted that a review was to be carried out by the Office of the Police and Crime Commissioner as to whether the correct policies and procedures had been followed.

Resolved:-

That the action taken in respect of the complaints be noted.

F30. JUDICIAL REVIEW PROCEEDINGS - VERBAL UPDATE

The Panel received a verbal update from the Legal Advisor in respect of the judicial review proceedings arising from the Section 38 process instigated by the Police and Crime Commissioner in respect of the former Chief Constable.

Resolved:-

That the update be noted.

F31. WORK PROGRAMME 2016-17

The Panel gave consideration to an update in respect of the development of a work programme for the remainder of the 2016/17 municipal year. Those members who had attended the National Conference for Police and Crime Panels earlier in October 2016 referred to the approaches of other areas which could be incorporated into the practice of the Panel. It was noted that a separate session for work planning would be arranged to take place during November 2016 to inform future activity.

Resolved:-

That the update be noted.

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Item 7

SOUTH YORKSHIRE PENSIONS AUTHORITY

24 NOVEMBER 2016

PRESENT: Councillor M Stowe (Vice-Chair)
Councillors: R Wraith, A Sangar, P Wood and K Wyatt

Trade Unions: N Doolan-Hamer (Unison), G Warwick (GMB) and F Tyas (UCATT)

Officers: S Barrett (Interim Fund Director), J Bell (Director of Human Resources, Performance and Communications, BMBC), G Chapman (Head of Pensions Administration), B Clarkson (Head of Finance), F Foster (Treasurer), A Hunt (Risk and Governance Manager, BMBC), M McCarthy (Deputy Clerk) and G Richards (Democratic Services Officer)

Observers: G Boyington (Chair, SY Joint Local Pension Board)

Apologies for absence were received from Councillor S Ellis, Councillor E Butler, Councillor J McHale, Councillor H Mirfin-Boukouris and A Frosdick

1 APOLOGIES

The Chair welcomed everyone to the meeting.

M McCarthy informed Members that apologies had been received from the Chair who was in London to meet the Minister, Marcus Jones, with other members of the Border to Coast Pooling Partnership.

Apologies were also received from Councillors E Butler and J McHale who were attending a rearranged meeting of Doncaster MBC.

2 ANNOUNCEMENTS

There were no announcements.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED: That items 18 and 19, both relating to the release of preserved benefits, be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST.

There were no declarations of interest.

6 MINUTES OF THE AUTHORITY MEETING HELD ON 6 OCTOBER 2016

With regard to minute 20, Councillor Wraith queried whether CIVICA would be invited to a future Authority meeting.

G Chapman replied that the situation with regard to the new management team at CIVICA was being monitored; they had to be given time to make an impact. If they delivered what they had promised there would be no need for them to attend but the option was open if the situation did not improve.

RESOLVED – That the minutes of the Authority meeting held on 6 October 2016 be signed by the Chair as a correct record.

7 MINUTES OF THE JOINT LOCAL PENSION BOARD HELD ON 20 JULY 2016

RESOLVED – That the minutes of the meeting of the Joint Local Pension Board on 20 July 2016 be noted.

8 VERBAL UPDATE ON MATTERS ARISING SINCE THE LAST MEETING

The Chair reported that all updates on matters arising since the last meeting were covered elsewhere in the agenda.

9 WORK PROGRAMME

Members considered the Work Programme to March 2017.

RESOLVED – That the report be noted.

10 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

There was no Section 41 feedback from the District Councils.

11 BOARD CHAIRS' REPORTS

None – all issues were covered elsewhere on the agenda.

12 RISK MANAGEMENT ARRANGEMENTS

The Chair welcomed A Hunt, Risk and Governance Manager, BMBC, to the meeting.

A Hunt informed the Authority that the Risk Management Framework and Risk Register had been developed during 2016 in liaison with G Chapman, S Barrett and M McCarthy.

The Risk Management Framework comprised:

- Foreword prepared by Councillor Ellis;
- Aims, Objectives, Approach and Benefits;
- Governance – roles and responsibilities;
- Appendices covering definitions and processes.

The Risk Register contained nine risks relating to:

- Succession Planning;
- Members knowledge and experience;
- Data quality issues;
- Social investment;
- 'Credit' risk;
- 'Liquidity' risk;
- Data protection;
- Reconciliations; and
- Pooling arrangements.

With regard to risk numbers one and two, Cllr Sangar commented that these were uncertain times, the administration system, LGPS 2014 and investment pooling were all big issues for the Authority to deal with.

Concerning risk number two, as Lead member for Training and Development, everything possible was being done to ensure Members were kept up to date on ever-changing issues, but there were concerns regarding yearly changes to membership of the Authority; more stability would be preferable.

The Chair agreed, noting that each district had differing ways of selecting members to sit on the Authority, which was out of the Authority's hands. He suggested that the Section 41 spokespersons should request stability from their respective authorities.

RESOLVED – That the Risk Management Framework at Appendix A and the Risk Register at Appendix B are approved.

13 GOVERNMENT CONSULTATION ON INVESTMENT POOLING

S Barrett reported that, as mentioned earlier, representatives of the Border to Coast Pensions Partnership (BCPP) were in London for a meeting with Marcus Jones, MP. It was hoped that the BCPP pooling proposals would be verbally approved and a letter was expected in due course. It was expected that the 1 April 2018 deadline would stand, despite the delays.

Work on developing the pooling arrangements continued, with officer and member steering groups meeting regularly.

In the coming weeks, officers would be meeting the advisors of all Funds with regard to asset management proposals, any issues from these meetings would be reported to the Investment Board.

A meeting of statutory officers (s151 officers/legal officers) and the pooling officer steering group had been arranged for late November to review the overall situation.

Cllr Wraith asked whether office accommodation had been finalised.

S Barrett replied that no firm decision had been taken at the moment. As the internally managed Funds were based in Teesside, the East Riding and South Yorkshire, the preferred location was Leeds.

Cllr Wraith requested that, as pooling would be more expensive for the Authority in the short-term, costs be kept under close scrutiny; this was not a route the Authority would have taken, given the choice.

S Barrett agreed stating that value for money was imperative; there would be an expectation for a high standard of reporting in terms of costs and performance from the new pool.

The Treasurer commented that the need for value for money was clear and the Treasurers of the funds in the pool were aware of the issue which they would be monitoring; investment pooling was not something the Treasurers would have recommended if it was not a government requirement.

RESOLVED – That the update was noted.

14 QUARTER 2 PERFORMANCE SNAPSHOT REPORT

Members considered the Performance Snapshot Report for 2016/17, Quarter 2.

RESOLVED – That the report be noted.

15 REVENUE ESTIMATES 2017/18: ADMINISTRATION AND INVESTMENT MANAGEMENT EXPENSES

A report of the Treasurer was submitted to allow Members to consider the Authority's draft revenue estimates for 2017/18 in respect of administration and investment management expenses, in the context of the continuing financial constraints facing public services, and to approve the levy under the Levying Bodies (General) Regulations 1992.

B Clarkson reminded Members that the Pension Fund's administration and investment management costs do not fall directly on Council Tax. Expenses are met out of the Fund, in accordance with the regulations. Administration expenses are recovered by means of a % addition to employers' contribution rates (at the 2016 valuation, this had been estimated at 0.4% of Pensionable Pay).

The Authority strives to operate cost effectively. In-house investment management means that costs in this area are relatively low, and published statistics on administration costs show that the Authority falls below the average for LGPS funds.

Members noted that the total outturn figure included £99,000 in respect of the GMP exercise which was approved at the March meeting of the Authority. There was also an amount of £350,000 in respect of pooling set up costs which was approved at the October meeting of the Authority; this amount split over two years leading to the movement of assets in April 2018.

The budget for 2017/18 was shown at Appendix A at £7,042,600, compared to £6,336,800 for 2016/17. When this was adjusted for the investment costs linked to market value and the agreed estimate for pooling, this represented an increase of just over 8.4%. Appendix C showed the main variations.

RESOLVED:

- (i) The revised estimates for 2016/17 in the sum of £6,633,000 are approved.
- (ii) The levy of £479,000 for 2017/18 in accordance with The Levying Bodies (General) Regulations 1992 are approved.
- (iii) The preliminary forecasts for 2017/18 are noted and the estimates will be referred to the District councils for comment.

16 REVIEW OF PENSIONS ADMINISTRATION

A report of the Head of Pensions Administration was submitted to present a proposal to reorganise the Pensions Administration Unit to facilitate the shift from annual to monthly pension contribution reconciliation along with other improvement measures.

G Chapman informed the Authority that the 'modern' LGPS was created in 1974; since then there had been five major overhauls of the Scheme and numerous policy reviews and miscellaneous amendments. By contrast, the Pensions Administration unit has had relatively few reviews; the last full review taking place in 1997.

Members noted that since the 1995 actuarial valuation the total of Scheme members had increased by over 136%, and the number of employers by 421%, by contrast the number of administration staff had increased by just 7.84%.

The report detailed the problems with annual reconciliation which the shift to monthly reconciliation would solve. The technology to allow this had only recently become available and was already successfully in use via UPM in West Yorkshire.

The proposal was to create a data team which was key to the whole restructure. The team would include four Data Analysts, additional to existing resources; the posts would have a single function and would be a fixed grade.

The report set out the proposed restructure of the current Administration team, including one additional post in the UPM team, a review of UPM team staffing had been recommended by Internal Audit in their UPM post-implementation audit report.

Members noted that staff at the District offices would not be affected in the first instance, but it was intended to amend the job descriptions of the District Managers and their Deputies to include responsibility for all other scheme employers in geographical area in the future (by April 2020). Once fully implemented this would reduce the cost of the service to the district councils as it would be charged proportionately across all employers in each geographical region in South Yorkshire.

Members welcomed this as it was currently considered to be a very valuable service.

Members noted that the estimated cost of the plan was £170,000. The report was predicated on there being no changes to the senior management pay bill. Increased costs related to five additional posts and some other potential internal upgrades. Although the proposals would increase overall administration costs to the fund, some of this would be offset by the elimination of the requirement for overtime in 2017/18, which was currently costing £65,000 per annum.

RESOLVED - That the Authority:

- (i) Agree to increasing the Pensions Administration Unit establishment by the appointment of five additional posts budgeted at £130,000 pa, to include one UPM Manager and four Data Analysts.
- (ii) Approve in principle the restructure of the Pensions Administration Unit and the potential increase in the overall staffing budget estimated at £40,000 pa.

17 FREEDOM OF INFORMATION ACT 2000: ANNUAL REPORT

A report was submitted that provided Members with an update of Freedom of Information requests received.

RESOLVED – That the report be noted.

18 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

19 RELEASE OF PRESERVED BENEFITS - COMPASSIONATE GROUNDS (JE)

A report was submitted to seek a decision in relation to the release of preserved benefits on compassionate grounds from a former Kier Asset Partnership Services employee.

RESOLVED – That, after reviewing the circumstances surrounding the request, the Authority approve the release of preserved benefits on compassionate grounds.

20 RELEASE OF PRESERVED BENEFITS - COMPASSIONATE GROUNDS (PS)

A report was submitted to seek a decision in relation to the release of preserved benefits on compassionate grounds from a former Wilmott Dixon Holdings Ltd employee.

RESOLVED – That, after reviewing the circumstances surrounding the request, the Authority approve the release of preserved benefits on compassionate grounds.

CHAIR

Item 8

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

28 NOVEMBER 2016

PRESENT: Councillor A Cave (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: N Akther, S Ayris, A Buckley, P Haith, B Johnson,
C Ransome, J Satur and G Weatherall

CFO J Courtney, DCFO J Roberts, ACFO M Blunden, S Howe,
M Topham and M Wright (South Yorkshire Fire & Rescue
Service)

J Bell, F Foster, M McCarthy, L Noble, A Brown, D Cutting,
G Richards and R Winter (Barnsley MBC)

A Billings (South Yorkshire Police and Crime Commissioner)
and M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

Apologies for absence were received from Councillor
S Howard, Councillor E Hughes, A Frosdick, D Terris and
M McCoole

1 APOLOGIES.

Apologies were noted as above.

The Chair welcomed Dr Alan Billings, South Yorkshire Police and Crime
Commissioner, and Michelle Buttery, Chief Executive to the Police and Crime
Commissioner to the meeting.

2 ANNOUNCEMENTS.

There were no announcements.

3 URGENT ITEMS.

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED – That item 18, 'Support Services Review of Human Resources' be
considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST

None.

6 REPORTS BY MEMBERS.

Cllr Ayris recorded his thanks to S Helps who had organised a visit to Lifewise for himself and Cllr Ransome; the presentation had been extremely helpful and useful.

Cllr Haith had attended the Welcome to Yorkshire Awards in which the Emergency Services Museum had received a highly commended in the small attraction category. Cllr Haith congratulated Matt Wakefield and his team of volunteers on the award.

Cllr Atkin had attended the PRIDE awards; the Service had been nominated for the 'Join the Family' recruitment drive. Unfortunately on this occasion the Service did not win.

Cllr Atkin also informed the Authority that, along with the CFO, he had attended an event in London where the Princess Royal had illuminated the Firefighters Memorial; he had been very proud to represent South Yorkshire at the event.

Cllr Weatherall had attended the ARC Passing Out Parade in Barnsley and was very impressed with what the young people had achieved. He requested a report detailing the costs of an ARC course with a view to the Authority paying for an annual ARC course at every fire station.

Cllr Satur queried whether, as Lead Member for the Lifewise Governance Board, she should still attend meetings of the Board following recent changes.

ACFO Blunden replied that the Governance Board was likely to change but had not changed as yet. At a recent meeting the Authority had approved a report which changed the status of Lifewise from a project to a partnership. The structure would change, with the creation of a Collaboration Board. It would be an Authority decision as to whether a Member attended that Board. Cllr Satur said she felt an Authority Member should continue to sit on the Board given that the Authority provided funding to the Lifewise Centre.

7 RECEIPT OF PETITIONS.

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 17 OCTOBER 2016

Councillor Ransome reported that she had not attended the tour around TDC on 12 October 2016.

RESOLVED – The minutes of the meeting held on 17 October 2016 be agreed and signed by the Chair as a correct record.

10 REVIEW OF THE FRA CONSTITUTION

A report was submitted that provided Members with an update of the full review of the Fire and Rescue Authority Constitution as agreed at the Authority meeting on 4 January 2016 and as recommended by the Internal Audit review into overtime payments to Principal Officers.

L Noble informed Members that the Service were currently re-visiting Part 4 and making minor amendments to reflect the responsibilities of the Partnership Board.

Other outstanding parts were detailed in the report with revised timescales.

RESOLVED - That Members:

- a) Approve the review of the FRA Constitution.
- b) Receive Parts 5c, 5d, 5e and 6a when complete.

11 APPOINTMENT OF INDEPENDENT MEMBER - AUDIT & GOVERNANCE COMMITTEE

A report of the Deputy Clerk was submitted to provide Members with an update on the process to recruit an Independent member to sit on the Audit and Governance Committee.

L Noble reminded Members that at the Authority meeting on 19 September 2016 it had been agreed to begin the recruitment process to replace Christine Marshall whose tenure as an Independent member had come to an end.

Subsequently, an advert and supporting information was published through the four district councils and other organisations at no cost to the Authority.

Eight expression of interest had been received; it was intended to circulate application forms on 30 November with a view to interview for a replacement before Christmas.

In the New Year, the Terms of Reference of the Audit and Governance Committee would be reviewed along with the role profile for an Independent member with the help of Rob Winter, Head of Internal Audit. This would coincide with a review of the new governance arrangements in advance of the Annual meeting.

In answer to a question from Cllr Ayris, M McCarthy reminded Members that officers had been charged with the responsibility to begin the recruitment process at the Authority meeting on 19 September 2016.

Cllr Ayris questioned whether the advert was different to the previous one and suggested that any future adverts should list exclusions as to who could apply e.g. contractors to the Authority.

L Noble replied that there had been minor amendments to reflect changes to the Authority, this had been done in liaison with the Head of Internal Audit. With regards to exclusions, officers would discuss this with the Legal team.

Cllr Ransome suggested that the advert should question whether applicants belonged to a political party or were affiliated to one; officers would take advice on this.

RESOLVED – That Members:

- a) Note the progress towards the recruitment of a third Independent member to sit on the Audit and Governance Committee.
- b) Note the proposal to review the Terms of Reference for the Audit and Governance Committee, the role profile and the remuneration for an Independent member and request officers to provide further reports as necessary to align with the review of the governance structure in April 2017.

12 POLICING AND CRIME BILL

Members considered a report which advised them of the content of the Police and Crime Bill which was currently progressing through Parliament.

DCFO Roberts informed the Authority that the Bill was currently in the House of Lords and it had been expected that it would be granted Royal Assent before Christmas, although there could still be further changes to the Bill before it was enacted.

The Bill contained a number of changes that would affect Fire and Rescue Services and Authorities, including a statutory duty to collaborate and giving Police and Crime Commissioners the ability to take on the responsibilities of the Fire and Rescue Authority. It was noted that where Police and Crime Commissioners chose not to take on these responsibilities, they would have the right to request a seat on the Fire and Rescue Authority with full voting rights.

Another significant part of the Bill was to establish a Chief Fire and Rescue Inspector for England who would be appointed by the Home Secretary. The legislation enabled Fire Inspectors to join with Her Majesty's Inspector of Constabulary to undertake inspections without the consent of the Service.

Before taking any questions the Chair invited PCC Dr Alan Billings to speak.

Dr Billings thanked the Authority for the invitation to attend today's meeting.

The Bill contained significant potential changes to the way the emergency services worked and there was still work to be done to understand all the implications of the Bill.

Dr Billings had recently attended several meetings that Brandon Lewis, the Police and Fire Minister, had addressed and that had led to further understanding of the direction the Government were pursuing. It was clear that there was an expectation to see real change with deeper and wider collaboration at a more strategic level.

There would be some PCCs who would decide to take on the responsibilities of the Fire and Rescue Authority but Dr Billings informed the Members that, at the moment, he had no intention of doing this.

There would obviously be a need to take collaboration further and this could be taken forward by the creation of a strategic joint board or committee. As a minimum, the Government would expect to see the PCC sitting on the Fire Authority, and Dr Billings informed Members that he would be writing to the Authority to formally request this.

The CFO acknowledged the views expressed by Dr Billings. There was obviously work to be done to take collaboration further; there would be a need to ensure that Authority members were engaged in that process.

In answer to a question from Cllr Ransome, Dr Billings commented that all the PCCs recognised the need for deeper collaboration and some would go further.

M Buttery informed Members that she was aware of three PCCs who had already lined up their public consultations and business cases ready for when Royal Assent was granted.

The Chair thanked Dr Billings and M Buttery for attending the meeting.

13 SEPTEMBER 2016 PROJECTED OUTTURN REPORT

A report was considered which informed Members of the projected revenue and capital spend after the first six months of the 2016/17 financial year.

Members were reminded that the previous report which was based on the July 2016 projected position suggested a potential overspend of £422,702. The latest projected outturn position had seen a significant change and an underspend of approximately £102,815 was now anticipated. The variances were explained in the report – the two most significant being a reduction in legal costs in relation to the Hillsborough inquest and capital financing requirements.

In answer to a question from Cllr Ayris, S Howe informed members that the variation in the BMBC recharge was due to increased audit costs in relation to overtime payments and Wirral Cladding and Roofing.

RESOLVED – That the report be noted.

14 MEDIUM TERM FINANCIAL STRATEGY

A report was considered which provided context and assumptions behind the Medium Term Financial Strategy (MTFS) which would form the basis of the Authority's budget setting process for 2016/17 and beyond.

Members were reminded that the Government had offered a guaranteed 4-year funding plan which SYFRA had accepted, although this could have been affected by the Autumn Statement or the 2017/10 settlement it was thought it would not be fundamentally different from the position set out in the report. The 4-year funding

plan was subject to the receipt of an efficiency plan; SYFRA had submitted this on 14 October 2016.

The report gave details around current assumptions made for future funding and also contained assumptions around spending requirements.

Members were informed that the Governments Efficiency Plan stated that the Authority needed to have a clear strategy for the use of reserves. It was proposed that a strategy was implemented that put aside reserves to fund the Capital Programme over the next 3 years, or for as long as the level of reserves set aside allowed.

By funding the current Capital Programme 3 year period, the Authority would be able to reduce the minimum revenue provision and capital financing impacts which would allow the potential for a balanced budget up to 2020/21.

Whilst it was acknowledged that the current reserves strategy regarding earmarked reserves does currently support certain capital projects, the subtle difference with the proposed strategy was that the focus changes to supporting the whole of the unfunded programme and therefore making a commitment to reduce reserve levels and at the same time deferring any further borrowing which in turn will reduce the impact of the capital financing costs with the revenue budget.

Based on the risks set out in the report it was recommended that the minimum level of reserves that should be maintained by the Authority in a stable funding situation was £2.5m which represented approximately 5% of the revenue budget.

Members noted that the use of reserves would need to be subject to further discussion as part of the budget setting process and further information would be presented at a future meeting. Subject to Member approval, the first draft version of the 2017/18 budget would be based on the assumption that there would be no borrowing to fund the Capital Programme in 2016/17.

RESOLVED – That:

- a) The report be noted and the Authority would receive an updated position when the 2017/18 Local Government Settlement had been received.
- b) That the proposals regarding reserves strategy, and in particular to funding the 2016/19 Capital Programme from reserves are accepted.

15 CORPORATE PERFORMANCE REPORT - QUARTER TWO - 2016/17

A report was submitted which detailed corporate performance for 2016/17 Quarter Two.

Members considered exception reports for the following performance indicators:

- Number of Primary Fires
- Accidental Dwelling Fires
- Accidental Dwelling Fire Injuries

- Secondary Arson Incidents
- False Alarms Caused by Automatic Fire Detection – Non-Domestic Properties

RESOLVED – That the report be noted.

16 MINUTES OF THE SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
LOCAL PENSION BOARD HELD ON 17 OCTOBER 2016

RESOLVED – That the minutes of the meeting of South Yorkshire Fire and Rescue Local Pension Board held on 17 October 2016 be noted.

17 MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION
HELD ON 6 OCTOBER 2016

RESOLVED – That the minutes of the meeting of the Yorkshire and Humber Employers' Association held on 6 October 2016 be noted.

18 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

19 SUPPORT SERVICES REVIEW OF HUMAN RESOURCES

The Authority considered and discussed a report which detailed the outcomes from a Support Services review of the Human Resources function, incorporating the Occupational Health department.

RESOLVED – That the Authority authorise the commencement of consultation in accordance with organisational restructure procedures.

CHAIR

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SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 5 DECEMBER 2016

PRESENT:

Councillor John Burrows, Chesterfield BC (Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC

Councillor Chris Read, Rotherham MBC

Councillor Julie Dore, Sheffield CC

Councillor Simon Greaves, Bassetlaw DC

Councillor Glyn Jones, Doncaster MBC

Sir Nigel Knowles, Global Co-Chairman DLA Piper & SCR LEP Chair

Ruth Adams, SCR Exec Team

Fiona Boden, SCR Exec Team

Philip Cooper, SCR Exec Team

Andrew Frosdick, Monitoring Officer

Andrew Gates, SCR Exec Team

Sharon Kemp, Rotherham MBC

Mark Lynam

John Mothersole, Sheffield CC

Jo Miller, Doncaster MBC

Mel Dei Rossi, SCR Exec Team

Gareth Sutton, Sheffield CC / SCR

Daniel Swaine, Bolsover DC / NE Derbyshire DC

Neil Taylor, Bassetlaw DC

Craig Tyler, Joint Authorities Governance Unit

Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor S Houghton CBE, Councillor A Syrett, Mayor R Jones, Councillor A Rhodes, Councillor L Rose, H Bowen, D Bunton, D Smith and D Terris

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items where non-Constituent Members should not have voting rights.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

As leader of the sponsoring Authority, Cllr Greaves declared an interest in a matter to be considered under agenda item 12 LGF Capital Programme Approvals (Harworth Bircotes Step Change Programme: Road Improvements Phase 1).

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

A series of questions were received from the Sheffield for Democracy organisation pertaining to devolution matters, the effect of Brexit on the SCR's funding streams and CO2 conversion technology.

Questions were as follows:

Q1. What is the deadline for the Sec of State's order reaching this body to ensure the election of the Mayor can go ahead in May 2017?

Q2. Has the SCRCA or the LEP looked at the new technology being researched in Oak Ridge National Laboratory in the USA, which promises the potential to create large scale CO2 conversion into Ethanol fuels? Have the regions Universities and the AMP been prompted to explore future development deals with the researchers?

Is not this combination of materials sciences, advanced manufacturing and environmental impact exactly the sort of thing that Boeing, Rolls Royce and the Region LEP should be chasing?

Q3. What will be the impact of the referendum result on the SCRCA's Strategic Economic Plan (SEP) considering the latest OBR forecasts?

Q4. What will happen to the EU funded business support services?

Q5. What will be the impact on 14-19 year olds on the Employment Support Fund (ESF) support programmes?

Q6. Does the SCRCA expect agreed funding to now be frozen during exit negotiations?

Q7. Does the SCRCA expect 2014-2020 funding already spent to be clawed back?

Q8. Where does this leave the whole devolution process if the SCRCA are to be underfunded and unable to meet their growth commitments? - Are SCRCA still confident that central funding will defray Brexit losses?

Q9. Was any of this discussed with Government ministers before the referendum and if so what was their response? - What discussions have taken place since June?

The Chair instructed officers to provide full responses to each question in writing and place these publically on the Authority website.

10 MINUTES OF THE MEETING HELD ON 24 OCTOBER 2016

RESOLVED, that the minutes of the previous meeting held on 24th October are agreed to be an accurate record of the meeting.

11 DEVOLUTION UPDATE

It was noted that all matters related to Devolution are currently predicated on awaited announcements to be made by the DCLG Secretary of State.

12 LGF CAPITAL PROGRAMME APPROVALS

A paper was presented requesting the Authority's endorsement of the financial approvals that have progressed through the Appraisal Framework and recommended by the Infrastructure Executive Board (IEB).

Members were advised that the IEB meeting held on 18th November was not quorate. Attendees at IEB discussed the change requests and full business cases in an advisory capacity only. The minutes from IEB were subsequently approved via email.

Consideration was given to the requests presented.

RESOLVED: That the Combined Authority:

1. Approves the change requests to the SCRIF programme set out in Appendix 1 of the report.
2. Approves progression of Harworth Bircotes Step Change Programme: Road Improvements Phase 1 to Full Approval and Award of Contract at a cost of up to £0.455m, subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix 2 to the report.
3. Agrees to consider and approve progression of the Doncaster Urban Centre: Enterprise Market Place Phase 1 as part of the next cycle subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix 3 to the report.
4. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chair of the CA, to enter into the contractual arrangements required as a result of the above approvals.

13 EARLY COMMISSIONING CALL RECOMMENDATIONS

A report was received to provide an update on progress made to the Early Commission schemes and set out the approval route and timescales for scheme progression.

Members were asked to consider providing delegated authority to the Head of Paid of Service, in conjunction with the Chair of the CA to approve projects by written procedures where an urgent approval is required, subject to any such projects having successfully completed the technical appraisal process and have been recommended by the Appraisal Panel and endorsed by the Executive Board.

RESOLVED, that the Combined Authority:

1. Notes the progression of Early Commission Schemes through the Appraisal Framework and fund application process.
2. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to consider and approve by written procedures projects with an urgent approval requirement which have successfully completed the technical appraisal and having been recommended by the Appraisal Panel and endorsed by the Executive Board.

14 STRATEGIC ECONOMIC PLAN REFRESH UPDATE

A report was received requesting the Combined Authority Members note the update on the refresh of the Strategic Economic Plan and proposed next steps in the process to enable the successful completion of this work.

It was suggested to Members that the production of a high quality, robust and compelling refreshed SEP will require external independent assistance.

It was noted the refreshed SEP will be founded upon robust evidence and will capture the ambition, vision and strategic priorities of the CA / LEP. The SEP will feature four-year Investment Plans, each with a series of projects and programmes to be delivered by the scheme promoters, including local authorities. It was confirmed delivery will be undertaken in accordance with the also refreshed SCR Assurance and Accountability Framework

Regarding the refresh timetable, it was noted the intention is to go to the market to identify a consultant to update the evidence, produce a refreshed SEP and act as a critical friend to the development of the Investment Plan. The consultant will be appointed by Christmas and will be required to review and update to evidence base on the SCR's economic performance by mid-February. Workshops to determine LEP priorities will then be convened and the 1st draft SEP will be presented during March for comment.

It was noted the intended, refreshed SEP will be presented to the CA and LEP for consideration on 24th April, and the supporting investment plan on 5th June.

RESOLVED, that the Combined Authority:

1. Notes the update on the refresh of the Strategic Economic Plan and the proposed approach and milestones for the completion of this work.
2. Provides the SCR Executive Director, in consultation with the Chair and Vice Chair of the Combined Authority the approval to enter into a contractual arrangement with the potential value of this activity to exceed £100k to deliver the programme of work, as set out in section 3 of the report.

15 THE JOINT ASSETS BOARD AND ONE PUBLIC ESTATE PROGRAMME UPDATE

A report was received to provide the Combined Authority Members with an update on the work of the SCR Joint Assets Board (JAB)

The report set out some of the JAB's recent achievements and highlighted the areas of activity the Board will drive forward over the coming months.

The report also provided an overview of current and potential future One Public Estate activity and sought approval for the recently submitted One Public Estate round 5 bid.

Members were advised that there remains an aspiration to expand membership of the JAB to include police authorities, fire authorities and the South Yorkshire Passenger Transport Executive. It was suggested this will ensure that the majority of public sector organisations with land and property assets in the SCR are represented at this strategic level board.

RESOLVED, that the Combined Authority:

1. Endorses the work carried out to date at a Sheffield City Region level in support of the Joint Assets Board and One Public Estate agendas.

2. Endorses the identified priorities for the Joint Assets Board.
3. Approves an upwards variation on the CA/LEP revenue budget to allow for the spending of funds received for the successful One Public Estate Round 4 bid (totalling £132,000).
4. Approves delegations to the Head of Paid Service, in conjunction with the statutory officers, to contract with third parties for the delivery of all approved OPE activity.
5. Notes future Sheffield City Region level engagement with the national One Public Estate Programme.
6. Approves the One Public Estate Round 5 bid

16 ACCOUNTABILITY AND ASSURANCE FRAMEWORK UPDATE

A report was received reminding Members of the SCR's requirement to predicate all decisions on the allocations of Local Growth Funds to priority schemes and projects based on the mechanisms set out within its Assurance Framework.

It was noted that following the agreement of the Devolution Deal and the publication of revised guidance by Government, the City Region now needs to update its existing Framework to ensure compliance with transparent, accountable decisions, which assure value for money. Updates are required to facilitate the continued receipt of future funding allocations.

It was further noted that the refresh will accommodate recently published guidance for LEP's governance of the usage of Growth Deal funding.

RESOLVED, that the Combined Authority:

1. Notes the publication of revised assurance guidance by Government and the need to confirm compliance with this guidance to receive future year Growth Deals awards of funding.
2. Agrees to the SCR updating its existing Assurance Framework to take account of this revised guidance and notes the updated Framework will be presented to a future CA meeting for agreement.

17 UPDATE ON HS2

A report was received to update the Combined Authority on the Government's High Speed 2 (HS2) rail project following the publication of the Government's Command Paper on 15 November on the preferred route options for phase 2b, which includes the eastern leg through South Yorkshire. The report also provided an update on the SCR Executive Team's on-going work on HS2, including the commissioning of a Mitigation Study into reducing the adverse impacts of the new eastern route on residents and businesses.

It was noted that at the request of the Combined Authority, the SCR HS2 Programme Board agreed at its October meeting to commission a focussed study into possible mitigation measures on the eastern route at a number of specific locations in Doncaster and Rotherham boroughs. This will include looking at minor route or design amendments to reduce the number of properties affected and the scale of the impact. The study will be commissioned from consultants in early December and report back by early February so that its findings can be used to inform the SCR response to the HS2 route consultation. It is estimated that the SCR HS2 Mitigation Study will cost up to £40,000. This cost can be accommodated from existing transport budgets

It was confirmed a draft version of the SCR consultation response will be prepared and circulated to CA and LEP Board members for comment prior to the March deadline.

It was noted the government's HS2 Command Paper made reference to the potential to create a connection back onto the HS2 mainline north of Sheffield (known as the Northern Loop), which would enable HS2 trains to continue north from Sheffield to Leeds and beyond. Members asserted the importance of the Northern Loop to the SCR's economic and connectivity aspirations.

It was noted the Command Paper also referenced that a pot of Growth Strategy funding is to be made available to each of the City Regions served by HS2 to use on preparing their growth strategies in order to take full advantage of the economic benefits of HS2. This will be made available in two tranches. The first tranche to be used to maximise SCR wide benefits, and the second tranche (available only when the current consultation has concluded) will be available for station master-planning. A sum of £625,000 will be made available to SCR for this purpose.

Members agreed to need to work collectively to address HS2 matters as they develop, such as limited resources (internal and external) to undertake studies and assessments, if we are to achieve the tourism and economic benefits HS2 enables.

The Chair asked Members to recognise the additional benefits afforded by the revised route, for an additional HS2 station in Chesterfield.

RESOLVED, that the Combined Authority:

1. Agrees that the findings of the HS2 Mitigation Study be used to inform the SCR response to the Government's HS2 Phase 2b consultation.
2. Agrees to the HS2 Programme Board preparing a proposal for the use of the first tranche of HS2 Growth Strategy funding and commissioning work as required in order to ensure that the benefits of HS2 are maximised across the City Region.

18 EUROPEAN STRUCTURAL AND INVESTMENT FUNDS TECHNICAL ASSISTANCE

A paper was received inviting the Combined Authority to agree to the participation of the SCR Executive team in two city region wide ESIF Technical Assistance (TA) projects; for the European Regional Development Funds (ERDF) and the European

Social Fund (ESF) respectively, and to sign the partnership agreements with the lead partner, Doncaster Metropolitan Borough Council, subject to given conditions.

It was noted that TA projects provide funding to identify and develop activity to meet the needs of the area, promote the ESIF funds, engage and support potential applicants to participate in the programme and submit quality proposals.

RESOLVED, that the Combined Authority:

1. Agrees to the ERDF TA Partnership Agreement with Doncaster MBC
2. Agrees in principle to the ESF TA Partnership Agreement with Doncaster MBC on condition that the outputs are deemed realistic and achievable and that the Partnership Agreement clauses reflect that of the ERDF agreement.

19 SYITA PROPERTIES LTD - PROPOSED MEMBER VOLUNTARY LIQUIDATION

A report was received seeking delegated authority for the statutory officers to approve the liquidation of SYITA Properties Ltd, and accept the repatriation of the assets and balances within the Company to the Combined Authority.

It was noted previous reports to the CA have demonstrated that the company, as previously managed by the Integrated Transport Authority, was not an efficient or effective vehicle by which to manage the assets.

Delegated authority was therefore sought to allow the statutory officers to manage the liquidation process in a timely and efficient manner should those officers receive sufficient assurance to do so.

RESOLVED, that the Combined Authority:

1. Agrees to delegate authority to the statutory officers to approve the liquidation of SYITA Properties Ltd and accept the assets and balances within the company back into the CA.

20 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Executive Board be endorsed.

21 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Transport Executive Board be endorsed.

22 SUMMARY REPORT - SKILLS, EMPLOYMENT AND EDUCATION EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Skills Executive Board be endorsed.

23 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Business Growth Executive Board be endorsed.

24 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Infrastructure Executive Board be endorsed.

CHAIR

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MEETING:	Planning Regulatory Board
DATE:	Tuesday, 22 November 2016
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors D. Birkinshaw (Chair), Coates, M. Dyson, Gollick, David Griffin, Hand-Davis, Hayward, Leech, Makinson, Markham, Mathers, Mitchell, Noble, Richardson, Riggs, Spence, Stowe, Tattersall, Unsworth, Wilson and R. Wraith

In attendance at site visit

Councillors D. Birkinshaw (Chair), Hayward, Mathers, Makinson, Noble, Spence, Tattersall, R. Wraith and Wilson.

Councillor Clements attended as a local Ward Member.

44. Declarations of Interest

There were no declarations of Pecuniary/Non-Pecuniary interest in respect of any of the items on the agenda.

45. Minutes

The minutes of the meeting held on 25th October 2016 were taken as read and signed by the Chair as a correct record.

46. 4 Robin Lane, Royston - 2016/1050 - For Refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1050** [erection of 1 no. detached bungalow at Robin Lane, Royston, Barnsley, S71 4EA]

Mr Simon Elliot spoke against the officer recommendation to refuse the application.

RESOLVED that the application be approved, against Officer recommendation, as Members felt that the concerns raised by Officers did not amount to sufficient detriment to recommend refusal of the scheme. Members delegated powers to Officers to put together the necessary conditions for the approval.

In accordance with agreed protocol, a recorded vote was taken on this planning application with the amendment to approve the application being:-

MOVED by Councillor Makinson and SECONDED by Councillor R. Wraith, with voting being as follows:-

In favour of the amendment to approve the application:-

Councillors Coates, Gollick, Hand-Davis, Leech, Makinson, Markham, Mathers, Noble, Stowe, Wilson and R. Wraith.

Against the amendment to approve the application:-

Councillors D. Birkinshaw, Griffin, Hayward, Riggs, Spence and Tattersall.

Three Councillors abstained from voting.

47. Kirkcross Crescent/Pinfold Lane, Royston, Barnsley - 2015/0895 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0895** [Erection of 5 no. detached and semi-detached residential dwellings (Amended Plans) at former Garage Site at Kirk Cross Crescent/Pinfold Lane, Royston]

RESOLVED that the application be deferred for further clarification over access issues.

48. Bolton Hall Nursing Home, Carr Head Lane, Bolton on Dearne, Rotherham S63 8DA - 2016/0926 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0926** [Demolition of existing building and erection of 28 no. dwellings with associated external works at Bolton Hall Nursing Home, Carr Head Lane, Bolton upon Dearne]

RESOLVED that the application be granted in accordance with the Officer recommendation subject to signing of S106 agreement.

49. Land off Lowfield Road, Bolton on Dearne, Barnsley - 2015/0725 - For Refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2015/0725** [Erection of 97 dwellings with garages and/or parking spaces together with the provision of open space and associated roads and sewers at Land off Lowfield Road, Lowfield Road, Bolton upon Dearne].

Mr Steve Gamble spoke against the officer recommendation to refuse the application.

RESOLVED that the application be refused in accordance with the Officer recommendation.

50. Leapings Lane, Rockside, Thurlstone, Sheffield - 2016/1074 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1074** [Change of use of agricultural storage building to 2 no. dwelling houses with external alterations at Leapings Lane, Rockside, Thurlstone]

RESOLVED that the application be granted in accordance with the Officer recommendation.

51. Land at Gunthwaite Lane, Gunthwaite, Penistone - 2016/0215 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0215** [Erection of detached agricultural workers dwelling (Resubmission) at Land at Gunthwaite Lane, Gunthwaite, Penistone]

RESOLVED that the application be deferred for a site visit.

52. Planning Appeals - 1st October to 31st October 2016

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2016/17.

The report indicated that 2 appeals were received in October 2016:-

- **Planning Application 2016/0699** – Erection of first floor extension to dwelling at 47 Upperwood Road, Darfield, Barnsley (written representation) – delegated.
- **Planning Application 2016/0623** – Conversion of existing cellar into 2 no bedroom self-contained flat at 132 Park Road, Barnsley (written representation) – delegated.

No appeals were withdrawn or decided in October 2016.

It was reported that 9 appeals have been decided since 1 April 2016, 7 appeals of which (77.8%) have been dismissed and 2 of which (22.2%) have been allowed.

Chair

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MEETING:	Audit Committee
DATE:	Wednesday, 7 December 2016
TIME:	4.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

Present Councillors Richardson (Chair), Barnard and Clements together with Independent Members - Ms K Armitage, Ms D Brown, Mr S Gill, Mr P Johnson and Mr M Marks

30. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of interest from Members in respect of items on the agenda.

31. MINUTES

The minutes of the meeting held on the 23rd September, 2016 were taken as read and signed by the Chair as a correct record.

32. ACTIONS ARISING FROM THE PREVIOUS MEETINGS

The Committee received a report detailing actions taken and arising from previous meetings of the Committee.

RESOLVED that the report be noted.

33. INTERNAL AUDIT QUARTERLY REPORT - QUARTER ENDED 30TH SEPTEMBER, 2016

The Head of Internal Audit and Anti-Fraud submitted a report presenting a comprehensive overview of the key activities and findings of Internal Audit based on the Division's work for the whole of the second quarter of the financial year together with additional details of audits completed up to the end of October, 2016.

The report covered:

- The issues arising from the completed Internal Audit work undertaken within the period
- Matters that had required investigation
- An opinion on the ongoing overall assurance Internal Audit was able to provide based on the work undertaken regarding the adequacy and effectiveness of the Authority's internal control environment
- Progress on the delivery of the Internal Audit Plan for the period to the end of the second quarter of 2016/17
- Details of Internal Audit's performance for the quarter utilising performance indicators

Reports issued and the Internal Audit work completed during the quarter had raised no fundamental recommendations.

Internal control assurance opinion overall remained adequate based upon the results of the work undertaken during the quarter.

Of the 31 recommendations followed up, 32% had been implemented by the original target date with a further 52% implemented after that date. A revised implementation date had been agreed by management in relation to the 16% that had not been implemented.

In relation to the Audit Plan, actual days delivered was broadly in line with the profiled days at the end of the reported period.

Overall, Divisional performance remained satisfactory with only the chargeable time performance indicator being slightly below the profile due to the number of training days being higher than expected.

In the ensuing discussion, and in response to detailed questioning, the following matters were highlighted:

- Reference was made to the revisions agreed with management to the Audit Plan together with the reasons for this and appendices to the report gave details of the specific work that had been completed during the reporting period
- The Head of Service explained that a minority (but increasing amount) of time was spent on 'other audit activities' which did not produce a specific assurance opinion but that these nevertheless actively contributed to the assurance given in respect of other areas including, for example, contract management and procurement, safeguarding arrangements and financial management (procurement) and payment processes.
- Reference was made to the number of audit days utilised against the Audit Plan and arising out of this, particular mention was made to the time that had been spent moving to a new document management system, the work on corporate services and the restructure of the division which had had an impact on the number of days allocated
- Reference was made to the audit of Commissioning, Procurement and Contracts and to the reasons for the deferral to 2017/18. This was at the request of management and was to allow sufficient time for revised processes to be embedded. Arising out of the above, there was a discussion as to whether or not the council had sufficient or appropriate commercial expertise. It was acknowledged that this was an area where the Council had not performed as strongly as would have been hoped largely because of the difficulties of obtaining the right staff with the correct skill set required within a rapidly changing world. This matter was being addressed and would be kept under review both by management and by this Committee
- The Head of Service commented that he was comfortable with the rationale for the deferral of various audits
- In relation to the Performance Indicators:
 - particular reference was made to the Indicator 'percentage of final audit reports issued within 10 working days of completion and

- agreement of the draft audit report' and whether or not this was 'meaningful'.
- the Head of Internal Audit outlined the data available that enabled the Service to monitor performance and commented that reporting systems were in the process of being developed further to ensure that data produced was truly meaningful and efficient.
 - Conversations had been held with the software developers who had outlined how the information system could be interrogated and exploited. The Service was looking to develop Performance Indicators for 2017/18
- In response to specific questioning, the Head of Internal Audit and Corporate Anti-Fraud gave details of the operation of the protocol applied to the follow-up of recommendations in audit reports. It was noted that any issues of significance would be referred as a matter of urgency to the Senior Management Team. At the moment, he had no specific concerns in relation to any delays in follow-up reports
 - There was a detailed discussion of the potential implications of the savings target to be applied to Internal Audit as part of the 2017/18 budget process and to whether or not the Service would remain sufficiently robust. It was noted that a restructure was to be undertaken but would be undertaken in such a way as to ensure that the audit approach would provide as much assurance and coverage as possible. A further report would be submitted in due course and this report would also track the size of the audit service against the size and reduction of the Council as an organisation. The Director of Finance, Assets and IT gave an assurance that despite any Service reduction, sufficient resources would be retained to ensure that satisfactory assurance could be given
 - The Head of Service gave the Committee and update of the system changes that were to be introduced as part of the audit process
 - Reference was made to the way in which audits were 'commissioned' and to the discussions held with Managers prior to the commencement of the audit
 - The high level and importance given to training and development was noted

RESOLVED:

- (i) that the issues arising from the completed Internal audit work for the period along with the responses received from management be noted;
- (ii) that the assurance opinion on the adequacy and effectiveness of the Authority's Internal Control Framework based on the work of Internal Audit in the period to the end of October 2016 of the 2016/17 audit year be noted;
- (iii) that the progress against the Internal Audit Plan for 2016/17 for the period to the end of October 2016 be noted; and
- (iv) that the performance of the Internal Audit Division for the second quarter be noted.

34. CORPORATE ANTI-FRAUD TEAM PROGRESS REPORT

The Head of Internal Audit and Anti-Fraud submitted a progress report providing an update of the work of the Corporate Anti-Fraud Team for the 1st April to 31st October, 2016.

The report provided details of the following activities in which the Team were currently involved:

- Council Tax Support investigations
- Council Tax fraudulent liability claims
- Right to Buy investigations
- Corporate Investigations
- National Fraud Initiative involvement
- Tenancy Fraud

An appendix to the report gave details of sample fraud cases that had been investigated together with the results/outcome.

The report indicated and the Head of Service gave details of the positive impact the Team was having in tackling fraud which was very much welcomed. It was noted that the Team's work was now having significant results as initiatives were rolled out and became fully embedded within the Council's processes and procedures.

In the ensuing discussion, particular reference was made to the following:

- Details of the cumulative financial amounts obtained/recovered by the Service that would otherwise have been lost amounted to around £500,000 and was likely to increase
- The number of Right to Buy, National Fraud Initiative and Tenancy Fraud cases were continuing to increase, however, the number of Corporate Investigations was relatively small due to the Service giving advice to managers who now undertook appropriate investigations (although the Service retained the right to intervene if it thought that managers hadn't got the necessary skills to undertake investigations)
- It was the intention to present a report to either the January or March meeting on an update of the corporate anti-fraud policy and strategy
- In response to specific questioning, an explanation was provided of how investigations were undertaken in order to detect Council Tax Fraud, and particularly in relation to Single Person Discount and also for unoccupied properties. Arising out of this reference was made to a pilot being undertaken in relation to Single Person Discount which would allow data matching against other benefit and payroll systems. If this was successful it was possible that a mandatory system might be introduced
- In relation to the National Fraud Initiative, questions were asked with regard to the sale of data sets and whether or not the Council obtained income from such sales. The Director of Legal and Governance explained that the Council was limited in what information it could legitimately sell as it was constrained by Data

Protection legislation. Data match information was only relevant to appropriate organisations. The Head of Internal Audit and Corporate Anti-Fraud explained the way in which the Team ensured that it was fully compliant with all the relevant regulations and legislation in relation to the investigation and detection of fraud

- Information was provided about the robust processes in place in relation to the raising of orders and the payment of invoices. It was felt that there was limited scope for any kind of fraud. In addition, computer software was used to identify areas of overpayment/dual payments etc. Information was also provided on the arrangements and controls in place in relation to the prevention of fraud on contracts
- There was a discussion of the changing risk appetite within the context of the financial restrictions facing the Authority. It was noted that inherent risks would never go away, however, the necessary controls and systems were in place to minimise any fraud
- Information was provided in relation to referrals that were not pursued for investigation and the reasons for this
- In response to questioning, information was provided on ways in which supplier fraud or theft by employees (particularly in relation to theft of fuel from vehicles) was detected and investigated

RESOLVED:-

- (i) that the progress made in the development of effective arrangements and measures to minimise the risk of fraud and corruption be noted; and
- (ii) that the Committee receive six monthly progress reports on internal and external fraud investigated by the Corporate Anti-Fraud Team.

35. STRATEGIC RISK REGISTER - FULL REVIEW OCTOBER, 2016

The Director of Finance, Property and IT submitted a note presenting a report to be submitted to Cabinet on the 11th January, 2016 on a full review of the Strategic Risk Register undertaken in October 2016 and presenting the outcomes of that review.

The report, which was presented by Mr A Hunt, Risk and Governance Manager formed part of the Committee's assurance process where it was agreed that following the completion of the review of the Strategic Risk Register, the Committee consider the latest version and provide appropriate comments thereon.

The Register contained those high level risks that were considered significant potential obstacles to the achievement of the Authority's Corporate Objectives. It was important that the Register remain up to date and be reviewed regularly in order to accurately reflect the most significant risks to the achievement of objectives and facilitate timely and effective mitigations to those risks.

Following a review of the Strategic Risk Register in March 2016, a further review had been undertaken in October, 2016 the outcomes of which were detailed within the report. Mr Hunt outlined in some detail the way in which the register had been

reviewed together with the role of the Senior Management Team in this process. He commented on the main components of the review and the items included.

The report outlined:

- The introduction and background to the Strategic Risk Register
- The distribution of the risks across the six concern rating classifications
- The changes since the last review with the inclusion of an additional risk 3842 (Failure to ensure the transfer of 0-19 Services that are being transferred back into the Council Control to ensure customers remain safe, there is a continuous service and that during and after the transition period customers remain safe)
- The two risks that had had their risk concern rating reduced:
 - Risk 3024 (Lack of educational attainment)
 - 3034 (Failure to deliver the Medium Term Financial Strategy – ‘Failure of Future Council to achieve the required level of savings)
- The significant /red risks and new and emerging risks and the risk mitigation actions
- Other significant risks to the Strategic Risk Register

A further review of the Register was now programmed with other governance related reports relating to Corporate Finance and Performance Management in order for the Cabinet to receive and consider governance related reports as a broad suite of documents.

The report and Register indicated how assurance against significant risk was being managed appropriately and Appendices to the report provided details of:

- The background to the Strategic Risk Register
- The improved and worsened risks
- The ‘direction of travel’ trends
- The risks that had been completed/closed
- The new and updated risk mitigation actions
- A copy of the full Strategic Risk Register

Reference was also made to the embedding of the risk management culture throughout the Authority.

In the ensuing discussion, particular reference was made to the following:

- In response to questioning the Director of Legal and Governance referred to Risk 3842 and gave details of the services which had been transferred to the Council in relation to the 0-19 Service. He also outlined the reasons for the one off transitional cost of £442,000 which had been minimised but was unavoidable. It was noted that there had been some initial issues with regard to integration with Council IT systems and this matter was being kept under review. The Risk and Governance Manager gave details of the risks that had been reported to Senior Management Team by the Director of Public Health

- Some concern was expressed in relation to Risk 3794 in relation to the failure to influence the governance arrangements underpinning and controlling the emerging City region Devolution Deal. Particular reference was made to the scrutiny and audit arrangements which it was suggested should be more aligned to the scrutiny and audit arrangements in Barnsley. In response, the Director of Legal and Governance explained the legal background to the establishment of the City Region arrangements. It was noted that the Leader of the Council had stated that the scrutiny arrangements required to be developed, however, the initial effort had been focused on delivering the 'Deal'
- In relation to Risk 3047 (Failure to protect the population from preventable health threats) it was noted that this had changed from 'amber 3' to 'amber 4' – the report would be amended to reflect this. The reasons for this were touched upon as were the plans to address the risk

RESOLVED that the report on the outcome of the recent review of the Strategic Risk Register in relation to the management, challenge and development of the Register be noted and the Committee continue to receive periodic updates as to the process of the actions taken and their impact on the Strategic Risk Register.

36. ANNUAL GOVERNANCE STATEMENT ACTIONS PLAN 2016/17

The chief Executive, Director of Finance, assets and IT and Director of Legal and Governance submitted a joint report providing an updated action plan relating to the issues identified following the Annual Governance Review.

The report, which was presented by the Risk and Governance Manager included an Action Plan and was originally considered with the Annual Governance Statement by this Committee at its meeting held on the 20th July, 2016.

The Risk and Governance Manager commented on the current position for all actions within the plan which had been updated, with revised timescales where appropriate. In addition, one action point had been closed relating to issues around officer delegations.

The Director of Legal and Governance commented that the report and action plan gave reassurance in relation to issues around business continuity and recognised the need to close the gap in certain areas. It was hoped that a further report on this would be submitted in the near future.

It was also reported that a corporate issue relating to non-compliance with Contract Procedure Rules and the overall adequacy of the Contract Management Arrangements was being closely monitored by the Senior Management Team.

RESOLVED that the update on progress in delivering actions in the Annual Governance Statement action plan be received.

37. EXTERNAL AUDIT - ANNUAL AUDIT LETTER 2015/16

Mr M Moore introduced the item, noting the statutory requirement to produce the letter. The letter itself provided a summary of the key findings from the audit, which were discussed in some detail by the Committee at its previous meeting in September, 2016.

The letter provided information on the Value for Money Conclusion and risk areas, the Audit opinion, the financial statements audit, the Annual Governance Statement and the Whole of Government Accounts and gave details of the final fees for 2015/16.

RESOLVED that the Annual Audit Letter 2015/16 be received and its content noted.

38. EXTERNAL AUDIT PROGRESS REPORT AND TECHNICAL UPDATE

The Committee received the External Audit progress report and technical update giving a high level overview of progress in the delivery of the External Auditor's responsibilities. The report set out in the appendix a summary of the main deliverables including report and opinions given and members noted progress against those issues.

The update report also provided details of:

- KPMG resources including:
 - The launch of @gov – a digital magazine which examined a new theme in each edition. The first edition focused on Transforming Government in the age of technology
 - The organisation of Chief Accountant Training Events
 - The publication of reports 'Value of Audit – Perspectives for Government', 'Reimagine – Local Government' and 'The future of cities'
- Technical Developments including the likely level of impact relating to:
 - The development of external auditor
 - Business Rates Retention
 - National Audit Office report on Capital Expenditure and Resourcing
 - The update of the PSAA Value for Money Tool
 - The update of the 2015/16 Code of Practice on Local Authority Accounting
 - Local Government Licensing Fees
 - The CIPFA publication on 'Understanding the Financial Statements/
 - The National Audit Office Publications 'Children in need of help or protection' and 'Discharging Older Patients from Hospitals'
 - National Audit Office activities in relation to Government Contracting and a speech made at the Institute for Government

The following matters were highlighted:

- It was noted that audit planning had commenced for 2016/17. A report would be submitted to the January meeting with the Audit Plan being submitted in February
- The annual Audit Letter, as previously reported, had been issued
- It was noted that all issues identified within the Resources section and the Technical Update were relevant to Barnsley but a key issue were the possible future devolution proposals. Barnsley was, however, no different from any other authority

RESOLVED that the External Audit progress report, resources and technical update be noted.

39. **AUDIT COMMITTEE WORK PLAN 2016/17**

The Committee received a report providing the indicative work plan for the Committee for its proposed scheduled meetings for the remainder of the 2016/17 municipal year and for 2017/18.

The Director of Legal and Governance commented that he had not submitted a Regulation of Investigatory Powers Act (RIPA) Update report or a review of Ombudsman's complaints largely because there was little to report.

In relation to Ombudsman complaints, 56 cases had been referred but only 5 had been investigated fully with only minor comments being received and no internal control issues being highlighted. A copy of the report would be forwarded to all Members.

In relation to the RIPA, there had been no inspections undertaken in the last 3 years. Given the limited use of these powers, the Inspector was happy with the training for officers suggested (as reported previously). It was also noted that reports on RIPA use would, in future, be made on an exception basis dependent upon its use the areas of concern identified.

RESOLVED that the core work plan for 2016/17 and 2017/18 meetings of the Audit Committee be approved and reviewed on a regular basis.

The Chair, Councillor Richardson, closed the meeting by wishing all Members and Officers his best wishes for a Happy Christmas and a prosperous New Year.

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Chair

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MEETING:	Planning Regulatory Board
DATE:	Tuesday, 20 December 2016
TIME:	2.00 pm
VENUE:	Council Chamber, Town Hall, Barnsley

MINUTES

Present

Councillors G. Carr, Coates, Franklin, Gollick, David Griffin, Hampson, Hayward, Higginbottom, Makinson, Mathers, Noble, Richardson, Riggs, Spence, Stowe, Tattersall, Unsworth, Wilson and R. Wraith

53. Appointment of Chair

RESOLVED that in the absence of the Chair, Councillor R. Wraith be appointed as Chair for the purposes of this meeting only.

54. Declarations of Interest

There were no declarations of Pecuniary/Non-Pecuniary interest in respect of any of the items on the agenda.

Councillor Unsworth declared a Non-Pecuniary interest in Minute no. 61 as he is a Berneslai Homes Board Member.

55. Minutes

The minutes of the meeting held on 22nd November 2016 were taken as read and signed by the Chair as a correct record. It was highlighted that Councillor Spence was present at the site visit and the minutes will be amended to reflect this.

56. Former Wood Yard, Tithe Laithe, Hoyland, Barnsley, S74 9DQ - 2016/0999 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2016/0999 [Erection of 2 no. detached dwellings with garages (outline)] at Former Wood Yard, Tithe Laithe, Hoyland, Barnsley, S74 9DQ.

Mr Scothorn addressed the Board and spoke in favour of the officer recommendation to allow the application.

Ms Hazlewood addressed the Board and spoke against the officer recommendation to allow the application.

RESOLVED that the application be granted in accordance with the Officer recommendation, subject to the signing of a S106 Agreement and the imposition of an additional condition requiring tree protection fencing during the construction period.

57. Land to the south-east of Dearne Hall Road and 1 and 3 Claycliffe Road, Low Barugh, Barnsley, S75 1LX - 2016/1159 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2016/1159 [variation of condition 2 of app 2015/0891 – Residential development with associated public open space, landscaping and link road (2013/0280 – Reserved Matters)] at Land to the south-east of Dearne Hall Road and 1 and 3 Claycliffe Road, Low Barugh, Barnsley S75 1LX.

RESOLVED that the application be granted in accordance with the Officer recommendation.

58. Former Garage Site at Kirk Cross Crescent/Pinfold Lane, Royston, Barnsley S71 4PJ - 2015/0895 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2015/0895 – erection of 5 no. detached and semi-detached residential dwellings on former garage site at Kirk Cross Crescent/Pinfold Lane, Royston, Barnsley S71 4PJ.

RESOLVED that the application be granted in accordance with the Officer recommendation. It was highlighted that this is subject to a S106 agreement and an amendment to condition 6 to ensure the barrier adjacent Pinfold Lane is in place prior to the commencement of development and to ensure the erection of suitable signage. Furthermore, an additional condition is to be imposed requiring details of the proposed bin storage enclosure to be submitted to the Council for approval.

59. Land off Park Avenue, Royston, Barnsley, S71 4AD - 2016/0738 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2016/0738 – demolition of existing semi-detached bungalow and erection of 10 no. dwellings with garages and car parking on land off Park Avenue, Royston, Barnsley S71 4AD.

Mr Chris Noble addressed the Board and spoke in favour of the officer recommendation to allow the application.

RESOLVED that the item be deferred for a site visit.

60. Land off Blacker Green Lane, Silkstone, Barnsley, S75 4NF - 2016/0538 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2016/0538 – erection of 1 no. dwelling, including hydro turbine power plant at land at Blacker Green Lane, Silkstone, Barnsley S75 4NF.

RESOLVED that the application be granted in accordance with the Officer recommendation, subject to an additional condition requiring intrusive site

investigations to be carried out to inform any measures necessary to mitigate against historical shallow coal workings or mine entries.

61. Pollyfox Centre, Pollyfox Way, Dodworth, Barnsley, S75 3QR - 2016/1158 - For Approval

The Head of Planning and Building Control submitted a report on Planning Application 2016/1158 – variation of condition no 2 (Approved Plans) of approved application 2015/1073 to allow construction of a single storey extension to house plant associated with the boiler house at Pollyfox Centre, Pollyfox Way, Dodworth, Barnsley S75 3QR.

RESOLVED that the application be granted in accordance with the Officer recommendation.

62. Proposed footpath creation/extinguishment orders between Silkstone Fall Wood and Champany Fields, Dodworth

The Assistant Director, Highways, Engineering and Waste Management presented a report in respect of a proposal to create and extinguish a number of public footpaths running between Silkstone Fall Wood and Champany Fields at Dodworth.

RESOLVED that:

- (i) In exercise of statutory powers, the Council makes Public Path Orders under the provisions of sections 26 and 118 of the Highways Act 1980 for the creation and extinguishment of footpaths between Silkstone Fall Wood and Champany Fields at Dodworth;
- (ii) The Common Seal of the Council be affixed to the Orders and that the Director of Legal and Governance be authorised to publish the proposals and to submit the Orders for confirmation by the Secretary of State or to confirm them himself in the event of there being no objections thereto.
- (iii) The Director of Legal and Governance be authorised to make Definitive Map Modification Orders to make the necessary changes to the Definitive Map and Statement for the area.

63. Proposed footpath diversion at the old Bolton Hall

The Assistant Director, Highways, Engineering and Waste Management presented a report in respect of a proposal to divert a non-definitive footpath south of Carr Head Lane, Bolton-upon-Dearne at the site of the old Bolton Hall.

RESOLVED that

- (i) In exercise of statutory powers, the Council makes the proposed Public Path Order under the provisions of section 257 of the Town and Country Planning Act 1990.
- (ii) The Director of Legal and Governance be authorised to publish the Order and to confirm it himself in the event of there being no objections thereto.

(iii) In the event objections are received which cannot be resolved, the Director of Legal and Governance be authorised to submit the Orders to the Secretary of State for confirmation and to take all necessary steps to support the Orders at any public inquiry, informal hearing or written representation as necessary.

(iv) The Director of Legal and Governance be authorised to make a Definitive Map Modification Order to make the necessary changes to the Definitive Map and Statement for the area.

64. Planning Appeals - 1st November 2016 to 30th November 2016

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2016/17.

The report indicated that 2 appeals were received in November 2016:-

- **Planning Application 2016/0416** – proposed cellar conversion to form 2 bedroom self-contained flat at 118 Park Grove, Barnsley (written representation) – delegated.
- **Planning Application 2016/0744** – Remove and replace lime tree (T1) within TPO 3/2000 at 2 Ladyroyd, Silkstone Common, Barnsley S75 4SF (written representation) – delegated.

It was reported that 9 appeals have been decided since 1 April 2016, 7 of which (77.8%) have been dismissed and 2 of which (22.2%) have been allowed.

Chair

Item 14

NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

29th November, 2016

- 1 Present:** Councillors C Wraith MBE (Chair), Richardson and Shepherd together with Councillor Cave (Reserve Member)

Members of the Public and Press were excluded from the meeting.

2 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

3 Hackney Carriage and Private Hire Driver's Licence – Application – Mr S R

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application by Mr S R for the grant of a Hackney Carriage and Private Hire Driver's Licence.

The applicant was in attendance together with his representative Mr G B (Licensing Consultant) who gave evidence in support of his case.

After considering all the evidence presented together with the representations made the Panel determined that there was sufficient justification to warrant a departure from the Council's Guideline Policy for Criminal Convictions and the licence was granted subject to review in 6 months on the following grounds:

- The manner in which the applicant presented himself and the demonstration of greater maturity since the previous offences were committed
- The character references provided in support of the application
- The time that had elapsed since the last offence
- The demonstration that he was a fit and proper person to hold such a licence

The decision of the Panel was unanimous.

4 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr M C

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr M C.

The driver was in attendance together with Mr G B (Licensing Consultant) who gave evidence in support of his case.

After considering all the evidence presented together with the representations made the Panel took the view that given the serious nature of the cumulative offences committed a sanction was required to be imposed and, therefore, it was determined that Mr M C be allowed to retain his Hackney Carriage and Private Hire Driver's Licence but that it be suspended for a period of three months.

The decision of the Panel was unanimous.

10th January, 2017

- 5 Present:** Councillors C Wraith MBE (Chair), Shepherd and Wilson together with Councillor Hampson (Reserve Member)

Members of the Public and Press were excluded from the meeting.

6 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

7 Hackney Carriage and Private Hire Driver's Licence – Application – Mr I S

The Panel considered a report of the Service Director Culture, Housing and Regulation on an application for the grant of a Hackney Carriage and Private Hire Driver's Licence by Mr I S.

The applicant was in attendance and gave evidence in support of his case.

After considering all the information and representations made the Panel decided that in view of all that evidence and, taking account of the manner in which he presented himself, the applicant was a fit and proper person to hold such a licence and that the application be granted on the following grounds:

- There was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions in relation to migrant workers
- Whilst resident in his country of origin he had confirmed that he had no criminal convictions recorded against him
- He had lived in the UK for 9 years, had held a job and had undertaken courses of study
- The Enhanced DBS check had come back clear
- The Panel was comforted at:
 - The applicants good command of the English language
 - His apparent knowledge of the area which was reflected by the fact that he had passed the theory test the first time

The decision of the Panel was unanimous.

8 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr M B

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting the determination of the Hackney Carriage and Private Hire Driver's Licence held by Mr M B.

The driver was in attendance together with Mr D W (Licensing Consultant) who gave evidence in support of his case.

In considering all the evidence and extenuating circumstances presented the Panel noted the driver's admission that he was responsible for the three incidents referred to as well as the fact that he had shown genuine remorse and regret that the incidents had taken place. However, in view of the seriousness of the offences the Panel took the view that a sanction was required to be imposed and, therefore, determined that Mr M B be allowed to retain his Hackney Carriage and Private Hire Driver's Licence but that:

- It be suspended for a period of 6 weeks
- He be issued with a Final Written Warning, to be kept on file as to his future conduct

The decision of the Panel was unanimous.

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Item 15

NOTES OF MEETING OF THE STATUTORY LICENSING REGULATORY BOARD SUB COMMITTEE

8th December, 2016

- 1 **Present:** Councillors C Wraith MBE (Chairman), Markham and W Johnson.

2. **Declarations of Pecuniary and Non-Pecuniary Interest**

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

3. **Application for a Premises Licence – Old School House (formally known as the Polish Club), Blackburn Lane, Barnsley**

The Sub Committee considered a report on an application for a Premises Licence in respect of the Old School House (formally known as the Polish Club), Blackburn Lane, Barnsley.

The Sub Committee considered the application in the context of the Licensing Objectives and noted that the premises currently operated under both a Club Premises Certificate and a separate Premises Licence granted by a Statutory Licensing Regulatory Board Sub Committee on 1st November, 2013.

After hearing all the evidence presented including representations made by Responsible Authorities and Interested Parties, the Sub-Committee decided that in view of there being no prejudice to the Licensing Objectives, the application be approved in accordance with the proposals contained within the Operating Schedule detailed within the report and subject to additional amendments and conditions agreed by the applicant as follows:

(a) Amended Conditions

- **Opening hours** – Monday to Saturdays 11:00 until 1:00, Sunday 11:00 until 23:00
- **Live and recorded music** – (Indoors) Monday to Saturday 11:00 until 23:45, Sunday from 11:00 until 23:00. (Outdoors) Monday to Sunday from 11:00 until 21:00.
- **Supply of alcohol** – Monday to Saturday 11.00 until Midnight, Sunday 11.00 until 23:00
- **Outdoor Events** – to be held a maximum of one per month with one month's notice to be given to both the Licensing and Pollution Service along with the submission of a noise management plan.

- (b) Additional conditions – which mirror those on Annex 3 to the original Premises Licence granted on 1st November, 2013:

- All external doors and windows to be kept closed, except for ingress and egress from the premises whilst any recorded or live music is taking place at the premises.
- No drinks to be allowed outside after 23:00
- Signs to be erected at each exit door, and at the premises boundary, asking customers to leave the premises quietly and to respect the neighbours.
- A competent Member of Staff to make regular checks around the boundary of the premises, to establish if amplified music/speech from the premises can be heard, with the aim of ensuring that unacceptable noise cannot be heard beyond the premises boundary. A register to record this should be kept.
- Proof of age to be requested if staff suspect that the customer is under the age of 18 years.
- Challenge 25 rule to be applied.
- Documents deemed as acceptable as proof of age must have a photograph and date of birth.
- If a customer cannot prove their age, the sale must be refused.
- A Refusals Register to be kept.
- All refusals to be recorded with the date and time of the refusal, produce attempted to be purchased, physical description of the customer and any other significant comments.
- The Refusals Register to be kept near to the till
- Till prompts/Refusal Register to be retained and made available to authorised authorities upon request
- Refusals Register to be regularly checked by the premises management to ensure accuracy and any staff training needs.

In addition the Sub- Committee also welcomed the assurances given by the applicant that:

- The existing premises licence would be surrendered and the new premises licence would supersede it, and
- He would be willing to work with local residents to ensure that any problems or issues that arose were addressed by himself or by a member of his staff.

The decision of the Committee was unanimous.

Item 16

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 21st November, 2016

Gawber Primary 1 Refused

Darton College 3 Refused

(b) School Admission Appeals Panel – 25th November, 2016

Holy Trinity 1 Allowed

(c) School Admission Appeals Panel – 25th November, 2016

All Saints Primary Academy 1 Refused

Outwood Primary Academy Darfield 2 Refused
1 Withdrawn

Upperwood Academy 2 Allowed

(d) School Admission Appeals Panel – 28th November, 2016

Summerfields Primary 1 Withdrawn

Parkside Primary 1 Withdrawn

Meadstead Primary 1 Withdrawn

Penistone Grammar 1 Allowed
1 Refused

(d) School Admission Appeals Panel – 30th November, 2016

Holy Rood Catholic Primary 1 Refused

Athersley South Primary 2 Refused

Barugh Green Primary 1 Allowed
1 Refused

(e) School Admission Appeals Panel – 6th December, 2016

Wellgate Primary 2 Allowed

(f) School Admission Appeals Panel – 9th December, 2016

West Meadows Primary 2 Deferred

	Darton College	1 Allowed
	Kings Oak Primary	1 Refused
(f)	School Admission Appeals Panel – 14th December, 2016	
	Holy Trinity	1 Withdrawn
	Springvale Primary	1 Refused
	Penistone Primary	1 Allowed 1 Refused
(g)	School Admission Appeals Panel – 16th December, 2016	
	Ward Green Primary	1 Allowed
Other appeals withdrawn prior to the allocation of a date		
	Doncaster Road Primary	1 Withdrawn
	Heathergarth Primary	1 Withdrawn
	Highgate Primary	1 Withdrawn
	Carrfield Primary	1 Withdrawn
	Horizon Community College	1 Withdrawn

MEETING:	Health and Wellbeing Board
DATE:	Tuesday, 6 December 2016
TIME:	4.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present

Councillor Jim Andrews BEM, Deputy Leader
 Councillor Margaret Bruff, Cabinet Spokesperson - People (Safeguarding)
 Councillor Jenny Platts, Cabinet Spokesperson - Communities
 Wendy Lowder, Executive Director Communities
 Julia Burrows, Director Public Health
 Lesley Smith, NHS Barnsley Clinical Commissioning Group
 Emma Wilson, NHS England Area Team
 Adrian England, HealthWatch Barnsley
 Helen Jaggard, Chief Executive, Berneslai Homes Chair of the Provider Forum
 Diane Wake, Barnsley Hospital NHS Foundation Trust
 Andrea Wilson, South West Yorkshire Partnership NHS Foundation Trust

33 Election of a Chair

In the absence of the Chair and Vice-Chair, the Board considered nominations for Chair of the meeting.

RESOLVED that Councillor Andrews be elected Chair for this meeting

(Councillor Andrews in the Chair)

34 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

35 Minutes of the Board Meeting held on 4th October, 2016 (HWB.06.12.2016/2)

The meeting considered the minutes of the previous meeting held on 4th October, 2016.

RESOLVED that the minutes be approved as a true and correct record.

36 Minutes from the Children and Young People's Trust Executive Group held on 6th October, 2016 (HWB.06.12.2016/3)

The meeting considered the minutes of the Children and Young People's Trust Executive Group meeting held on 6th October, 2016.

RESOLVED that the minutes be received.

37 Place Based Local Plan (HWB.06.12.2016/5)

The meeting received a report giving an update of the progress made in developing the Barnsley Place Based Plan, and seeking consideration and approval of the current draft Plan for consultation. The Plan sought to align local health & social care to address demands holistically across in the system, and address the three challenges in relation to the health and wellbeing gap, the care and quality gap and the finance and efficiency gap.

The Plan sought to address inefficiencies and improve outcomes by doing things differently, to engage and collaborate with the public and agencies in this work and achieve better targeting of resources and prioritise the actions that would make the most progress. The intention was to develop a single integrated action plan, building on the Health and Wellbeing Strategy.

The meeting noted concerns about the continuity of services for local people, both during and after the transition, and the difficult of releasing resources required to deliver current services to allow the development of new, replacement, services. However, the meeting noted the value of service re-engineering, particularly to develop preventative services, noting the impact on the need for other interventions further down the line. There was evidence that the public wanted to see changes in how services were delivered, and to see new, community-driven, solutions to what where, in many cases, old problems.

RESOLVED:-

- (i) That the Place Based Plan be approved as the basis for wider circulation and endorsement by all Partner Boards and public consultation and engagement;
- (ii) That action plans be developed to take forward the Plan and be submitted to future meetings of the Board for endorsement in due course.

38 Sustainability and Transformation Plan (HWB.06.12.2016/4)

The meeting received a report summarising the South Yorkshire and Bassetlaw Sustainability and Transformation Plan (STP), published on 11th November 2016, which was developed from the NHS 5 Year Forward view and was the basis for the Placed Based Plan, referred to at minute 37 above. The STP sought to set out a vision / ambition for the development of health services, but would be implemented by the Place Based Plan.

The vision was outlined in paragraph 4 of the report, and could be summarised as taking the necessary actions to help people live well in their area. This would need a conversation with the public about these actions and any changes, but with any specific proposals subject to detailed business cases and public consultation. Any proposals would be referred to the Board for consideration. The meeting noted the resource gap identified in the STP process, but this reflected the position if no changes were made. The importance of avoiding any actions that further increased health inequalities was emphasised.

RESOLVED that the vision, ambition and priorities of the plan be supported and all agencies work with STP partners at a South Yorkshire and Bassetlaw level to develop the priorities and to support the direction of travel set out in the STP.

39 Joint Strategic Needs Assessment (HWB.06.12.2016/6)

The meeting received a report on the Joint Strategic Needs Assessment (JSNA), summarising the main health and wellbeing issues in Barnsley. In addition to a formal report, an infographic illustrating the main issues had been developed, and the evidence base would also be made accessible via the Barnsley Council website in the form of briefings, profiles, infographics and more detailed reports. Work continued to review and develop the JSNA evidence base, in response to new information and feedback, so decisions can be made on the most accurate and timely data. In particular, there was a need for further work on how to access fuller data for harder-to-reach groups and with the Equality Forums.

The meeting discussed the importance of using the JSNA as the basis for developing plans and strategies for service provision. In particular, there was a need to focus on the main interventions that would result in the greatest impact on outcomes for service users, focusing on good health rather than health care. The relevance of the data to developing area commissioning, and in making that data available to Area Councils for this purpose, was noted. Given the reference in the JSNA to the need to tackle specific health issues, there was also an opportunity to provide web links to relevant support services from the JSNA website.

RESOLVED:-

- (i) that the JSNA for Barnsley, as set out in the report now submitted, be approved, and it be used to develop plans and strategies to support good health in Barnsley;
- (ii) that the possibility of providing links from the JSNA website to relevant support services be investigated.

40 Healthwatch Annual Report (HWB.06.12.2016/7)

The meeting received a presentation on the Healthwatch Annual Report for 2015/16, highlighting in particular the signposting and engagement work undertaken with people who use health and social care services and the impact that Healthwatch had been able to achieve on their behalf. The presentation made reference to the impact of Healthwatch in the specific area of services for people with hearing impairment or deafness, and highlighted the work in collecting and sharing the views of service users.

The presentation went on to set out the next steps for Healthwatch Barnsley, in particular to promote its activities and raise its profile, to expand the programme of outreach and promotion with health and social care front line staff, to continue the development of Healthwatch Champions, and provide opportunities to engage with members of the public. It was also intended to embed the feedback centre monitoring reports in its communication activities and to seek opportunities with its remit to bid for local/regional contracts. Specific priorities for 2016/17, based on the outcome the reflective audit and the comments collected over the last 12 months, would be the completion of work on access to general practice and CAMHS, and to continue to work with the Deaf Forum regarding access to Assessment and Care Management Services and to work with the Mental Health Crisis Care Concordat.

The meeting discussed the content of the annual report, and Members expressed their appreciation of the work done by Healthwatch volunteers. The Board reflected

on the importance of the insights provided by Healthwatch in relation to specific services, and the need for agencies to respond promptly to any observations made.

RESOLVED:-

- (i) that the Healthwatch Barnsley Annual Report for 2015/16 be received and arrangements be made to share this with respective organisations;
- (ii) that the proposed activities and priorities for 2016/17 be noted and the Senior Strategic Development Group support these activities by responding promptly to any queries or recommendations made by Healthwatch;
- (iii) that the Board place on record its appreciation to Healthwatch members, volunteers and staff for their work over the past year.

41 Safer Barnsley Partnership Plan (HWB.06.12.2016/8)

The meeting received the Partnership achievements since the previous Plan and identifying a series of collective priorities which would make the most difference to achieve the best outcomes for individuals, families and communities in tackling crime and disorder, combating substance misuse and reducing reoffending. For the first time, the Plan had been subject to public consultation, and, although the number of responses were relatively small, the Partnership hoped that this was the first step in achieving better engagement on these issues. Members commented on the positive progress made in community safety issues as a result of the collaboration between the responsible agencies.

RESOLVED that the Safer Barnsley Partnership Plan for 2016–2020 be endorsed.

42 SEND Strategy (HWB.06.12.2016/9)

The meeting received a report on the aims and strategic priorities of the Borough's Special Educational Needs and Disability (SEND(D)) Strategy 2016-18. The Strategy set out a range of objectives within three priorities: Improving lifelong outcomes for Children and Young People with SEN(D) and their families; Involving, engaging and enabling those children, young people and families; and Ensuring the highest quality of provision and services through effective procurement and commissioning arrangements.

RESOLVED:-

- (i) that the recent publication of the Strategy be noted and partners seek to adopt its broad aims and strategic priorities;
- (ii) that any implications of the forthcoming Ofsted inspection of the Borough's SEN(D) provision in the Borough during 2016/17 and the proposals in the Education White Paper, published in March 2016, regarding the continuing role of local authorities and their partners in SEN(D) provision be the subject of further reports to the Board in due course.

43 Travel Assistance Policy (HWB.06.12.2016/10)

The meeting received a report on the draft Travel Assistance Policy, seeking to update the current Home to School Transport Policy. The revised policy focused particularly on promoting independence in how transport was provided or supported. Consultation with service users, residents and relevant stakeholders was currently

underway, with the intention of the updated policy being implemented from 1st April 2017.

RESOLVED that the report be noted.

**44 Police and Crime Commissioners and Health and Wellbeing Boards
(HWB.06.12.2016/11)**

The meeting received a joint letter from the Home Secretary and Secretary of State for Health, highlighting some of the important benefits that could be realised through closer collaboration between policing and health partners. The meeting noted that the District Police Commander for Barnsley had been a member of the Health and Wellbeing Board since its inception, and reference was made to the consideration of the Safer Barnsley Partnership Plan earlier in the meeting as an example of joined up working in Barnsley.

RESOLVED that the letter be noted and the Home Secretary and Secretary of State for Health be advised of the position in Barnsley.

Chair

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MEETING:	Overview and Scrutiny Committee
DATE:	Tuesday, 6 December 2016
TIME:	2.00 pm
VENUE:	Council Chamber, Barnsley Town Hall

MINUTES

Present

Councillors Ennis (Chair), G. Carr, Charlesworth, Clements, Franklin, Frost, Gollick, Daniel Griffin, Hampson, Hayward, W. Johnson, Lofts, Mathers, Mitchell, Phillips, Sheard, Tattersall, Unsworth and Wilson together with co-opted members Ms P. Gould and Mr J. Winter and

36 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Ms Kate Morritt in accordance with Regulation 7 (6) of the Parent Governor Representatives (England) Regulations 2001.

37 Declarations of Pecuniary and Non-Pecuniary Interest

There were declarations from: Councillor Ennis as a lay member on the Barnsley Healthcare Federation; Councillors G Carr, Tattersall and Wilson, as members of the Corporate Parenting Panel; and Councillor Unsworth as a Governor at Barnsley Hospital NHS Foundation Trust.

38 Minutes of the Previous Meeting

The minutes of the meeting held on 4th October 2016 were approved as a true and accurate record.

39 Barnsley Place Based Plan and the South Yorkshire and Bassetlaw Sustainability and Transformation Plan (STP)

The Chair welcomed the following witnesses to the meeting:

- Lesley Smith, Chief Officer, Barnsley CCG
- Jade Rose, Head of Strategy and Organisational Development, Barnsley CCG
- Will Cleary-Gray, Programme Director, NHS Commissioners Working Together
- Julia Burrows, Director of Public Health, BMBC
- Wendy Lowder, Executive Director, Communities, BMBC
- Andrea Wilson, Deputy District Director, South West Yorkshire Partnership NHS Foundation Trust (SWYPFT)
- Bob Kirton, Director of Strategy and Business Development, BHNFT

Lesley Smith explained the Barnsley Place Based Plan and the South Yorkshire and Bassetlaw (SYB) Sustainability and Transformation Plan (STP) are two documents that are inextricably linked, with both sharing the same three visions for Barnsley residents, to start life well, live well and to live longer. Whilst the life expectancy in Barnsley is increasing; healthy life expectancy is decreasing and is only 57 years of age. To deliver these three visions and improve healthy life expectancy, the focus of the Barnsley Place Based Plan and Sustainability and Transformation Plan is not just about health but is about improving education levels, the standard of housing, as well as increasing employment, working with partners and other agencies across the health and care system.

Jade Rose continued by advising the committee that the Barnsley Place Based Plan is a building block for the STP, with there being a strong alignment between this and the Health and Wellbeing Board Strategy, as they were developed in parallel. In Barnsley there are gaps in health and wellbeing, care and quality, and finance. We know we have reducing healthy life expectancy, increasing numbers of long term conditions, increasing poverty, increasing rates of smoking, obesity and alcohol related disease, an ageing population, increased complexity of need and increasing patient expectations, all of which is placing increasing demands on health and social care services.

This increase in demand creates financial challenges which when modelled shows that by 2021, the financial gaps between the predicted cost of health and care services against the expected budget in Health and Social Care Services will be £90m. We therefore need to work differently to focus on prevention, reduce service demand and increase productivity. The local plan links to the STP regarding clinical priority areas and how Barnsley systems contribute to these. A number of actions are already in place however we need to strengthen our system-wide approach.

Members proceeded to ask the following questions:

- i. There has been speculation central government has placed a 'pause' on the delivery of the STPs; can you confirm whether this has happened?

The committee were advised there has been no change in the timescales; the consultation with local people will start later this month and continue through to the end of February 2017. Nationally plans are at different stages, but we are being told to progress our discussions with the public.

- ii. Will the plan have any effect on the provision of the Accident and Emergency (A&E) department at Barnsley Hospital NHS Foundation Trust (BHNFT) and will this be subject to scrutiny?

Members were advised any changes to the provision of services would necessitate a public consultation, as well as the need for a business case, and scrutiny.

- iii. Closure of this service would be met with strong opposition; would there be a full and open public consultation as there is concern that this would be covered up?

The group were advised there would be consultation with the public, as well as a robust business case and public scrutiny. Consultation is currently being undertaken

with the public regarding our vision. The Barnsley Place Based Plan is strongly aligned to the STP. The STP outlines the strategic level over all the areas covered, but 70% of the work will be done at a local place level. The work will be subject to the usual rules regarding scrutiny and consultation.

- iv. A member highlighted a number of key points in both the STP and Barnsley Place Based Plan in relation to the financial figures and timescales for change, stating that the plans lacked credibility and querying that they are just about making financial cuts?

The committee were advised the plans are not about cuts to budgets. The financial gap is created by the projected levels of demand outstripping the projected levels of resource. Current work is being undertaken to support individuals and strengthen support in communities. Doing nothing is not an option and we need to work co-productively with our communities. Primary care and community settings can respond better; we need to use our assets more effectively to get better outcomes. We need to work co-productively with professionals and our communities, and we also need transparency in relation to local government and our communities.

Regarding prevention, the figures sound dramatic but if we can get investment in preventative services such as smoking cessation, a 10-20% reduction in the number of people who smoke would have a dramatic effect on improving health and reducing people attending hospitals and GP appointments.

- v. With an ageing population, reductions in funding, local authority cuts, in five years' time, won't further financial assistance be needed, not the impending cuts that the STP suggests?

Members were referred to the previous response that the STP is not about budget cuts, it is about responding to the need for change to ensure continued service delivery.

- vi. Whilst eloquently written, are the reports simply eluding to the fact that cuts are going to be made; how will you ensure the proposed changes can be achieved and when will the detail of this be available; also please comment on how you propose to improve health in Barnsley?

The committee were advised ensuring the changes are delivered begins with the Barnsley Place Based Plan, improving public health, building resilient communities and continuing to strengthen out of hospital care. We have been working on reducing smoking prevalence for a long time and we have seen it reduce. We need to focus resources on prevention to tackle smoking, alcohol and improve the health of the working age population to have the biggest impact on the economy. It was acknowledged that there was more work to be done and that challenges would arise in considering the details. However it was also highlighted that this work has already begun, with a partnership group established with representation from South West Yorkshire Partnership NHS Foundation Trust (SWYPFT), BHNFT, Healthwatch and Voluntary Action Barnsley (VAB) and the Stronger Communities Team.

Work is ongoing to consult our communities on the objectives and actions from the Place Based Plan. Work will continue across partners to build stronger communities, strengthen primary and community services, particularly as 30% of people who make

an appointment to see their GP and 50% of people attending A&E don't need to use these services as their initial source of care. From April 2017 we are implementing social prescribing for people with non-medical needs. In relation to the shortage of GPs we have taken steps to address demand including having clinical pharmacists, health care assistants and extended GP opening hours.

A member of the committee commented that it has recently been the 30th Anniversary of a Joint Protocol being signed by Barnsley Hospital on anti-smoking which shows how long we have been trying to tackle these issues.

- vii. A member of the committee explained the Royal Voluntary Service (RVS) were commissioned by the Central Area Council to provide social prescribing and have tried for two years to engage with GPs; however, have not received any referrals. It was highlighted that this does not give them confidence in organisations working differently and that the timescales proposed are very short, therefore how do you propose to implement the plans?

Members were advised there is a lot of work being done in relation to social prescribing and learning has been taken from this example. As GPs are busy treating health needs, they have not been making referrals for non-health needs therefore we are having link workers available in all practices to spot where social prescribing would be appropriate, therefore making GPs not the only ones who can refer. We want to work with Members to make this work, therefore Carol Brady and the RVS have been consulted on how we can make this process work in future. Social prescribing has been a success in other areas and we are bringing that learning to Barnsley.

- viii. Are partners working closely together or is the arrangement more autocratic?

The committee were advised partners are working closely together. The Barnsley Plan is a partnership plan, with an officer group under the Health and Wellbeing Board who own the plan and the actions. GPs are on board with this and feel their skills are not best utilised as there are people in the system who shouldn't be there. GPs are a scarce resource of specialist skills; therefore we need make sure they are used effectively.

- ix. With the population increasing and the plan being to educate everyone regarding the appropriate use of services etc.; how will this work and how long will it take to become the 'norm' where people know what to do?

The group were advised whilst there is an increase in the population; we can either take the view that additional resources will come our way or alternatively plan for how we can do things differently. Work with our communities has already started, with examples in Public Health and primary care. This will continue and there will be further activities in autumn 2017 to assist in progressing the plans.

- x. What changes will residents see as a result of the plans and what are the timescales in relation to these?

Members of the committee were advised, people will see the services available to them being closer to where they live, and alternatives to attending A&E. Services in

communities will have integrated teams so there won't be organisational divides and we will be taking a one Barnsley approach.

- xi. The plans appear to be a 'wish list' which relies on volunteers, self-care and Area Councils to deliver with a reduced budget. It also seems like a hierarchical process, therefore what will the consultation look like and will CCG Members be taking a pay cut?

The committee were advised the consultation on the high level plan is starting here, the delivery of the local plan will be undertaken by partners. The SYB STP will follow the usual rules of scrutiny and engagement. We know this is currently a vision and ambition and there will be further work to do down the line. The pay of senior staff at the CCG is benchmarked across other CCGs and no higher or lower than equivalent organisations. The success of the CCG should be evaluated on what it delivers and it is currently delivering a number of schemes to support the Barnsley Plan.

- xii. It seems the plans are predicated on volunteers, people looking after themselves and Area Councils; why is it everyone else is taking cuts but not management?

The group were advised the CCG is investing in resources that are more local to where people live including extended primary care as well as social prescribing. As you can see in the plans, social prescribing is not being done because it's cheaper but because it's better for people's health. It also improves health when people do things for others. A lot of things in the plan are in relation to healthcare, which is only a small part of a person's health and wellbeing. We need for example to ensure we strengthen communities through improved housing.

- xiii. What is going to be done to improve housing to improve health?

Members were advised housing and health is considered under the Safer, Stronger Communities partnership which is chaired by Cllr Chris Lamb which recognises the points raised. We have a number of good private sector landlords as well as pockets of poor ones; we are therefore hoping to bring a report through Cabinet regarding landlords shortly. The CCG advised they had secured national funding regarding the renewal of boilers in Barnsley and the intention is to do a joint pilot with the CCG and Council to invest in warmer homes and look at the health and wellbeing outcomes this delivers in Barnsley.

- xiv. Behavioural change regarding smoking has been ongoing for 30 years and for the last 4 years one of the Area Councils has been working on weight and exercise in particular, however we still have poor outcomes; therefore how can the changes proposed be achieved within 4 years?

The group were advised a lot of good work is taking place both in Barnsley and nationally, such as plain packaging for smoking. We are doing a lot of things to make smoking invisible in Barnsley such as smoke-free play parks and a smoke-free town centre. We also have the best tobacco alliance in the region. The STP enables everyone to be engaged in this work such as enabling doctors to refer to appropriate services.

- xv. A member of the committee advised that attempts had been made by the Tobacco Alliance to get the Breathe 2025 campaign video played in local GP surgeries but were told there is a charge for this, however they have no budget, therefore requested on behalf of the Alliance for this to be enabled to take place at no cost in both GP surgeries as well as in Family Centres?

Both the Director of Public Health and Chief Officer of the CCG agreed to support this and advised it would be discussed at relevant board meetings and would be taken forward through the Tobacco Alliance.

- xvi. Page 5 of the Barnsley Place Based Plan refers to the Prime Minister's Challenge Fund which was used for I HEART Barnsley referred to on page 17: when will there be an annual report on this programme; who will continue to pay for it once the funding runs out; and has it made a difference in reducing the number of people attending A&E?

The group were advised monitoring is done through NHS England; the initial funding to extend GP opening hours was from the Prime Minister's Challenge Fund and this has now been extended by GP access funding. The funding is about extending care till 10pm, not about minor injuries. When people attend I HEART and have been asked where they would have gone, they say A&E; however we still have large demand on A&E.

- xvii. Has 'I Heart' led to fewer people attending A&E as no-one in the community knows what I HEART is?

Members were advised as Barnsley has relatively few GPs, I Heart as well as any other capacity is welcomed. Demand on A&E services at Barnsley Hospital is up 5.5% this year which is down to a number of factors. Videos should be shown in our A&E department to make people aware of I HEART. The CCG advised they are supporting the hospital to gear up for increased demand over the Christmas period, including having a public campaign.

- xviii. We have used volunteers in the past as health ambassadors: how will we fund them in future; often they have felt under-valued; also are there any materials to help them support people in relation to smoking and obesity programmes; it is also concerning that we have been doing these activities for 20 years and it has not made any significant change?

The committee were advised the achievements of volunteers are reported in the Council's Corporate Plan Performance Report where numbers have increased year on year with 16% growth in new community groups which will continue as a result of the STP. We need to have a dialogue however about where volunteers will be best placed. In relation to the funding of volunteers, Barnsley has just been selected as 1 of 9 Shared Lives Plus Sites across the country to support people in their communities with health needs, such as those in respite care.

- xix. A member of the committee commented that this approach feels like we're re-inventing the wheel without financial investment as this was done years ago through the Government's 'Sure Start' initiative, therefore how will this be managed?

The member was advised the point in relation to Sure Start was well made.

xx. How will children's and maternity services be funded?

The group were advised the services have a plan of how the relevant service fit together. 70% of what happens in Barnsley is about how to support people differently and move resources across the patient pathway to release funding for new investments.

xxi. Will there be continued support for the Breast Feeding Link Worker approach as a lot of money has been invested but it has made limited difference?

Members were advised that their frustration in relation to breast-feeding rates is shared. Services are currently continuing to look at what evidence there is for different ways of improving this.

xxii. A member raised concerns that: cutting smoking over the next 4 years to raise £90 million would not work as it takes decades; the changes being made to Stroke and Children's Surgery Services is the first part of salami slicing; also that the STP is the Sheffield take-over plan and there will be a loss of services in Barnsley; finally that the establishment of an Accountable Care Organisation has no statutory basis and is this just a re-organisation via the back-door?

The committee were advised if there is a reduction in the number of people who smoke, there is an immediate improvement in their health; since the smoking ban in 2007, hospital admissions in relation to heart attacks has reduced significantly. The Barnsley Place Based Plan and the STP are not about salami slicing; from the outset we want people to live well and scrutiny on these changes will be important. We need to make sure we don't increase health inequalities, therefore services need to be closer to people's homes.

Regarding specialist services, during the pre-consultation held January-April 2016, Barnsley people told us when they want specialist care, they want the same service as Sheffield people, and therefore if this can't be in Barnsley then they will travel. Having financial resources won't solve everything as there aren't enough other resources, for example, consultants to deliver these services.

An Accountable Care Organisation is about a delegated budget and the services within it being brought together without organisational boundaries. Currently patients can fall between organisations and get passed from one to the other which isn't good for patients. The vision for Barnsley is one where patients receive services from a single team with no boundaries.

The Chair updated the Committee that further to the previous OSC meeting and in his role as Barnsley's representative on the Joint Health Overview and Scrutiny Committee in relation to the Consultations on Hyper Acute Stroke Services and Children's Surgery & Anaesthesia Services, early statistics show from the 120 responses received so far, between 50 and 60 are from Barnsley.

The Chair thanked all the witnesses for their attendance and helpful contribution, and declared this item closed.

40 Barnsley Provisional Education Outcomes 2016

The Chair welcomed the following witnesses to the meeting and advised Yvonne Gray who is the other Joint Chair of Barnsley Schools' Alliance Board has apologised for being unable to attend the meeting:

- Nick Bowen, Principal of Horizon Community College and Joint Chair of Barnsley Schools' Alliance Board
- Margaret Libreri, Service Director, Education, Early Start and Prevention, People Directorate
- Gary Kelly, Head of Service-Barnsley Schools' Alliance, People Directorate
- Liz Gibson, Virtual Headteacher for Looked After Children, People Directorate
- Councillor Tim Cheetham, Cabinet Member, People (Achieving Potential)

Margaret Libreri gave a detailed outline of the provisional outcomes in education in Barnsley for 2015-16 by each key stage, referring to Items 5b and 5c. This was followed by Liz Gibson giving a detailed outline of performance for Children in Care (CiC), referring to Item 5d. This included highlighting good and poor performance, comparisons with different categories of children and national results, as well as areas requiring improvement.

Members proceeded to ask the following questions:

- I. Last week Sir Michael Wilshaw criticised the North / South divide in relation to academic achievement; is this something we recognise and what are we doing to address this?

Members were advised there is a gap in relation to both attainment as well as the level of funding between the North and South of the country, which adds to the challenge for Barnsley Schools. The issue is not all about funding but also about what schools, families and communities do, such as challenging poor behaviour. As a region, the improvement challenge has been taken on board and we have gained 5% year on year improvement which is contrary to the national picture which is going backwards.

- II. Does the behaviour of today's children have an impact on the results?

The committee were advised poor behaviour in schools has always been an issue; however we now see more extreme behaviour. In general it is good with only a small percentage of students causing problems, but this makes perception poor. Schools continue to work on this, but do struggle.

- III. Why have the assessment methods been changed?

The group were advised; historically it was claimed that 'Every Child Mattered' however this was not the case as the focus was for getting children a GCSE Grade C. However, schools now get credit for moving for example a child from a G to an F and from an A to an A* which for the first time means teachers have to focus on every child. We convert the new number system to grades to avoid confusion. There is still a focus on maths and English which shouldn't just be the case as we need to encourage students to do creative arts. Also not all qualifications have to be GCSEs as BTECs are also important.

- IV. Not all children are academic and sometimes vocational activities are more suited to their needs, which allow them to excel; are these provided?

The group were advised there is a large group of schools that are working well together and offer a wide-ranging curriculum. Broadly, the way schools work in Barnsley is good but there is still work to do and we are committed to making improvements.

- V. Working within the community and supporting extra-curricular activities will often benefit children and improve their academic performance; does this happen with reduced budgets?

The witnesses agreed with the points raised and advised that at Horizon School five years ago they made their focus achievement, teaching and community enterprise. They now have full time staff to ensure community involvement activities in evenings and at weekends. This model is not necessarily the case in all schools but at Horizon they believe pupil attainment improves when pupils are engaged in their communities and get real-life experiences.

The group were advised that they were not aware of any schools in the Borough which did not have extra-curricular activities for children, even despite the reduced budgets. These additional activities enrich a child's education and assist with their development and wellbeing. The voluntary sector and community are invited to link up with schools and create wider opportunities such as the Prince's Trust and National Citizenship Service.

- VI. Why has there been a dramatic increase in the number of fixed term exclusions (FTEs) in Barnsley over recent years?

The committee were advised there have been inherent changes as schools transfer to academies. This is not about blame but there were periods of establishing new rules and being black and white about boundaries due to previous poor performance and behavioural issues in schools. During Nick Bowen's first year as Head Teacher at Horizon there were deliberately no FTEs. However there were spikes of extreme behaviour where the policy wasn't being effective and was detrimental on staff; therefore it now uses FTEs. They are only used however where there is evidence of very abusive behaviour where attempts have been made to use other interventions. Barnsley Alliance would like to see reductions in FTEs both at Horizon as well as in other schools, however there is no doubt that extreme behaviour causes problems for the learning of other pupils. In schools where there were a number of FTEs, staff, pupils and parents noted a positive change in the atmosphere at the school.

- VII. A Member congratulated the young people of Barnsley on the recent GCSE results and commented that there appears to be a lack of teaching of Modern Foreign Languages in both schools and at Barnsley College. The Member proceeded to ask if it was felt that there should be languages other than French taught at Barnsley College, particularly when for example the legacy of James Hudson-Taylor in Barnsley should mean we should be promoting Chinese as a language to learn given the potential tourist trade?

The group were advised studying a foreign language is now statutory in Primary Schools and changes to the curriculum in Secondary Schools have led to a greater take-up of languages. Schools work hard to get quality provision but there needs to be national improvement in this; however in Barnsley, Secondary Schools are now liaising with Primary Schools in relation to this. In terms of Barnsley College, the witnesses advised that we need to celebrate how good they are and that we have good provision of subjects, however acknowledge that there is still more to do.

VIII. With regards to poor behaviour and exclusions, how many of these children have Special Educational Needs (SEN)?

Members were advised exclusions of SEN pupils are over-represented in both local and national statistics; we are not complacent over these and Barnsley Alliance is planning to take a deep dive investigation into them.

IX. Are there difficulties in recruiting good maths teachers?

The committee were advised, recruiting and retaining good maths teachers is a challenge at both a local and national level. We are currently trying to recruit them from all over the country including using Barnsley Alliance funding to go into universities to recruit them from specific courses. We are working innovatively to solve this but it remains an issue.

X. A Member gave an example of where a pupil excelled at a subject but there was not appropriate provision in Barnsley to pursue this?

The group were advised that schools cannot focus on specific groups of children; all pupils need to be considered. The Barnsley Alliance is a school-led system of improvement and we're getting sharper at identifying where things aren't good enough and getting appropriate resources in place.

With regards to Looked after Children (LAC) we have looked at processes to ensure we offer the right level of support to our children such as having termly PEPs (Personal Education Plans) and reviewing the use of additional premium funding. The Virtual Head quality assures this work to check it matches identified needs. At the end of the term, requests are made to evaluate the funding, such as ensuring the use of SMART (Specific, Measurable, Attainable, Realistic, Timely) targets and that the voice of the child is evident in the plans. In relation to FTEs of LAC, challenge would be made by the Virtual Head to ensure this was the appropriate course of action, particularly as for LAC, behaviour can be a form of communication and is not necessarily the problem itself. Schools also need to ensure they are 'attachment-friendly' and understand the behaviours of our LAC, such as, a child may want to behave but due to stress and anxiety they are unable to. Staff need to be given a range of strategies to deal with children in this position.

XI. It is disappointing to see the attainment gap between boys and girls has widened; is it due to an attitude amongst white working class pupils that education is not cool?

Members were advised the gap did get wider, however schools are working on this, therefore it should start to reduce. Reading is the key to make a difference therefore we're working with schools to address this.

XII. Every primary school is not offering a modern language on their syllabus even though it's compulsory, why is this?

The committee were advised it is difficult for primary schools to find quality provision for the teaching of languages, particularly due to funding. We are however aware that this needs to improve.

XIII. Is funding a problem in schools?

The group were advised funding is low which has an impact; however Barnsley schools are creative with what they have.

XIV. What provision is there when a child has been excluded?

The group were advised schools can exclude children up to 6 days without alternative provision. If the exclusion is more than 6 days then they are given alternative provision for which schools have their own systems and try alternatives. For example if a short-sharp exclusion doesn't resolve the issues, then a school would look at other support measures.

XV. Why is attainment in relation to reading so low?

Members were advised reading is key, particularly in relation to literacy and language skills. Issues occur in early years as children are starting school with low level language. The context however is an improving picture across the Borough; however we need to keep the momentum of this.

At this point the Chair declared the meeting closed and thanked the witnesses for their attendance and valuable contribution to the meeting.

Action Points

1. Playing of the Breathe 2025 campaign video in both GP surgeries and Family Centres free of charge to be taken forward through discussion with relevant Council and CCG Boards and the Tobacco Control Alliance.
2. Members to consider asking for a report on the I HEART service from NHS England back to the Barnsley public to consider performance and to also help promote service funding.
3. Barnsley Hospital to consider showing a video in their A&E to promote the I HEART Barnsley service.
4. Members to continue to support school improvement in the Borough, particularly with regards to provision of support to Looked After Children (LAC).

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MEETING:	Central Area Council
DATE:	Monday, 14 November 2016
TIME:	2.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors D. Green (Chair), D. Birkinshaw, Bruff, G. Carr, Clarke, K. Dyson, M. Dyson, W. Johnson, Mathers, Riggs and Williams.

19. Notices

On behalf of the Area Council, the Chair wished Councillor P. Birkinshaw a speedy recovery following his recent health problems. It was agreed that the Area Council Manager sends a letter on behalf of the Area Council to convey the sentiments.

Phil Hollingsworth was welcomed to the meeting as Head of Stronger Communities, and would be supporting the Area Arrangements following the departure of Joe Micheli.

20. Declaration of Pecuniary and Non-Pecuniary Interests

Councillor Williams declared a non-pecuniary interest in minute 22 due to his involvement with the YMCA.

21. Minutes from the previous meeting of Central Area Council held on 17th October, 2016 (Cen.14.11.2016/2)

The meeting received the minutes from the previous meeting of the Area Council held on 17th October, 2016.

RESOLVED that the minutes of the meeting of Central Area Council, held on 17th October, 2016, be approved as a true and correct record.

22. Performance Report (Cen.14.11.2016/3)

The item was introduced by the Area Council Manager, noting that the report covered the period July – September, 2016. The information relating to the period October – December would be presented to the Area Council on 13th March, 2017.

Members were reminded that Part A of the report provided an insight of the cumulative impact of the use of Area Council finance. Part B provided an update on the performance of each current contract and service level agreement.

With regards to the contract with Royal Voluntary Service, the service was being delivered effectively with no causes for concern. Within the previous quarter 111 new older people had been engaged, bringing the total number of people engaged to 727.

Members noted the case studies within the report and the feedback from a meeting Cllr Clarke and the Area Council Manager had attended with the Inclusion Workers.

It was acknowledged that the commission had assisted older people in the area in many ways, from helping to create artificial gardens to supporting trips to luncheon clubs.

The meeting discussed the situations which may lead to loneliness for older people, including having no next of kin, or family living far away, or indeed family living close but needing to work long hours.

The Chair made members aware that the CCG had recently been through a procurement exercise and now had a provider for social prescribing.

The meeting went on to consider the contract with YMCA. Members heard how the provider was meeting or exceeding the targets set with only an amber rating for 'outcome indicator targets met' as no young people had achieved accreditation in the quarter as no moderation had taken place. Members were reassured that this would be rectified in the next quarter.

The meeting noted that 80 sessions had been delivered in the quarter, with 62 new children aged 8-12 engaged. There had been a total of 1,589 attendances during the period and there had been at least three sessions delivered in each ward every week.

Members noted the performance of the contract with Kingdom Security, acknowledging that there had been 220 notices issued for littering and dog fouling and 1 notice for a parking violation within the quarter. 1,836 Fixed Penalty Notices had been issued in total since Kingdom Security had been engaged.

The meeting heard how a number of young people had been involved in community litter picks and clean up days instead of paying their fine. Members discussed the provision of litter bins, noting that a number had disappeared in the area. It was agreed that discussions take place with Neighbourhood Services to give clarity about the responsibilities for replacing litter bins.

It was noted that the enforcement service provided through Kingdom was reliant on intelligence being provided, and Members were encouraged to continue doing so through by telephone by calling 01226 772468.

The Area Council Manager made the meeting aware that the performance of the contract with Twiggs was satisfactory with all targets met or exceeded. All areas identified had been acted up on and jobs completed to a high standard, with 250 additional pieces of work carried out by Twiggs. Over the summer period Twiggs had supported a number of community groups, and also the work around the Barnsley Main site. Members praised the work of the team, however noted was the increased need to ensure the team works with communities.

With regards Private Sector Housing Enforcement service level agreement, Members heard how 344 properties had been visited in the previous quarter, making a total of 1,293 properties in total. It was acknowledged that half of all properties had received three or more visits. The only 'amber' performance indicator was due to ongoing work to more adequately define 'vulnerable households'.

The officers continued to work closely with PCSOs, landlords and other agencies and Members praised their professionalism and diligence. A suggestion was made to highlight the health benefits of the service level agreement to Public Health.

The meeting considered the performance of the contract to provide a home visiting service for families living in private sector rented housing. Since 1st June, 2016 9 families had been supported and the 'Little Monkeys' support group continues to progress well. It was noted that the families engaged had been referred to a variety of support services.

Members then considered the performance of the organisations contracted as part of the Youth Programme. The performance of the immortals project was positive with only an 'amber' performance indicator for total number of sessions delivered not being met. This was due to difficulties in recruiting a skilled volunteer to assist in the delivery of sessions, however it was noted that plans were in place to remedy this in the subsequent quarter. Feedback was positive with regards to the work especially the work of officers in Hoyle Mill and Worsbrough Dale.

Members heard that, 46 new young people had been engaged in volunteering opportunities through the Exodus project and had assisted at a variety of event around the area.

With regards to the YMCA Y-Stay in project, it was noted that 11 funded sessions had taken place based around Gilroyd, the Aldham House Estate and Measbrough Dyke. Sessions had been Olympic themed and had been well attended. Members also noted the sessions held to raise awareness with young people about drugs and drug paraphernalia

RESOLVED:-

- (i) That the contents of the Performance Management Report be noted;
- (ii) That the Area Council Manager discusses the responsibilities for replacing litter bins with Neighbourhood Services.

23. Procurement and Financial Update (Cen.14.11.2016/4)

The Area Council Manager introduced the item, reminding Members of the priority areas and underpinning principles agreed at the meeting on 7th July, 2016.

Members' attention was drawn to the table provided within the report, which provided a position statement on each of the current contracts. It was noted that both of the contracts related to the 'clean and green' priority had been recommissioned, with Twiggs Grounds Maintenance and Kingdom Security being successful in regaining the relevant contracts.

With regards to the Family Support priority, it was noted that a 'Check and Challenge' exercise was due to take place with the Family Centre and Family Support Service towards the end of the financial year.

Members noted the progress made in procuring a main provider for the service to build emotional resilience in young people aged 8-14. This included the advertisement being placed on YORtender and Contracts Finder on 2nd November

with the deadline for tender submissions being 28th November, 2016. A further update on this would be provided at the Area Council meeting on 16th January, 2017.

The Area Council Manager gave Members an overview of proposals to assist in securing a complementary service to build emotional resilience in young people, more suited to local providers. It was suggested that a Youth Resilience Fund be launched, with a one off budget of £70,000. A task group would be established to develop guidance and award criteria for the fund, which it was suggested would be launched towards the end of January, 2017.

In late February to mid-March, 2017 submissions to the fund would then be evaluated by the Central Area Team. Organisations that met the criteria would then be invited to the Youth Resilience Fund Panel, comprising of a Central Area Team representative and three Members of Central Area Council. The panel would then recommend projects for approval up to a total value of £70,000. Funding agreements would then be issued with a view to service delivery commencing in April, 2017.

Members supported the proposal, noting that a similar process had worked well in the past for the Working Together Fund. Taking into account current issues faced in the area a suggestion was made for the fund to be more flexible than originally proposed, with providers being able to support a wider age range than the 8-14 year old age range previously agreed. This was discussed, taking into account the work undertaken originally that led to the focus on this age range, and the need for any intervention to be adequately supported to ensure an impact. On balance Members agreed to support an increased flexibility in the age range of young people targeted (8-19 years).

The meeting went on to discuss the work relating to 'Reducing loneliness and isolation in vulnerable adults and older people'. It was noted that a task group had been organised for 24th November, with a view to developing a specification of requirements and procurement strategy to be considered by the Area Council on 16th January, 2017.

Taking account of these timescales, in order to ensure continuity of service delivery and to ensure the effective implementation of the new contract it was suggested that a waiver to the relevant standing orders be sought to enable the contract with RVS to be extended for three months at a cost of £25,000.

Taking into account finances recently approved and earmarked, the Area Council Manager presented an overview of the finances of Central Area Council.

RESOLVED:-

- (i) That the overview of current contracts and associated timescales be noted;
- (ii) That the progress in taking forward the 'Building emotional resilience and wellbeing in children and young people aged 8-14 years' procurement exercise be noted;
- (iii) The proposal to identify and procure complementary services to build emotional resilience and wellbeing in children and young people be supported, subject to an increased flexibility in the target age range to 8-19 years;

- (iv) That authority be given to the Executive Director Communities to approve Youth Resilience Fund Grants up to a total value of £70,000 following recommendations from the Youth Resilience Fund Panel;
- (v) That the progress made in taking forward the procurement of a service to 'Reduce loneliness and social isolation in vulnerable adults and older people' be noted;
- (vi) That approval be given for the Executive Director Communities to complete necessary paperwork to waive the relevant contract procedure rules to allow the contract with RVS to be extended for a three month period to 30th June, 2017 at a cost of £25,000;
- (vii) That the financial position for 2014/15 and 2015/16 and projected expenditure for 2016/17-2019/20 be noted.

24. Notes of the Ward Alliances (Cen.14.11.2016/5)

The meeting received the notes of the meetings of the Central, Dodworth, Kingstone, Stairfoot and Worsbrough Ward Alliances held in August and September, 2016.

A brief update relating to each of the Ward Alliances was given.

Central – Members heard how the Alliance had recently organised training sessions on safeguarding, which had been very well subscribed by volunteers from local community group.

Dodworth - It was noted that one of the priorities for the forthcoming year is to strengthen the local economy, and to take this forward the alliance will be working with BBIC. Members also noted plans for Higham Community Orchard, with tree planting taking place on 26th November at Welland Court.

Kingstone – The meeting heard how food hygiene and first aid courses had been arranged for volunteers in the area and would be held shortly. It was noted that the alliance continued to work with the Friends of Locke Park to organise a Christmas event, to be held on 4th December, 2016.

Stairfoot – Focus for the alliance had been on work to commemorate the 150th anniversary of the Oaks disaster, it was noted that this would be commemorated throughout the borough but the focus of activity would be within the ward. It was also noted that a Carol Extravaganza would be held on 4th December, 2016.

Worsbrough – Members noted that the first aid and food hygiene courses being organised by Kingstone Ward Alliance, were jointly funded by Worsbrough Ward Alliance and open to volunteers in the Worsbrough area. The meeting also heard of the diversity of Worsbrough Ward Alliance, with members from a variety of backgrounds and of differing ages, and it was suggested that other alliances consider their diversity.

RESOLVED that the notes and feedback from the Ward Alliances be received.

25. Report on the Use of Ward Alliance Funds (Cen.14.11.2016/6)

The meeting received the report detailing expenditure for each of the Ward Alliance Funds in the Central Area. Members were reminded that additional funds devolved from the Area Council to the Ward Alliance must be spent by 31 July, 2017.

RESOLVED that the report on the use of Ward Alliance Funds be noted.

Chair

MEETING:	Dearne Area Council
DATE:	Monday, 21 November 2016
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present Councillors Noble (Chair), Gardiner, C. Johnson and Sixsmith MBE.

29 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

30 Minutes of the Previous Meeting of Dearne Area Council held on 19th September, 2016 (Dac.21.11.2016/2)

The meeting received the minutes from the previous meeting of Dearne Area Council, held on 19th September, 2016.

With regards to the delivery of the Community Magazine, it was noted that an alternative distributor had been sourced and engaged for the next edition. It was hoped that over £400 per issue could be saved.

RESOLVED that the minutes of the Dearne Area Council meeting held on 19th September, 2016 be approved as a true and correct record.

31 Performance Report (Dac.21.11.2016/3)

The Area Council Manager provided an update to the meeting, referring to the Performance Report previously circulated. Overall all services were performing satisfactorily, achieving targets set.

With regards to the Environmental Enforcement Service, it was noted that there had been a slight dip in the number of Fixed Penalty Notices. Possible reasons for this were discussed, which included changes in staff in the area. Members heard how 67 Fixed Penalty Notices had been issued in the quarter in question, of which 59 were for littering. The meeting heard how the payment rate was currently only at 40% but this was likely to increase.

Members heard how Barnsley had recently been in the national news as 8% of all Fixed Penalty Notices for dog fouling issued nationally had been within the borough. Also noted was the income to date from this commission which was over £5,800. The meeting discussed the tasking of Kingdom Security officers, noting that this was a mix of patrolling and targeted operations. The need to ensure specific intelligence was provided was acknowledged, as was the reticence of some members of the public to provide this for fear of being identified by perpetrators.

The meeting discussed the work alongside enforcement to improve the environment, including community clean ups, and work with schools and voluntary groups to raise awareness of the impact of littering. It was suggested that awareness raising could be more targeted around litter hot-spots.

Issues with dog bins being emptied at Carrfield Park and the contents thrown around were discussed. It was suggested that this could be a focus for PCSOs in the area, and the dangers of dog faeces could be discussed in schools.

Members heard how a number 7 young people from the area had taken part in a restorative justice session, instead of paying their Fixed Penalty Notice.

With regards to the Housing Enforcement Service Level Agreement, within the last quarter 297 complaints had been received, 73 of these related to waste on premises. The service was increasingly supporting vulnerable people, and had been asked to keep records of what services individuals were referred or signposted to.

Within the report was a case study referring to a fly tipping incident, which was due to go to court. It was suggested that this could be used in the Community Magazine to raise awareness of the need to employ individuals with a waste carriers licence to remove waste.

The performance of the contract with Twiggs Grounds Maintenance was discussed and in the previous quarter the project had engaged 25 businesses, and assisted residents take ownership of 16 areas. It was noted that a recent focus had been to encourage businesses and residents to take responsibility for their own environment.

In addition the team had worked with 78 established groups, helping to collect 925 bags of rubbish. Awareness raising sessions had been held at two local schools.

The meeting went on to discuss the success of the projects funded by Dearne Development Fund. The Allotment Group had worked with PSS and the Salvation Army, and had donated food to the cook and eat sessions held. The project supported those with learning difficulties, who helped to sell produce, which in turn helped to make the allotment sustainable.

The events organised by Goldthorpe Development Group continued to be very well attended with 80-100 people at each. A number of support agencies engaged in the events, and at least 10 volunteers were in support.

The DIAL drop in service continued to be well subscribed, and were of increasing importance given the changes to benefits. 12 sessions were held each quarter, with 71 residents seen in the previous quarter. Based on 45 clients seen, the additional benefit gained was £130,000. The meeting discussed how residents were made aware of the service, and it was noted that this was often through word of mouth, but that the Housing Enforcement Team did refer individuals. It was suggested a feature in the Community Magazine would be useful.

Regarding the Workability Project, members heard how 51 learners had been engaged so far, with 5 entering employment locally. Members noted that the success of the project was related to it being local, supportive and inclusive. A suggestion was made to try to match the training offered to the skills required by local employers, and to try and engage businesses such as Barclay's who had digital champions.

Members noted that the TADS programme came to an end in January, 2017 and the feedback received was extremely positive, with participants benefitting greatly from early intervention.

The meeting was updated on the more recent applications for the Dearne Development Fund. 8 had been successful, with 6 having matching funding. Where appellants had already previously received funding, work was being undertaken to look at sustainability, and to reduce reliance in the long term on Area Council funds.

Members noted a funding workshop being held in February, and a suggestion was made that a dedicated funding officer in the area would be extremely beneficial.

Members attention was drawn to the additional report circulated which provided an update on the performance of community safety in the Dearne. The meeting noted inaccuracies in the report. The Chair made members aware of her recent meetings with the new Chief Inspector for the area to discuss the policing presence in 2017 and in the interim until the new system is in place.

It was suggested that levels of crime in the area had risen due to the withdrawal of PCSOs from the area, and it was hoped that a visible presence back in the area would help return levels to those seen previously.

RESOLVED:- that the performance of the two Dearne Area Council commissions, the Service Level Agreement, and Dearne Development Fund projects be noted.

32 Dearne Area Council Financial Position and Progress of Projects (Dac.21.11.2016/4)

The Area Council Manager introduced the item. Members were reminded that the Area Council budget for the 2016/17 year was £200,000 with an additional amount of approximately £20,000 carried forward from the previous financial year.

Taking into account finances committed and those earmarked, together with anticipated income from Fixed Penalty Notices, £31,000 remained for allocation.

With regards to the Embankment project, members heard how Sheffield University students had now produced a final feasibility report which was available to view via the Area Team. The report provided a number of areas for future development including possibilities for future funding.

Members heard that the Environment and Volunteering Service was now out to tender. Returns were due in mid December, and interviews were scheduled to take place in early January 2017.

RESOLVED:-

- (i) That the updated financial position for 2016/17 and 2017/18 be noted;
- (ii) That the progress made in taking forward projects agreed at 19th September, 2016 be noted.

33 Housing Enforcement (Dac.21.11.2016/5)

Members heard how the Housing Enforcement Service Level Agreement came to an end in March, 2017. Given the success of the service, a proposal was made to continue the service through a revised Service Level Agreement with Barnsley Council Community Safety Service. This would provide a Private Sector Housing and Environment Officer, and an Enforcement and Investigations Officer.

Members supported the proposal, noting that the service was much wider than just housing enforcement and provided support for many vulnerable residents in the area.

RESOLVED that approval be given for a Service Level Agreement within Barnsley Council to provide a Private Sector Housing and Environment Officer and an Enforcement and Investigations Officer post for a year at a cost of £76,162.

34 Notes from the Dearne Approach Steering Group held on 12th September, 2016 (Dac.21.11.2016/6)

Members considered the notes from the meeting held on 12th September, 2016.

RESOLVED that the notes from the Dearne Approach Steering Group held on 12th September, 2016 be received.

35 Notes from the Ward Alliances (Dac.21.11.2016/7)

The meeting received the notes from the Dearne North Ward Alliance held on 27th September, 2016, and Dearne South Ward Alliance held on 10th October, 2016.

Members discussed the provision of a flood store for the area. It was acknowledged that, given the number of sandbags required per household, the store would never be able to support all the households required. However, it was acknowledged that the strategy being taken was to support householders so that they made necessary provisions themselves.

With regards to storage of rock salt for the area, the Chair made Members aware of a possible solution at Brick Yard Pond.

RESOLVED that notes from the respective Ward Alliances be received.

36 Report on the Use of Ward Alliance Funds (Dac.21.11.2016/8)

It was noted that from a total balance of £20,069, approximately £11,000 remained unallocated for the Dearne North Ward Alliance. 8 of the 13 applications funded had provided match funding.

For the Dearne South Ward Alliance, from a total balance of £21,160, approximately £13,500 remained unallocated. 6 of the 9 applications funded had provided match funding.

RESOLVED that the report be noted.

Chair

MEETING:	North East Area Council
DATE:	Thursday, 1 December 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

MINUTES

Present Councillors Hayward (Chair), Cheetham, Clements, Ennis, S. Green, Hampson, Makinson, Richardson, Sheard and C. Wraith MBE

33 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

34 Minutes of the Previous Meeting of North East Area Council held on Thursday 29th September 2016

The meeting considered the minutes from the previous meeting of the North East Area Council held on 29th September 2016.

RESOLVED that the minutes of the North East Area Council held on 29th September 2016 be approved as a true and correct record.

35 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout September and October 2016. The following updates were noted:-

Cudworth – Details of recent grants were given. The Christmas Lights switch on takes place on 2nd December at the Methodist Church. The Christmas Event is one of the biggest events for the Ward Alliance each year and officers were thanked for their help and support.

Monk Bretton – It was noted that an application has been received from Redfearns junior football club for a new lawnmower. Twenty children from St Helens school have been busy working on getting the planters and raised beds ready for the winter bedding. Christmas activities are due to take place over the next two weeks. The Don Booker magazine about the history of Monk Bretton is currently being distributed. The Archives at Town Hall will be getting a copy of the magazine.

North East – Various funding projects were highlighted, including the Milefield Community Farm which had been granted £1000 for resource centre equipment. Recent projects include the Christmas lights switch on and associated celebrations which were attended by around 700 people.

Royston – Work has started on forty new allotment plots and people on the waiting list will be contacted. A Love Where You Live event took place in Royston park. Staff from the Benefits and Taxation Department, the NEET team and others were involved in bulb planting and work in the Rose Garden to develop the Community Orchard. Following a session at Royston library a new Park Group has been formed. There was a lot of interest in environmental projects and 3 representatives have been selected to be part of the S106 group. Two Christmas trees are to be lit, one at Albert Shepherd, one at the Wells. BPL has contributed to the cost of one of the trees and has also given out free family swim tickets to the children in the school choirs who sang at the Christmas event. Thanks were expressed to the Area Council Team for help with repairs to the play area.

RESOLVED that the notes from the Ward Alliances be received.

36 North East Area Council Performance Management Report

The Area Council Manager updated Members in respect of the performance of the North East Area Council contracted services and associated outcomes. It was reported that the Private Sector Housing Management service is going from strength to strength. From 20th June to 30th September, 176 contacts were received, some of which were resolved on an informal basis. A number of case studies were provided.

The Fit Me project in Great Houghton appears to be a success and should be sustainable in the long term. Future potential venues for Fit Me include Carlton ALC and Priory Campus, possibly in January 2017. Members felt that the report underlines how far the North East Area Council has travelled in terms of delivering high quality outcomes whilst representing value for money.

RESOLVED that Members note the contents of the Performance Management Report.

37 NEAC Financial Position and Procurement Update

The Area Council Manager provided a financial analysis of the North East Area Council's commissioning budget. It was highlighted that the Shopability service has now ceased.

It was proposed that a workshop will take place at the 2nd February meeting to look at Area Council priorities and budgets going forward. This aligns to the Council's budget decision making, which takes place on the morning of the same date.

RESOLVED that Members note the financial position and procurement update.

38 Report on the use of Ward Alliance Funds

The Area Council Manager provided members with an update with regard to progress in each Ward in expending the Ward Alliance Fund. Various projects across the wards were discussed, together with the positive impact they had generated in the community.

RESOLVED that the update be noted.

39 Review of Parks equipment damaged by anti social behaviour

The Area Council Manager highlighted the audit of equipment in the parks and open spaces across the North East Area Council damaged through anti-social behaviour. The cost of replacing the damaged equipment is £5,250 and includes replacement of a cantilever swing, water safety signs, 'no dog fouling' signs, litter bins and dog bins.

Members queried if litter bins in park should be paid from S106 money rather than the Area Council budget and also highlighted concerns that dog bins, litter bins, water safety and dog fouling signs should not be included either as this was the responsibility of the parks department, not the Area Council as it is not equipment damaged through anti-social behaviour.

RESOLVED that funding for the cantilever swing replacement at a cost of £1500 is approved.

40 Milefield Farm Report

The Area Council Manager updated Members with regard to the Milefield Community Farm Project which is a Volunteer it Yourself (a not for profit Community Interest Company) which has been supported by Milefield School, Voluntary Action Barnsley, the North East Area Council's Youth Development Fund and local businesses.

11 young people achieved their City and Guilds Entry Level 3 Introductory Award in Employability Skills through working on this scheme. Further funding is now being sought for a Farm Manager (Reaching Communities), 2 alpacas plus shelter (crowd funding) and a poly tunnel and interactive TV (EDF funding). Leaflets highlighting the crowd funder initiative were distributed with a view to increasing engagement as part of the publicity campaign. It was highlighted that there are rewards for donating - for example, if an individual donates £25 they can visit the farm, whilst a £100 donation would qualify the donor to take tea with the Mayor.

RESOLVED that Members note the contents of the report and share information about the crowd funder initiative throughout their networks.

41 NEAC Foster Care Pilot - presentation by John Banwell, Interim Head of Service, Children in Care.

Jon Banwell, Head of Children in Care, delivered a presentation regarding the recruitment of foster carers. A large number of foster carers live in the North East Area Council wards and it was felt that it may be possible to recruit foster carers via word of mouth. It was pointed out that the care population is increasing and the demographics have changed, with an increase in older children and teenagers. Neighbouring authorities are facing similar problems. Barnsley remains a net importer of children in care, which means there is an increased need to be met. Evidence suggests that children placed locally with in-house foster carers achieve better outcomes and costs are significantly reduced in comparison to using an Independent Fostering Agency (IFA).

Members asked questions about a number of issues including:

- Initial stages of assessment and associated 'drop out' rate
- Training and ongoing support for foster carers (including staff capacity)
- Timescales and removing unnecessary delays
- Profile of children in care and profile of foster carers
- Effective marketing including Facebook/Twitter and sponsorship by Barnsley Football Club.
- CAMHS services for looked after children and their carers

RESOLVED

- (i) That the NEAC support the recruitment of foster carers in the area, acting as a pilot for the new campaign which could then be shared to other area councils.
- (ii) That a working group be established comprising Councillors Sheard, Ennis, Makinson and Hayward to take the project forward, with a meeting planned for early in the New Year.

Chair

Item 23



MEETING:	North Area Council
DATE:	Thursday, 1 December 2016
TIME:	12.00 pm
VENUE:	Meeting Room 5, Barnsley Town Hall

MINUTES

Present Councillors Leech (Chair), Burgess (Mayor), Howard, Lofts, Platts, Spence and Tattersall.

31 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Burgess declared a non-pecuniary interest in minute number 32 in relation to her position as board member of BBIC and as trustee of Barnsley CAB.

32 Recommendations from the meeting of North Area Councillors on 21st November, 2016 (Nac.01.12.2016/2)

The Area Council received the notes of the meeting of North Area Councillors on 21st November, 2016, as appended.

In relation to the Opportunities for Young People project, it was noted that the closing date for tender submissions had now passed. Councillor Lofts expressed a desire to be involved in the priority working group related to this area.

In discussing the Community Magazine, it was noted that there had been a meeting arranged to discuss the first proof of the magazine. This was to take place on 12th December, 2016 at 11.30am at the Darton Centre.

The meeting discussed the Stronger Communities Grant, and it was agreed that Councillors Leech, Howard, Charlesworth and Lofts act as ward representatives on the grant panel.

Members noted the previous discussion with regards to the Business Survey Project proposal. It was suggested that this work could provide a useful starting point for discussions with traders on high streets within each ward about potential improvements to their area.

With regards to the financial position previously discussed, members were reminded of the proposed reduction of £40,000 for 2017/18 and the corresponding impact. It was suggested that a future meeting of the Area Council discusses whether to devolve any further finance to the Ward Alliance Funds in the area.

RESOLVED:-

- (i) That the minutes of the North Area Council meeting held on 19th September, 2016 be approved as a true and correct record;
- (ii) That the report relating to opportunities for young people be noted;
- (iii) That the report on the Community Magazine be noted;
- (iv) That approval be given to run a Stronger Communities Grant in 2017/18 with a total allocation of £100,000;
- (v) That the remainder of the 2016/17 Stronger Communities Grant finance be added to that for the 2017/18 year;

- (vi) That, subject to the addition of information about the moderation stage of scoring applications, the Stronger Communities Grant guidance information circulated at the meeting 21st November, 2016 be approved;
- (vii) That Councillors Charlesworth, Howard, Leech and Lofts represent their respective wards on the Stronger Communities Grant Panel;
- (viii) That approval be given to work in partnership with BBIC to provide small business surgeries, peer support, and networking, with up to £5,000 allocated towards advertising and promotion;
- (ix) That the financial position for the Area Council, including forecast reductions in the 2017/18 budget be noted;
- (x) That Andrea Hoyland and Liz Pitt be invited to a future meeting of the Area Council to discuss the Anti-Poverty priority, including child poverty in the Area;
- (xi) That consideration be given to holding a workshop to consider the clean and green priority in the longer term;
- (xii) That the report on the Ward Alliance Fund be noted;
- (xiii) That the notes of the Ward Alliances in the North Area held in July, August, September and October be noted

Chair



MEETING:	Meeting of North Area Council Members
DATE:	Monday, 21 November 2016
TIME:	2.00 pm
VENUE:	Meeting Room 1, Barnsley Town Hall

NOTES OF A MEETING OF MEMBERS OF NORTH AREA COUNCIL

Present Councillors Leech (Chair), Burgess (Mayor), Charlesworth, Howard, Miller, Platts, Spence and Tattersall.

1 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Burgess declared a non-pecuniary interest in minute number 37 in relation to her position as board member of BBIC, and a non-pecuniary interest in minute 35 in relation due to her position as trustee of CAB.

2 Minutes of the North Area Council meeting held on 19th September 2016

The Area Council received the minutes of the previous meeting held on 19th September, 2016.

It was noted that the blue plaque in Darton West had yet to be installed, but arrangements had been made to do so.

RECOMMENDATION:- that the minutes of the North Area Council meeting held on the 19th September, 2016 be approved as a true and correct record.

3 Opportunities for Young People - Project Development Update

The item was introduced by the Area Council Manager, who made the meeting aware that the advert for the Opportunities for Young People project would be live until the end of the month. Moderation of tender submissions was due to take place on 19th December, with interviews taking place on 19th January, 2017.

Members expressed thanks to the Area Council Manager for her work to pull together a rather complex specification of requirements, engaging a wide range of partners with different areas of skill and knowledge.

RECOMMENDATION:- that the report be noted.

4 Community Magazine

The Area Council Manager provided Members with an update of the progress made in coordination of the next edition of the Community Magazine. The editorial group had met, with the cover of the magazine being one area they had discussed.

It was confirmed a new distributor had been sourced, and discrepancies in the postcodes used by the original distributor were noted.

Members noted that a proof would be available to view from 9th December, 2016 and it was agreed that that the Area Council Manager circulates this as soon as available, making Members aware of the short timescales for comment before publishing.

RECOMMENDATION:- that the report be noted.

5 Performance Management Report

The Area Council Manager introduced the item, referring to the Performance Report circulated. For each of the commissions a RAG rating for performance was given, together with a corresponding narrative.

Dave Andy from Barnsley Citizens Advice Bureau was welcomed to the meeting and presented performance information in relation to the contract with the Bureau and DIAL Barnsley. To date 1,058 client contacts had been made, with 288 in the previous quarter. The centres at Mapplewell and Athersley North were sometimes congested and residents had been referred to less subscribed sessions at Emmanuel Church and in Darton. Though all residents were currently being seen, the sessions were nearing capacity. Feedback showed the importance of sessions being based in the locality.

Indications were that many residents either did not have access to the internet or did not currently possess the skills to use it, and device doctors had attended some sessions to offer assistance with this.

To date there had been £1.4m of benefit gained, with £20 returned for every £1 invested. The case studies detailed the positive personal benefit for some of the beneficiaries of the service.

Members questioned whether there was any further detail about the number of clients seen by the service in a week, and relating to the numbers of those unable to access services via the internet. It was agreed that these would be provided to Members.

Members of the Area Council gave thanks for Dave's attendance, and for the hard work of those involved in delivering the service, which had made a real difference in the area.

Attention was drawn to the low number of Fixed Penalty Notices for dog fouling in the area, which was contrary to the number of complaints received by Members. It was suggested that this be a focus for Kingdom Officers in the future.

The meeting discussed the need to consider the long term impact of commissions, supporting behaviour change in the area. It was noted that work had been undertaken on the Clean and Green contract to ensure the details for volunteers were collected and were available to share within data protection regulations, in order to be able to engage these residents in the longer term.

RECOMMENDATION:- that the report be noted.

6 Stronger Communities Grant 2017/18

The Area Council Manager introduced the report, referring to the appendices circulated. These included revised Terms of Reference and guidance for the fund, and an amended scoring matrix.

Members discussed the fund, and it was suggested that the guidance should be amended to provide more detail about the moderation stage, which took place after submissions were scored independently.

It was noted that the guidance provided clarity for repeat applicants.

The meeting discussed monitoring of the projects funded, and it was noted that funds were released in stages and that this was subject to the return of appropriate monitoring information. Should this not be forthcoming, then grant finance would be withheld.

The meeting discussed membership on the grants panel, and it was agreed that one member for each ward would be represented.

RECOMMENDATION:-

- (i) That approval be given to run a Stronger Communities Grant in 2017/18 with a total allocation of £100,000;
- (ii) That the remainder of the 2016/17 Stronger Communities Grant finance be added to that for the 2017/18 year;
- (iii) That, subject to the addition of information about the moderation stage of scoring applications, the grant guidance information included in the appendices circulated be approved;
- (iv) That Councillors Spence, Howard, and Leech, together with a Councillor from Old Town Ward represent their respective wards on the Stronger Communities Grant Panel.

7 Economic Regeneration - Business Survey Project Proposal

The Area Council Manager reminded Members of the history of the project, including a survey of small businesses which had taken place in August.

The proposal involved a maximum of £5,000 investment to be spent on advertising and promotion of BBIC's offer to small businesses trading more than 2 years. The marketing will be targeted at businesses who are based in North Barnsley.

It was recognised that other services existed to support start-up businesses up until the 2 year point, but that established independent business in the area were at risk of being overlooked.

It was noted that it was shortly to be the 30th anniversary of BBIC, and that this initiative would also benefit from the promotion associated with this.

RECOMMENDATION:- that approval be given to work in partnership with BBIC to provide small business surgeries, peer support, and networking, with up to £5,000 allocated towards advertising and promotion.

8 Financial Position and Forecast

The Area Council Manager drew the attention to the report providing an up to date financial position for the Area Council. Members were reminded that it was likely that the 2017/18 budget would be reduced by £40,000.

It was noted that for commissions to start in September, 2017 decisions would need to be taken in early 2017 to allow appropriate lead in time for procurement. This related to the Clean and Green, and Anti-Poverty priorities.

In relation to the Anti-Poverty priority, it was suggested that up to date definitions on children living in poverty be provided to Members alongside numbers per ward. It was suggested that Andrea Hoyland and Liz Pitt be invited to a future meeting to discuss the subject in more detail.

With regards to the Clean and Green priority, a suggestion was made to hold a future workshop to consider the legacy of current commissioned activities, and to discuss how to change behaviour and increase respect of the environment.

RECOMMENDATION:-

- (i) That the financial position for the Area Council, including forecast reductions in the 2017/18 budget be noted;
- (ii) That Andrea Hoyland and Liz Pitt be invited to a future meeting of the Area Council to discuss the Anti-Poverty priority, including child poverty in the Area;
- (iii) That consideration be given to holding a budget to consider the Clean and Green priority in the longer term.

9 Report of the Ward Alliance Fund

Members received a report containing Ward Alliance Fund budgets and expenditure for 2016/17.

Through the Chair the meeting received thanks from Councillor Hayward for the funding approved by Ward Alliances to commemorate the centenary of the Battle of the Somme. It was noted that the Council had been nominated for a regional award for their work on the commemoration.

RECOMMENDATION:- that the report be noted.

10 Notes from the following Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 8th September, and 3rd October, 2016; Darton West Ward Alliance held on 11th July, 1st August, 12th September, and 10th October, 2016; Old Town Ward Alliance held on 7th September, and 5th October, 2016; and St Helen's Ward Alliance held on 1st September, 13th October, and 20th October, 2016.

Darton East Ward Alliance - Councillor Spence provided an update on the work of the alliance, noting a meeting he had attended with Staincross Alliance to discuss land use. Also noted were the 8,000 bulbs ordered with the support of the Ward Alliance which the Mapplewell and Staincross Greenspace Groups would be planting with the help of volunteers.

The Christmas lights switch on had been planned to take place on Friday 2nd December, 2016 with a number of local schools involved, and Foster's Bakery had agreed to provide mince pies.

Darton West Ward Alliance - Councillor Burgess made Members aware of the fundraising taking place for Barugh Green Christmas lights, with a concert taking place on Sunday 4th December, 2pm at Barugh Green Club. Also noted was the open evening planned by Gawber History Group on 9th December, 2016 where a timeline of the history of Gawber would be available to view.

Councillor Howard made Members aware that the community defibrillator had successfully been installed at Thompson's Garage. It was also noted that funding had been awarded to plant perennials on Claycliffe Roundabout, but it was hoped in the longer term there would be a more permanent installation.

Members heard of a plan to reflect on the past 3 years of operation of the Ward Alliance with a view to identifying areas for improvement.

St Helen's Ward Alliance - Councillor Platts updated Members on the success of the cook and eat sessions held in the ward, with both sessions for children and adults well attended. Thanks were given to Councillor Burgess for opening the gala in her position as Mayor, a sentiment echoed by other Councillors for her commitment to their respective wards in her mayoral year.

It was noted that the Ward Plan had been developed and an open day had been arranged to engage residents and get their views.

A number of Christmas events had been arranged in the ward, with school choirs scheduled to perform. It was hoped these would also offer opportunities to engage residents and get their views on the Ward Plan

RECOMMENDATION:- that the notes of the respective Ward Alliances and associated updates be noted.

Chair

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MEETING:	South Area Council
DATE:	Friday, 2 December 2016
TIME:	10.00 am
VENUE:	Meeting Room, Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Andrews BEM, Franklin, Frost, Daniel Griffin, Lamb, Markham and R. Wraith.

20 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Lamb both declared a non-pecuniary interest in minute number 24, due to their positions as directors of Forge Community Partnership.

21 Notes of an Inquorate Meeting of South Area Council Members held on 28th October, 2016 (Sac.02.12.2016/2)

The meeting considered the notes of the inquorate meeting of Members of South Area Council, held on 28th October, 2016, as appended.

RESOLVED:-

- (i) that the minutes of the South Area Council meeting held on 2nd September, be approved as a true and correct record;
- (ii) that the notes of Hoyland Milton and Rocking Ward Alliance held on 5th September, 2016; Darfield Ward Alliance, held on 29th September, 2016; and Wombwell Ward Alliance held on 20th September, 2016 be received.
- (iii) That the report on the use of Ward Alliance Funds as considered on 28th October, 2016, be received;
- (iv) That the Performance Report as considered on 28th October, 2016, be received and the progress of commissions be noted;
- (v) That the contact details for the Private Sector Housing Enforcement Officer be circulated to Elected Members;
- (vi) That arrangements be made for C&K Careers to attend the next meeting of the Area Council to give the final report on the Summer Internship Programme;
- (vii) That the Area Council Manager investigates with Darfield Ward Members how a welfare advice session might be provided at Middlecliffe within the overall programme of advice provision;
- (viii) That the progress of projects under development, as reported on 28th October, 2016 be noted;
- (ix) That the financial position of South Area Council's commissioning budget, as reported on 28th October, 2016, be noted;
- (x) That, in respect of the Welfare Rights and Advice project, the Area Council Manager develops a draft specification of requirements, timescales and costings for the continuation of the project from April, 2017 for further consideration by the Area Council.

22 Notes of the following Ward Alliances (Sac.02.12.2016/3)

The meeting received the notes from the Hoyland Milton, and Rockingham Ward Alliance held on 31st October, 2016.

RESOLVED that the notes from the Ward Alliance be received.

23 Presentation by C&K Careers (Sac.02.12.2016/4)

Members received a presentation from Joel Robinson and Katren North from C&K Careers on the Summer Holiday Internship programme.

An overview of the programme was provided to Members. It was noted that it was aimed at Year 10 students with a week within an employability programme, followed by a week of work experience.

Members noted that 100 placements with employers for South and other Area Councils had been sourced with many being local businesses. Following the week of work experience some students had been offered apprenticeships or part time work.

From the 2015 cohort from the South Area, it was noted that all those completing the programme reported positive changes, in areas such as self-confidence, and all had progressed on to positive destinations.

From the 2016 cohort, all had now progressed to Year 11 and had recently been interviewed. All students had made applications for college, 6th form or apprenticeships, and this was ahead of the majority of students. It was noted that all will continue to receive support from C&K Careers until late in 2017.

Members heard how parents of pupils taking part had also been very positive of the scheme.

The meeting discussed why numbers had been much below target, and heard of the complexities in working with both secondary schools in the South Area. It was noted that networks had been made in both schools, and it was hoped that this would help the engagement of students if the programme was repeated.

Members heard of the celebration event held centrally, which was requested by students as they made friends with their counterparts in North and North East Areas. It was suggested that this showed that the students had built resilience, useful in their future learning and careers.

C&K Careers were thanked for their presentation, and the impact of the scheme in the South Area.

Members briefly discussed whether the Area Council would run a similar scheme in 2017. It was agreed to discuss this in more detail in the future taking account of finance remaining and the Area Council priorities.

RESOLVED that thanks be given to C&K Careers for their presentation.

24 Performance Report (Sac.02.12.2016/5)

The Area Council Manager introduced the item, referring to the Performance Report previously circulated.

With regards to the One Stop Shop commission, Members heard how the number of appeals that had been supported had increased, and therefore the service was now at capacity. The meeting discussed the potential provision of advice sessions in Middlecliffe and a number of options were to be considered, with the preferred option being a twilight drop in session. It was noted that a venue needed to be identified, and the ability to hold discussions in confidence was considered of paramount importance.

Members discussed the performance of the Tidy Team contract. The meeting heard how there were some gaps in performance information, but this had been largely attributable to a change in staff, and it was thought that this would now improve. A number of performance indicators were below target, but it was suggested that this was due to the time the team had spent attending many summer events. It was suggested that any shortfall would be addressed in the forthcoming quarter. The team had recently recruited two apprentices and would recruit a further two shortly.

Members noted that the performance against the contract with Kingdom Security for Environmental Enforcement was as expected, with no issues. It was suggested that a future meeting of the Area Council receives a presentation, providing an overview of the work of Kingdom Security in the Area.

RESOLVED:-

- (i) That the report be noted;
- (ii) That a future meeting of the Area Council receives a presentation on the work of Kingdom Security in the Area.

25 Report on the Use of Ward Alliance Funds (Sac.02.12.2016/6)

The Area Council Manager introduced the item. It was noted that since the papers for the meeting were published, further applications had been approved.

Remaining balances were as follows:- Hoyland Milton and Rockingham, around £2,200; Wombwell, around £5,000, and Darfield approximately £18,500.

RESOLVED that the report be noted.

26 Update on New Commissions (Sac.02.12.2016/7)

The Area Council Manager spoke to the report previously circulated. Members heard of the success of the Love Your Block events in Darfield, and noted the number of young people engaged. It was thought a positive model that could be applied to other communities.

With regards to the ARC course, a celebration event had been held and Members commented on the benefits of the scheme to young people and the positive feedback from those engaged. It was noted that a more formal report with regards to the course will be submitted to the Area Council in due course.

Members heard how the Private Sector Housing Management and Enforcement Officer was now in post and had met most of the Councillors in the area. It was noted that the officer was being proactive and leafletting to raise the awareness of residents, and Members were encouraged to feed in relevant intelligence. The

meeting discussed the provision of a body camera for the officer, noting that their safety was paramount. It was acknowledged that all relevant risk assessments had been completed, but the option of providing a body camera would be pursued.

Attention was drawn to the current financial position, as outlined in the report, noting the amount of finance available to allocate would likely increase slightly due to income from fixed penalty notices.

The meeting noted previous discussed regarding tendering for an advice service, similar to the 'One Stop Shop' currently provided, to commence in April, 2017. It was noted that a review of the Welfare Rights service was currently ongoing and it was felt important to incorporate the findings of this into any future service, ensuring that centrally provided services complemented those provided by the Area Council. In addition, it was felt important to work closely with Barnsley Clinical Commissioning Group to ensure any service took account of the social prescribing work being undertaken.

It was therefore suggested that a waiver to contract procedure rules be sought, in order to extend the current 'One Stop Shop' provision for a further three months in order to take account.

RESOLVED:-

- (i) That the progress of projects under development be noted;
- (ii) That the current financial position in relation to the South Area Council Commissioning Budget for 2016/17 and 2017/18 be noted;
- (iii) That approval be given for the Executive Director Communities to complete the necessary paperwork to waive contract procedure rules to enable the One Stop Shop to be extended until 30th June, 2017 at cost of up to £18,750;
- (iv) That £75,000 of the 2017/18 budget to be provisionally allocated to funding an advice service in the South Area.

Chair

MEETING:	South Area Council – Inquorate Meeting
DATE:	Friday, 28 October 2016
TIME:	10.00 am
VENUE:	Meeting Room, The Hoyland Centre

NOTES OF AN INQUORATE MEETING

Present Councillors Stowe (Chair), Andrews BEM, Franklin, Frost, Daniel Griffin, Lamb, Markham and R. Wraith

1 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Shepherd declared a non-pecuniary interest in item 5 insofar as this item referred to the Forge Community Partnership, of which they are both members.

2 Minutes of the Meeting of South Area Council held on 2nd September, 2016 (Sac.28.10.2016/2)

The meeting considered the minutes of South Area Council meeting held on 2nd September, 2016.

RECOMMENDED that the minutes of the South Area Council meeting held on 2nd September, 2016 be approved as a true and correct record.

3 Notes of the following Ward Alliances (Sac.28.10.2016/3)

The meeting received the notes from the following meetings:-

- Hoyland Milton and Rockingham held on 5th September, 2016;
- Darfield held on 29th September, 2016; and
- Wombwell held on 20th September, 2016.

RECOMMENDED that the notes from the Ward Alliances be received.

4 Report on the Use of Ward Alliance Funds (Sac.28.10.2016/4)

Members received a report which provided details of the latest expenditure from the Ward Alliance Funds. It was expected that the allocations would be spent up within the year, with the exception of Wombwell, where a carry forward of up to £13,500 was anticipated.

RECOMMENDED that the report on the use of the Ward Alliance Funds be received.

5 Performance Report (Sac.28.10.2016/5)

The Area Council Manager introduced a report giving an overview of the performance of activity commissioned by the Area Council. The meeting noted that the performance information for the Kingdom and the Clean and Tidy projects was not up to date as contract meetings were not due until November.

The meeting noted some variations to the Clean and Tidy project, to provide for activity during evenings and weekends. The report also incorporated case study information in respect of the Kingdom contract and detailed information on the summer internship programme, which was complete except of the celebration event. Communication with Kirk Balk Academy continued in relation to their engagement with the project and Members noted the need to secure better use of the community space at the Academy.

The meeting noted that the reduced throughput for the one stop advice sessions was mainly due to fewer sessions being held over the summer months. Feedback forms from advice sessions had indicated that word of mouth was the best way to spread information about the sessions and this was being considered, together with a range of other issues in relation to taking forward the project. The meeting noted the difficulties that residents of Middlecliffe had in accessing the advice sessions held in Darfield and discussed the need for further consideration of ways that accessibility could be improved.

The meeting noted the delay in taking forward the Private Housing Enforcement project, but that an officer would now be in post from 31st October on a 12 month secondment. The Area Manager already had information on areas of concern previously raised by Members, but any further areas for attention should be referred through to her by Members. It was hoped that arrangements could be made for the officer to attend Ward briefings as part of her induction.

RECOMMENDED:-

- (i) that the report be received and the progress for commissions be noted;
- (ii) that contact information for the Private Housing Enforcement Officer be circulated to Elected Members;
- (iii) that arrangements be made for C&K Careers to attend the next meeting of the Area Council to give the final report on the summer internship programme; and
- (iv) that the Area Manager investigate with Darfield Ward Members how a welfare advice session might be provided at Middlecliffe within the overall programme of drop-in sessions.

6 Update on new commissions (Sac.28.10.2016/6)

The Area Manager introduced a report giving an update on the development of a range of South Area Council projects agreed in October 2015, outlining the current financial position for 2016/17 and 2017/18, and seeking Members' consideration of the future of the Welfare Rights and Advice provision across the South Area Council from April 2017.

RECOMMENDED:-

- (i) that the progress of the projects under development as outlined in Section 3 of the report now submitted be noted;

- (ii) that the current financial position of the South Area Council's commissioning budget for 2016/17 and 2017/18 be noted; and
- (iii) that, in respect of the Welfare Rights and Advice project, the Area Manager develop a draft specification, timescales and costings for the continuation of this project from April 2017 for further consideration at the Area Council's meeting in December 2016.

Chair

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MEETING:	Penistone Area Council
DATE:	Thursday, 8 December 2016
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), Hand-Davis, Millner, Unsworth and Wilson

28 Declarations of pecuniary and non-pecuniary interests

Councillor Millner declared a non-pecuniary interest in minute 31 in relation to his position as Chair of Penistone Scout Group, and his involvement with Penistone FM.

29 Minutes of the Penistone Area Council meeting held on 6th October, 2016 (PAC.08.12.2016/2)

The Area Council received the minutes of the previous meeting held on 6th October, 2016.

It was noted that the installation of Wifi in the Market Barn was ongoing.

RESOLVED that the minutes of the Penistone Area Council meeting held on 6th October, 2016 be approved as a true and correct record.

30 Notes from the Penistone East and West Ward Alliance 6th October, 2016 (PAC.08.12.2016/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 6th October, 2016.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 6th October, 2016 be received.

31 Performance Report (PAC.08.12.2016/4)

The Area Council Manager introduced the item. Attention was drawn to Part A of the report circulated, the overview of performance. Since the previous quarter, there had been two more clean and tidy activities involving businesses; a further three young people had been engaged in volunteering; two new volunteer opportunities had been created; and 28 more residents had received advice and support.

Members received feedback on the Clean and Tidy Team contract. It was noted that the next round of monitoring for the project would take place in January, 2017. Members noted 'Love Your Street' activities that had taken place at Talbot Road and Green Road, and the improvements seen. Also noted were the activities for young people held in half term school holidays, and those planned for the Christmas holidays.

With regards to the Penistone Advice Drop In service, Members noted the amount of unclaimed benefit in the past quarter was £11,287, with 91% of residents accessing the service reporting an increase in their Health and Wellbeing. The project had reported a £63 return for £1 invested.

Members discussed the data provided by the service, noting the high proportion of those with no access to the internet. It was also felt important that the service records where users are resident.

Members heard how the first quarterly return for Penistone FM – Young People in Radio was due in January, 2017. It was noted that the project had employed two individuals to work part time on the project. Two young people had completed their NCFE training at level one and a further three were well underway with this. The project was working to engaged students at both Penistone Grammar School and Shelley High.

The meeting received feedback regarding the work being undertaken to develop Penistone Scout Activity Centre. 20 young leaders had signed up to achieve accreditation and the volunteer weekend planned had 35 volunteers already set to attend.

RESOLVED that the report be noted.

32 Report on the Use of Ward Alliance Fund (PAC.08.12.2016/5)

The Chair drew attention to the complete list of projects funded through the Ward Alliance Fund in the current financial year.

A suggestion was made for Councillors to engage, where possible, with the projects in order to gain feedback. It was noted that the projects do provide feedback as a condition to receiving a grant and it was therefore agreed to that a brief report on each project is provided at the next meeting of the Area Council.

RESOLVED:-

- (i) That the report be noted;
- (ii) That the next meeting of the Area Council receives a brief update on each of the projects funded by the Ward Alliance in the current financial year.

33 Area Council Priorities 2017/18 (PAC.08.12.2016/6)

The Area Council Manager introduced the item, referring to the Members Briefings held on the 17th and 24th November, to discuss the priorities for the area.

As part of the review of priorities, Members considered the considered the finance allocated in relation to the current priorities, and noted was the discussion about data pertaining to the area at the briefing sessions. It was agreed that the revised priorities be endorsed.

Members considered the second part of the report, which referred to the finance attributed to each of the priority areas. With regards to the Environment it was

suggested that Members explore the potential to invest in additional enforcement in the area, and it was agreed to hold a Members Briefing to discuss this in more detail.

The meeting discussed the amount of dog fouling in the area, noting the inherent difficulties in catching offenders due to the times people walk their dogs, and that this was often in more remote areas. It was suggested that any activity such as enforcement could be complemented by communication and engagement activities, similar to the current borough wide campaign on fly-tipping.

With regards to the Working Together Fund, members noted the amount of finance to be carried forward to 2017/18. Members also noted that the Clean and Tidy contract would come to an end at the end of April, 2017.

The meeting also noted the work ongoing with BBIC to consider potential projects to support the local economy and tourism.

RESOLVED:-

- (i) That the following be agreed as priorities for Penistone Area Council in 2017/18:- Environment; The Local Economy Including Tourism; Helping People to Connect Better; Supporting Young People; and Health and Wellbeing;
- (ii) That the discussions at the Members Briefings regarding future commissioning be noted; and
- (iii) That a Members Briefing is held to discuss environmental enforcement in more detail.

34 Procurement and financial update (PAC.08.12.2016/7)

The Area Council Manager introduced the report. With regards to the Isolated and Vulnerable Older People Service, it was noted that AID UK had been awarded the contract, and had briefed Members prior to the meeting of the Area Council about their proposed approach.

Members discussed the Working Together Fund, noting recent applications that had been successful and that £32,038 remained for allocation. It was suggested that this be carried forward to the 2017/18 financial year, and that a further £50,000 be allocated for us in 2017/18. To allow for groups to plan applications and to improve promotion it was suggested that panel dates be set to take place in April 2017, August 2017 and January 2018.

Attention was drawn to the Clean and Tidy contract, noting that the end date was in April, 2017. As in earlier discussions, Members reinforced that the Environment was still a key priority for the Area. Members considered various options for the future of a Clean and Tidy Service, agreeing that a specification of requirements be brought to a future meeting of the Area Council for discussion.

RESOLVED:-

- (i) That the update on commissioned projects be noted;
- (ii) That £32,028 from the 2016/17 Working Together Fund budget be carried forward to 2017/18 with a further £50,000 of Area Council Finance allocated to the fund, to be allocated through previously approved mechanisms;
- (iii) That Working Together Fund grant panels be organised to take place in April 2017, August 2017 and January 2018;

(iv) That a draft specification of requirements for a Clean and Tidy Team be brought to a future meeting of the Area Council for discussion, with a value of £75,000-£100,000 per annum, for one year with an option to extend for a further year.

Chair

AUDIT COMMITTEE – 18TH JANUARY 2017

APPOINTMENT OF THE COUNCIL'S EXTERNAL AUDITOR FROM 2018/19 ONWARDS

1. Purpose of Report

- 1.1 To brief members of the Audit Committee regarding the Council's options in respect of the routes available for the procurement of external audit services from 2018/19 onwards.

2. Introduction

- 2.1 From 2018/19, the Authority will have the power to choose the method by which it appoints its external auditor, with three main options available:
- Option 1 – Standalone Tender;
 - Option 2 – Combined Tender; and
 - Option 3 – The Authority opts in to a sector led procurement scheme where an Appointed Person appoints the external auditor on the Authority's behalf.

3. Recommendation

It is recommended that:

- **Members note the options available for the Council in respect of the routes available for the procurement of external audit services; and**
- **Members agree that the Council seeks to opt in to the sector led scheme for appointing auditors.**

4. Background

- 4.1 Historically, external auditors have been appointed by the Audit Commission, which was abolished on 31st March 2015 as per the Local Audit and Accountability Act 2014. Under the transitional arrangements of the legislation, these current contracts are to be continued through until 2017/18 financial year, managed by Public Sector Audit Appointments Ltd (PSAA).
- 4.2 Therefore, from 2018/19 onwards, the Authority will have the power to make the choice of the procurement route with regards external audit services.
- 4.3 The Authority's current external auditors are KPMG who provide external audit services for the public sector within the entire Yorkshire & Humber region.

5. **Option Appraisal**

Option 1

- 5.1 Option 1 is where the Authority would individually tender for external audit services on a standalone basis.
- 5.2 If the Authority was to choose this procurement route, it would have to establish an Audit Panel as per the statutory regulations, which would be an independent committee, consisting wholly (or the majority) of independent members.
- 5.3 The primary role of the Audit Panel would be to advise the Authority on:
- The maintenance of an independent relationship with the appointed local auditor; and
 - The selection and appointment of a local auditor.
- 5.4 The adoption of this procurement route would give the Authority the greatest discretion and autonomy over the approach to be followed.
- 5.5 Should the Authority adopt this procurement route, it is expected that there will be an increased burden to the Authority both financially with regards establishment and administration of the Audit Panel but also non financially with respect to an increased obligation in relation to staff time associated with compiling the procurement exercise as well as the governance of the Audit Panel itself.
- 5.6 This approach, if replicated elsewhere, could lead to the panels in each authority in the Yorkshire & Humber region, with associated administration and governance to create and maintain each panel. Procurement would then be undertaken for the Authority where the small size of the audit contract may not be attractive to the bidders, who in reality are likely to be from the larger accounting firms.

Option 2

- 5.7 Option 2 is where the Authority collaborates with a number of other authorities for tendering for the external audit service as a joint procurement exercise.
- 5.8 If the Authority was to choose this procurement route, it would have to establish a single, joint Audit Panel with the other authorities, as per the requirements detailed in paragraphs 4.2 and 4.3 above, and would result in a single external audit contract for the entire collaboration.
- 5.9 If this procurement route was agreed, it would aim to take advantage of increased purchasing power and provide a more attractive offer for the bidders, which is particularly important as local authority audit is a specialised activity.
- 5.10 These firms would be unlikely to seek work for one or two potentially isolated areas, making procurement potentially problematic.

- 5.11 In terms of financials, this approach would seek to take advantage of both a more competitive audit fee than Option 1 but also reap the financial and non-financial benefits from a shared procurement exercise and the shared establishment and administration of a joint Audit Panel (in comparison to Option 1).
- 5.12 Notwithstanding this, there would be some additional bureaucracy associated with the creation and management of a joint Audit Panel, albeit not to the same levels as Option 1, though it would avoid the need for each body to source its own independent members. In reality, the joint Audit Panel is unlikely to meet very often and the governance arrangements once established should be relatively straightforward to manage. This approach would require delegations from (or to) the Authority to (or from) other authorities to form a lead authority for the appointment of the panel and for future governance and procurement purposes.

Option 3

- 5.13 Option 3 is where the Authority opts in to a sector led procurement of the external audit service. The Local Audit (Appointing Person) Regulations 2015 enables the Secretary of State to specify an Appointing Person to appoint a local auditor to audit the accounts of an opted in authority, that organisation being the continuation of Public Sector Audit Appointments Ltd (PSAA).
- 5.14 This option is attractive as it removes a great deal of the financial and administrative burdens that would need to be incurred if Option 1 or Option 2 were chosen, e.g. no requirement for an Audit Panel.
- 5.15 This procurement method would improve the effectiveness of procuring in what is a specialised activity area, with the market currently being very limited and at present, only the larger accounting firms having experience and specialist staff to undertake the work. These firms would be much more likely to bid for work through a bigger procurement exercise rather than seek work from one or two isolated areas. In contrast, a contract for Yorkshire & Humber (as at present) would be more attractive and would potentially attract the right players and maintain economies of scale.
- 5.16 The Local Government Association (LGA) supports the appointing person arrangements and encourages as many principal bodies as possible to opt in, to provide certainty about the volume of work included in the procurement exercise and to secure the best possible prices.
- 5.17 The statutory regulations state that the decision to opt in for any authority has to be one from that authority's Full Council (or equivalent). The deadline for opting in to the sector led procurement is 9th March 2017.

6. Proposal and Justification

- 6.1 The preferred option is Option 3. This offers the potential for economies of scale and importantly a high probability of securing auditors with the necessary experience and knowledge to effectively audit the Authority. If the Authority approves this option, during the compulsory appointing period, the Authority will need to give notice to the Appointing Person of the decision to become an opted authority.

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

This matter is not a Key Decision within the council's definition and has been included in the relevant Forward Plan

Report of the Place
Executive Director

Revocation of Planning Advisory Note 30 (PAN30)

1. Purpose of report

- 1.1 The purpose of this report is to seek authority from Cabinet to revoke the adopted Planning Advice Note 30, Sustainable Location of Housing Sites, (PAN30) dated July 2011.
- 1.2 PAN30 was adopted as an interim advice document, to be used alongside the Core Strategy pending the adoption of the Local Development Framework Development Sites and Places Development Plan Document. It has been used to inform decisions on planning applications for housing to date.
- 1.3 The Council is now pursuing a different local development scheme and the draft publication version of a full Local Plan went out to public consultation between 24 June and 5 August 2016. The national policy context has changed since the adoption of PAN30 and it is considered necessary to revoke the document as it is not compliant with the current national planning policy context.
- 1.4 Instead we intend to produce an alternative planning tool following adoption of the Local Plan that will assist in the evaluation of planning applications.

2. Recommendations

It is recommended:

- 2.1 **That Cabinet approves the revocation of Planning Advice Note 30: Sustainable Location of Housing Sites.**
- 2.2 **That Cabinet approves the use of a simplified and updated planning tool that will assist in the consideration of relevant planning applications.**

3. Introduction

- 3.1 In July 2011 Cabinet approved a revised and updated Planning Advice Note 30. The revised PAN30 highlighted key national, regional and local policy affecting the release of land for housing at the time of its adoption, and set out a standardised checklist and associated scoring system to indicate how housing proposals met the various policy requirements. Since that time the system has changed and national policy is more liberal in terms of the delivery of housing- seeking to boost housing supply. This is demonstrated both through the introduction of National Policy Framework (NPPF) and appeals on refused planning applications, including case law.

4 Proposal & Justification

Background

- 4.1 PAN30 was originally produced because the Council considered it important for Development Control officers to have a checklist to support their work evaluating planning applications for housing. PAN30 has provided a framework for considering applications and also acted as a tool to assist in improving the quality of planning application submissions by outlining the detailed information needed to consider the application with respect to location. It followed the guidance in PPG 3 to prioritise the development of previously developed land for residential development over green field land and made the sequential test transparent. PAN30 was therefore used by applicants of larger sites to provide a variety of information relating to the location of the housing proposal.
- 4.2 PAN 30 is appended to this report but particular attention is drawn to the fact it includes a clear sequential test on housing sites location (beyond that afforded regarding flood risk) with a preference to brownfield land over green field land and edge of settlement locations. It also favours the use of employment land that is not in use for employment purposes.
- 4.3 In March 2012 the National Planning Policy Framework (NPPF) was introduced and the majority of existing planning policy was rescinded – this included PPG3. In February of 2013 the Regional Strategy was revoked which had previously set a target of a minimum of 49% of housing development to be on brownfield land in Barnsley MBC area. The Core Strategy is being replaced with a full up to date Local Plan that is expected to be adopted next year. A primary function of the planning system is now to boost significantly the supply of housing and for the reasons explained below, the criteria in PAN30 is not considered to be in conformity with the objective of significantly boosting housing or the presumption in favour of sustainable development but some of the information sought within it is still considered necessary.

5 Current Position

- 5.1 The National Planning Policy Framework sets out the Government's planning policies for England and how these are expected to be applied. In addition to

reiterating the presumption in favour of sustainable development it outlines a positive approach to enabling development to happen. It still applies that planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise.

- 5.2 The NPPF takes a positive approach to the supply of housing and expects local authorities to *'boost significantly the supply of housing'* (paragraph 47). It states that *"if there is no 5 year supply of housing then the relevant policies for the supply of housing should not be considered up to date"* (paragraph 49).
- 5.3 In Barnsley it is extremely unlikely we could demonstrate a deliverable 5 year housing land supply until the emerging Local Plan is adopted. This means that any policy which has the effect of constraining housing supply is considered out-of-date. Accordingly, although PAN30 is the equivalent of a supplementary planning document rather than a development plan policy, it is rendered out-of-date by the NPPF. This is particularly so in respect of the emphasis it places on previously developed land as part of the scoring system, particularly given the lack of previously developed sites within the borough. Its existence therefore potentially misleads applicants, objectors, members and other stakeholders who may be under the impression that it provides a basis to refuse planning applications on greenfield sites.
- 5.4 Whilst there is a demonstrable need to revoke PAN30, for the presumption in favour of sustainable development to apply a site has to be considered sustainable in the first place. In this regard PAN30 does include criteria that help to inform whether or not a site can be judged to be sustainable. Generally applicants cover this in their Planning Statement which we require them to submit alongside a major residential development (i.e. 10 units or more). Accordingly, it is considered that in our Local List of Validation Requirements we could introduce guidance as to what we expect to be contained in a Planning Statement in order to allow a detailed analysis of sustainability credentials.
- 5.5 Current National Planning Policy Guidance advises that local validation checklists should be published on the website and should formally be reviewed every two years. As we are due to review the local list shortly it makes sense to incorporate updated guidance of sustainability particularly given recent changes to national permitted development rights such as the change from offices to residential use and the forthcoming light industrial to residential use which re-inforce that housing is considered to be suitable in many locations.

6 Analysis

- 6.1 The NPPF applies different emphasis to the criteria and scoring in the PAN 30 in particular with respect to there no longer being a clear sequential test on housing sites location (beyond that afforded regarding flood risk). In addition, there is less resistance in the NPPF to residential development on green field land, in edge of settlement locations and on employment land that is not in use for employment purposes. PAN30 is also considered an overly complex

tool in the current environment and as a requirement on applicants can reasonably be considered an unnecessary burden.

- 6.2 These factors make the PAN30 out of date as a policy tool and therefore it should not be used as such. Indeed, in the current policy context, it would be very difficult, nigh impossible, to defend its use should an appeal arise.
- 6.3 In recent years the greatest value of the PAN30 has been to assist Development Management officers in discussing the merits of a proposal for housing development, gaining better quality information from the applicant and enabling discussion on public transport contributions relating to development. Therefore a different approach is sought to withdraw the PAN and provide a different style of checklist to help in these tasks. The Local List requires a Planning Statement, which should set out the proposals compliance with the NPPF and provide sufficient information for development management officers to assess the proposals against the presumption in favour of sustainable development which runs through the heart of NPPG. The Local List would therefore be altered to provide more clarity regarding the content of a planning statement.

7. Consideration of alternative approaches

- 7.1 To continue with the current PAN30. It is not effective in achieving its original purposes in the current national policy context.
- 7.2 To update PAN30 to reflect current policy. This is considered to be unnecessary given the current policy context and would simply constitute a repetition of soon to be outdated plan policy given the progress in production of the new local plan.
- 7.3 It is considered that neither of these approaches would deliver effective or suitable guidance for applicants and valuable help to Development Management officers whilst some waste of resource would occur in the continued use or update of PAN30.

8. Implications for Barnsley

- 8.1 Revocation of PAN30 and introduction of guidance as part of a local list of requirements will provide a clear approach to determining planning applications for housing.

9. Implications for local people / service users

A clear approach to determining planning applications for housing will benefit local people and service users.

10. Financial implications

- 10.1 There are no financial implications arising from this report.

11. Employee implications

11.1 There are no employee implications arising from this report.

12. Communications implications

12.1 There are communications implications arising from this report in that revocation of PAN30 will need to be published on the Council's website.

13. Community Strategy and the Council's Performance Management Framework

13.1 There are no implications arising from this report.

14. Promoting Equality & Diversity and Social Inclusion

14.1 There are no implications arising from this report.

15. Tackling Health Inequalities

15.1 There are no direct matters of relevance arising from this report.

16. Climate Change & Sustainable Energy Act 2006

16.1 There are no direct matters of relevance arising from this report but the emphasis of the NPPF is to promote sustainable development. Clear information as part of a local list of requirements setting out how the sustainability of proposals will be judged will assist in this regard.

17. Risk Management Issues

17.1 There are no risks arising from this proposal.

18. Conservation of Biodiversity

18.1 No direct biodiversity implications arise from this report.

19. List of Appendices

Appendix 1 PAN30 Sustainable Location of Housing Sites, July 2011

Office Contact: Paula Tweed

Telephone No: 2611

Date: 17/11/2016

Financial Implications / Consultation



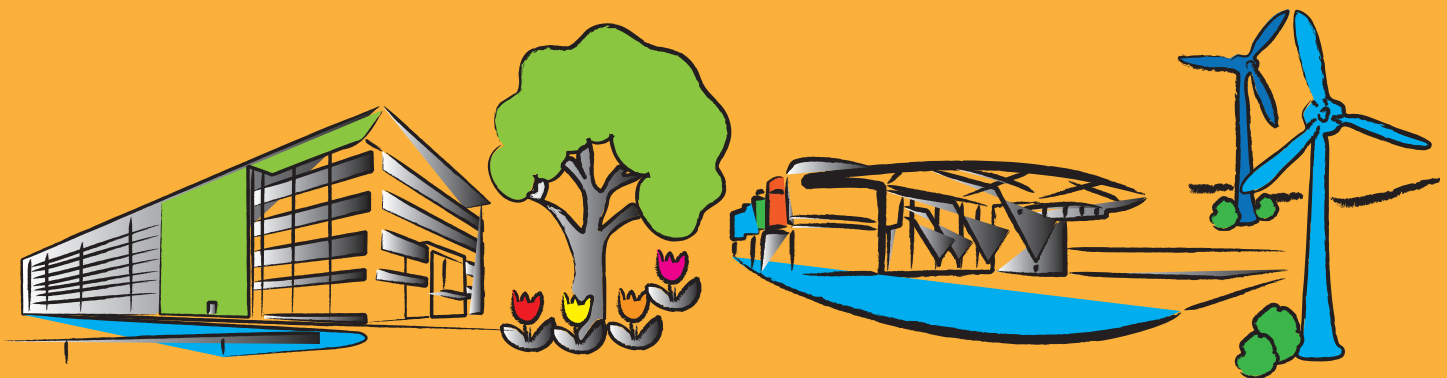
Date: 10/11/2016

Consultations have taken place with representatives of the Acting Executive Director, Finance

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Planning Advice Note 30- Sustainable Location of Housing Sites

Adopted July 2011



Contents

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	Appendix 1: Boundary Plans	15
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1 . Introduction

- 1.1** BMBC adopted Planning Advice Note 30 (PAN 30) in January 2004. This is now cancelled and superseded by this guidance for the interim period prior to the Development Sites and Places Development Plan Document (DPD) being adopted.
- 1.2** PAN30 has been prepared by the Council in the same way as if it was a Supplementary Planning Document (SPD). This includes following the requirements laid out for consultation on an SPD in the boroughs Statement of Community Involvement. The PAN is a material consideration that carries weight in the determination of relevant planning applications. However all other relevant national, regional and local planning policies still apply.
- 1.3** The aim of PAN30 is to promote the development of sustainable, deliverable housing sites consistent with national planning policy, The Regional Spatial Strategy (RSS) and the Local Development Framework (LDF) Core Strategy. The objective is to focus new housing development within the main settlements in the Borough and to ensure new development takes place in sustainable locations within them.
- 1.4** Through the Housing Development Sustainability Checklist, as laid out in section 5, this guidance will ensure that:
- New housing development is focused within Barnsley sub-regional town and the principal towns in accordance with the RSS and LDF Core Strategy settlement hierarchy
 - The Councils objective of ensuring improvements in the housing regeneration areas in the borough are continued.
 - The borough's housing requirement, as laid out in the LDF Core Strategy, is met.
 - Housing sites are released in accordance with locational preferences set out in Planning Policy Statement 3: Housing (PPS 3), the RSS and the LDF Core Strategy, which give priority to development on previously developed land and seek to ensure new housing has good public transport access and is near to shops and other services.
 - Unitary Development Plan (UDP) saved policies are considered.
 - Infill and other redevelopment opportunities are taken up in preference to extensions to existing settlements.

2 . Development Plan Policy Context

- 2.1** The key policy documents which informed the sustainability criteria and spatial priority considerations set out in this guidance are considered below.

Planning Policy Statement 1: Delivering Sustainable Development & Supplement to Planning Policy Statement 1: Planning and Climate Change

- 2.2** PPS1 lays out the governments objectives and principles for the planning system. The PPS states that growth should be planned to reduce the need to travel by private car and make the fullest use of public transport and to take climate change impacts into account in the location of development. Additionally the PPS 1 climate change supplement provides guidance as to how the planning system can help to alleviate climate change. The PPS is clear that the location of development, including housing, 'should be planned to limit carbon dioxide emissions'.

Planning Policy Statement 3: Housing

- 2.3** PPS 3 provides national guidance on developing land for new housing (see Paragraphs 40, 41 and 43) stating that a key objective for Local Planning Authorities is to ensure the effective use of land by re-using land which has been previously developed. PPS3 is also clear that housing should be developed in sustainable locations that provide good access to local services, such as shops, schools and healthcare, and to public transport.

The Regional Spatial Strategy

- 2.4** The RSS remains part of the Statutory Development Plan for the borough. The Localism Bill clearly intends to revoke RSS and if this clause remains when the bill receives Royal Assent the RSS will no longer apply. However the Leeds City Region has prepared an Interim Strategy Statement that retains many of the RSS policies that are relevant to PAN30 and as a result they will remain as material considerations when determining planning applications whatever the status of the RSS . The following RSS polices continue to form part of the context with regard to PAN30:

- YH1: Overall Approach & Key Spatial Priorities
- YH2: Climate Change & Resource Use
- YH4: Regional Cities and Sub regional Cities and Towns
- YH5: Principal Towns
- YH7: Location of Development
- H2: Managing and Stepping Up the Supply and Delivery of Housing
- H3: Managing the Release of Land in Support of Interventions to Address Failing Housing Markets

- 2.5** All the above policies are included in the Leeds City Region Strategy Statement except for policies H2 and H3.

2 . Development Plan Policy Context

The Local Development Framework Core Strategy

2.6 The LDF Core Strategy sets out the key elements of the planning framework for Barnsley and the approach to its long term physical development. A number of its policies are relevant to PAN30. These are:

- CSP1: Climate Change - This policy seeks to reduce the impact of growth on climate change by giving preference to previously developed land in sustainable locations
- CSP8: The Location of Growth - This policy lays out the settlement hierarchy for the borough giving priority to growth in Urban Barnsley and the six Principal Towns.
- CSP9: The Number of New Homes to be Built - This policy commits the Council to seeking the completion of at least 21500 net additional homes during the plan period.
- CSP10: The Distribution of New Homes - This policy shows how the 21500 net additional homes will be distributed through the settlement hierarchy.
- CSP14: Housing Mix and efficient Use of Land - This policy, amongst other considerations, gives priority to development on previously developed land (PDL) and sets a target of 55 - 60% of homes being built on PDL.
- CSP17: Housing Regeneration Areas - This policy sets out the areas of the borough in need of housing regeneration and lays out measures that will be taken to support relevant planning applications.
- CSP25: New Development and Sustainable Travel - This policy lays out the Councils expectation that development will be located to reduce the need to travel and be accessible to public transport.

Saved Policies of the Unitary Development Plan (UDP) (including Supplementary Planning Guidance / Documents)

2.7 The Core Strategy policies supersede many of the UDP policies. A full list of UDP policies that have been superseded can be found in appendix 4 of the adopted Core Strategy. However a number of UDP policies are still in force following the direction received by the Council in 2007 from the Secretary of State saving a number of policies. In particular, some of the Volume 1, Part II and volume 2 policies and proposals for new housing development remain relevant to the determination of planning applications. As such, applicants are encouraged to consider these policies before an application is submitted to the Council.

3 . Housing Development Sustainability Checklist

This checklist should be completed and submitted, as part of any planning application, for all housing developments proposed in the borough above 0.4 hectares. Applications for smaller sites which form part of a larger site over the 0.4 hectare threshold, that may have potential for residential development, should also be accompanied by a completed checklist.

Guidance to Applicants

This Checklist should be included at the front of any other information that you wish to submit in support of the sustainability of your proposal.

The checklist is intended to establish whether the site is sustainably located. By completing the Checklist you are providing a concise summary of the key factors in determining the sustainability of the location of your housing application.

Applicant Details

Applicant Name		Date	
Site Address			

Checklist

Table 3.1

STEP 1 - KEY LOCATION & SITE REQUIREMENTS			
	Applicant (please tick applicable statement)	Score	For office use only
1a - Relationship to Core Strategy Settlement Hierarchy			
a) The site is located within Barnsley sub regional town (as shown in appendix 1 – plan 1)		10	

3 . Housing Development Sustainability Checklist

b) The site is located within a principal town (as shown in appendix 1 – plans 2 – 8)		6	
c) The site is located in one of the other settlements (as listed and defined in appendix 2)		2	
d) The site is not located within any of the settlements covered by a), b) or c) above		0	
<p>NOTE: Boundaries are shown on the maps in Appendix 1 for Barnsley, as the Sub Regional Town, and the Principal Towns. Hoyland principal town, following the examination and subsequent adoption of the Core Strategy, now also includes the settlement of Birdwell. The map of Hoyland principal town has not been amended to reflect this but the boundary for Birdwell is defined by the UDP green belt as shown on the UDP proposals map for Hoyland. Additionally Grimethorpe, following the examination and subsequent adoption of the Core Strategy, is now part of Cudworth principal town. Its boundaries remain as shown on the map in appendix 1.</p> <p>The boundaries shown on these maps describe the geography of these settlements as 'places' and are not to be interpreted as defining development limits. The maps are based on the Councils interpretation of the boundaries in August 2009. The boundaries shown on these maps will be revised as the LDF Development Sites and Places DPD advances to take account of changes to the Core Strategy, including those described above. All other settlements where PAN30 applies are listed in Appendix 2.</p>			
<p>For a site to be sustainable it must score at least 6 for step 1a</p>			
<p>1b - Reuse of Land</p>			
a) The site is brownfield (It is occupied by a permanent structure (excluding agriculture or forestry) or has been cleared but any evidence of structures or activities has not yet blended into the landscape ⁽¹⁾)		10	
b) The site is a brownfield/greenfield mix with more than 70% of its area brownfield		6	

- 1 Where it can be demonstrated that a site has been intentionally greened after clearance to improve its appearance in the interim until it is re-developed, it will continue to be considered as previously developed and will not normally be considered to have blended into the landscape (as set out in the exceptions to the definition of previously developed land laid out in annex B of PPS3). Any potential greenspace function of the land would need to be considered in the context of existing green space policies.

3 . Housing Development Sustainability Checklist

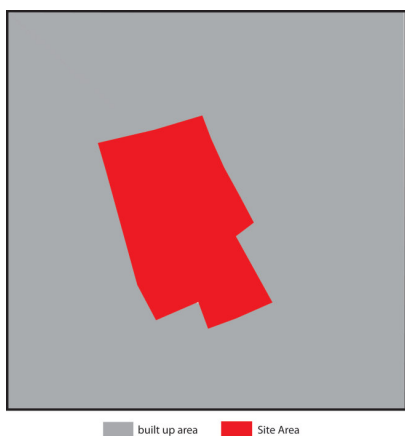
c) The site is a brownfield/greenfield mix with less than 70% of its area brownfield		2	
d) The site is greenfield		0	
For a site to be sustainable it must score at least 6 for 1a & 1b combined			
Step 1 sub-total			

3 . Housing Development Sustainability Checklist

Table 3.2

STEP 2 - LAND USE & URBAN FORM			
	Applicant (please tick applicable statement)	Score	For office use only
2a - Location within Settlement			
a) The site is entirely within the built up area <i>(See figure 3.1 below)</i>		10	
b) The site is on the edge of the settlement but not projecting into the countryside <i>(See figure 3.2 below)</i>		6	
c) The site is on the edge of the settlement <u>and</u> projecting into the countryside <i>(See figure 3.3 below)</i>		2	
d) The site is wholly outside or is unrelated to any settlement		0	
For a site to be sustainable it must score at least 6 at step 2a			

Figure 3.1 Within the built up area



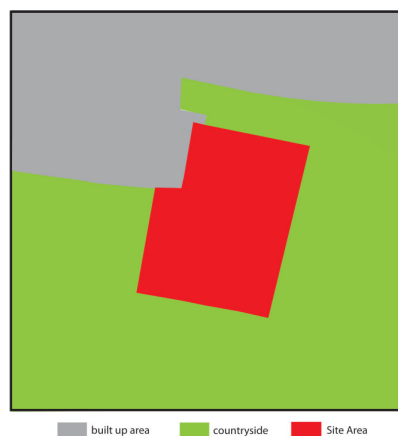
built up area Site Area

Figure 3.2 Edge of a settlement not projecting into the countryside



built up area countryside Site Area

Figure 3.3 Edge of settlement, projecting into countryside



built up area countryside Site Area

3 . Housing Development Sustainability Checklist

Table 3.3

2b - Current UDP Notation			
	Applicant (please tick applicable statement)	Score	For office use only
<p>NOTE: Where a site is covered by more than one notation on the UDP proposals maps the Council will take a practical approach. This will usually result in the notation that receives the highest score in the checklist being used for the purposes of scoring. However there may be circumstances where this is not appropriate and this will have to be determined on an application by application basis.</p>			
<p>a) The site is a UDP Housing Proposal OR</p> <p>b) The site is a redundant school site which has become available for disposal and redevelopment under the Building Schools for the Future Programme which is:</p> <p>1) NOT in the UDP Green Belt and;</p> <p>2) Has satisfied the requirements of Core Strategy policy CSP43: Educational Facilities and Community Uses</p>		10	
<p>c) The site is a:</p> <ul style="list-style-type: none"> • UDP housing policy area • UDP employment proposal • UDP employment policy area • UDP Area of Investigation for Potential Employment Development • Area of greenspace that is included on the Councils greenspace register or is land that functions as greenspace • UDP urban greenspace proposal • UDP allotments 		1	

3 . Housing Development Sustainability Checklist

<p>d) The site is within or partly within</p> <ul style="list-style-type: none"> • the UDP greenbelt <p>or is allocated in the UDP as:</p> <ul style="list-style-type: none"> • safeguarded land • Urban land to remain undeveloped • Site for travellers • Minerals planning permission • Minerals consultation area • Minerals area of search • Nature conservation site • Site of special scientific interest • Old Moor Wetlands Centre <p>Or is shown on the Environment Agency flood maps as functioning floodplain</p>		<p>0</p>	
<p>For a site to be sustainable it must score at least 8 for step 2 a & b combined</p>			
<p>Step 2 SUB-TOTAL</p>			

3 . Housing Development Sustainability Checklist

Table 3.4

STEP 3 - ACCESS TO LOCAL SERVICES & PUBLIC TRANSPORT			
	Applicant (please tick applicable statement)	Score	For office use only
3a - Public Transport Accessibility			
<p>The South Yorkshire Passenger Transport Executive will be able to assist with this analysis. Applicants should contact them at: SYPTE, 11 Broad Street West, Sheffield, S1 2BQ or by telephone: 0114 221 1262. See Annex 1 for an easy way to find the centre of the site. If you undertake your own research you must submit your researched information for verification purposes.</p> <p>Accessibility to public transport should be assessed with regard to a sites proximity to the Core Public Transport Network (CPTN) in the borough as defined within the Sheffield City Region Transport Strategy (LTP3). This includes the core bus corridors with six or more buses per hour and the railway network. A catchment area buffer should then be applied to the CPTN access points (railway stations and the core bus corridors) based on a 400 metre walk to access bus services and an 800 metre walk to access a railway station. These need to be weighted to allow for the fact that most walks will not be on a straight line basis and SYPTE can supply details of how this is done. A sites distance from the CPTN should be measured from its centre point in order to reflect the majority site coverage. Following this, sites should be graded as green, amber or red using the following criteria and the relevant score applied.</p>			
a) The site is graded as green as it falls completely within the CPTN buffer and requires minimal (if any) public transport intervention.		10	
b) The site has been graded as amber as it bridges over the CPTN buffer or its centre point is outside the 333 metre weighted buffer but within the 400 metre buffer (plus 20% and actual straight line walking distance). The 400 metre buffer represents a 'cushion' that will capture the sites that are just outside the CPTN. Amber sites reflect the need that transport interventions need to be		6	

3 . Housing Development Sustainability Checklist

considered as the site has a degree of restriction to public transport use.			
c) The site has been graded as red as it falls completely outside the CPTN buffer. This means that development on the site is not desirable as the site has very limited access to public transport as it is outside of the specified walking catchment area.		0	
For a site to be sustainable it must score at least 6 at step 3a			
3b - Access to Local Services			
Below are 2 lists of services/facilities. List 1 shows essential services and facilities and list 2 shows other services and facilities. We want to know how many of these services are within 800m of the centre of your site. See Annex 1 for an easy way to find the centre of the site. Please submit this information on a map to a known metric scale and with a linked schedule of names and postal addresses. Then answer the following questions:			
a) The centre of the site is within 800m of all essential facilities plus five or more from the list of other services		10	
b) The centre of the site is within 800m of all essential facilities		6	
c) The centre of the site is within 800m of three or less of the essential facilities		2	
d) The centre of the site is beyond 800m of three or less essential facilities		0	
For a site to be sustainable it must score at least 8 for step 3a & b combined			
Step 3 SUB -TOTAL			

3 . Housing Development Sustainability Checklist

TOTAL SCORE (STEP 1 + STEP 2 + STEP 3)		
--	--	--

Table 3.5

List 1 - Essential services/ facilities	
Primary school	Doctors practise - one or more doctors
Local convenience store - any shop selling at least a small range of everyday essential items	Public open green space - generally urban green space shown on UDP/LDF proposals maps (excluding allotments)

Table 3.6

List 2 - Other services / facilities		
Secondary School	Job Centre	Post Office
Benefit agency	Church	Petrol Station
Retail (e.g. shopping parade)	Tertiary college	Village / community hall
Public House	Banking facility	Library
Hospital	Sports centre	Chemist
Health centre / clinic - Providing a range of health related community services such as district nursing, chiropody, occupational therapy etc.		
Supermarket - self service shop selling mainly food often with car parking (PPS4 definition)		

Overall Score

To be considered potentially sustainable the site must:

- Meet the minimum score required at step 1a and 1b and also achieve the minimum score required for these steps combined
- Meet the minimum score required at step 2a and 2b and also achieve the minimum score required for these steps combined
- Meet the minimum score required at step 3a and 3b and also achieve the minimum score required for these steps combined

If the site has achieved the required score at all the above steps the total score achieved should then be applied to the following table:

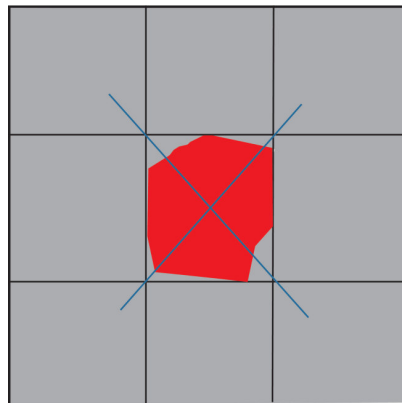
3 . Housing Development Sustainability Checklist

Table 3.7

Site Total Score	Result
21 or below	Site is not sustainable and fails the requirements of PAN30
22 or over	Site is sustainable and has met the requirements of PAN30

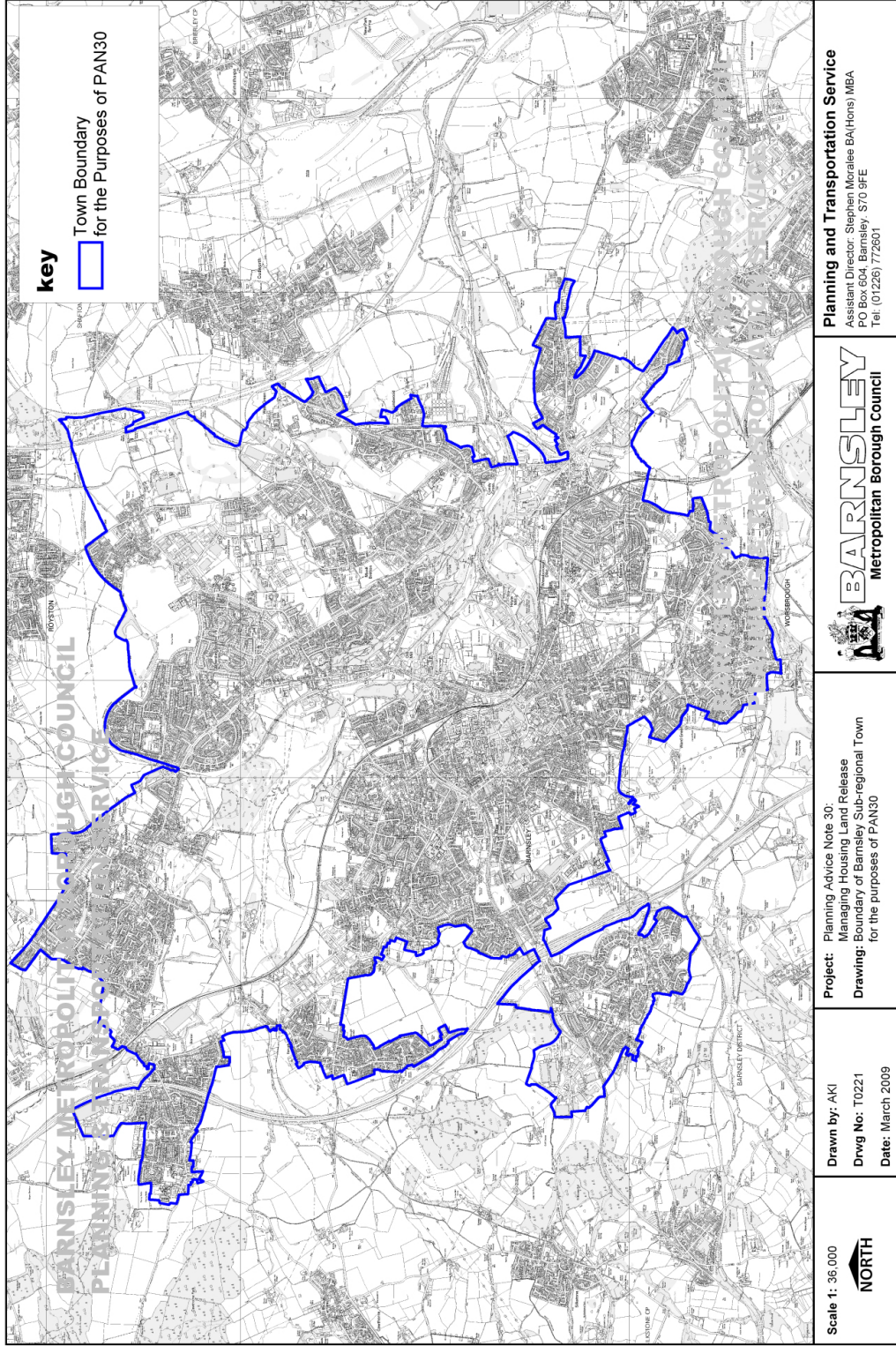
Annex 1 - Finding the centre of a site

To find the centre of the site, draw a box around the site, draw two lines from corner to corner and the centre is where the diagonal lines meet. This is demonstrated in the diagram below.



Appendix 1: Boundary Plans

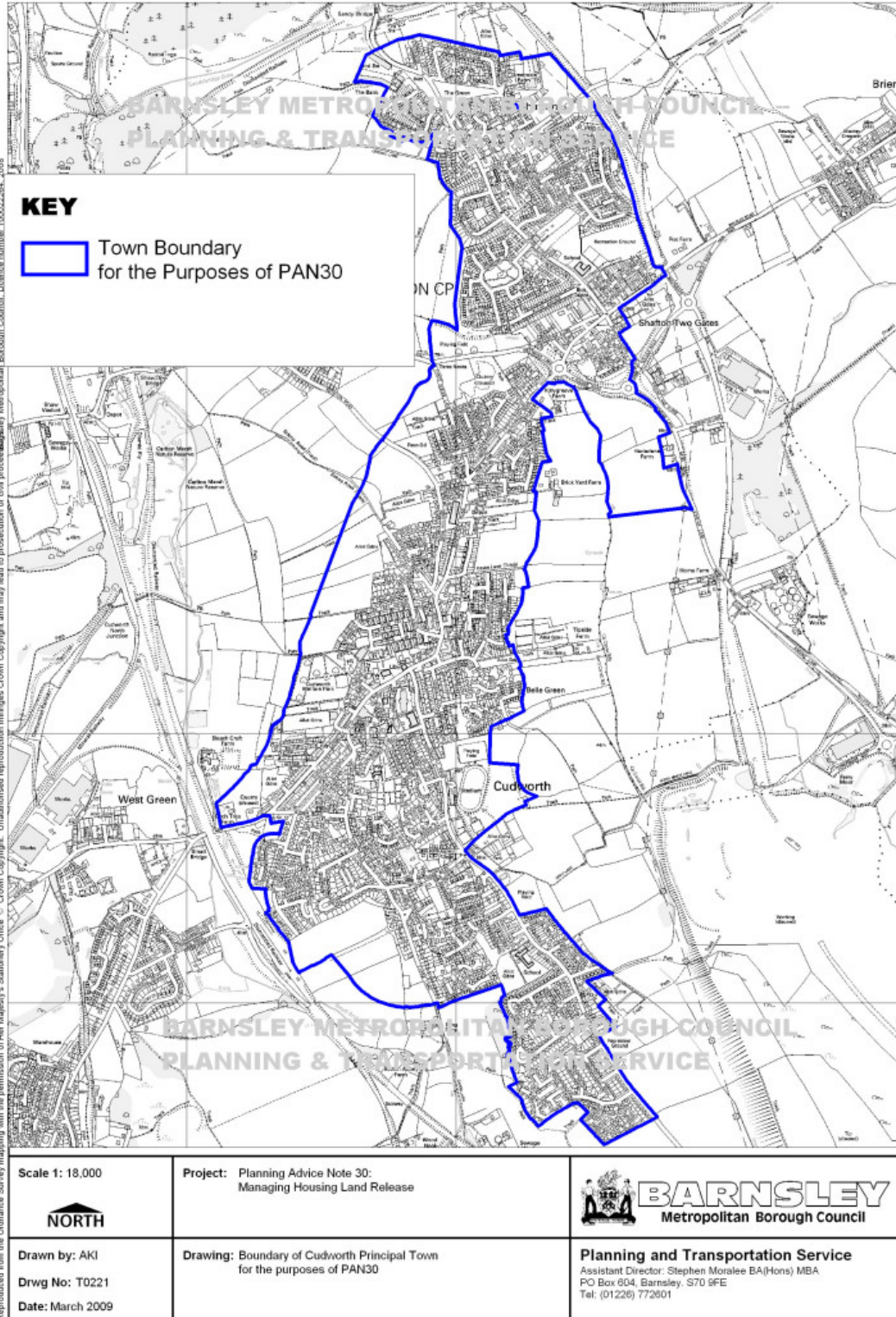
Map .1 (Map scale is based on the map being reproduced at A4 size)



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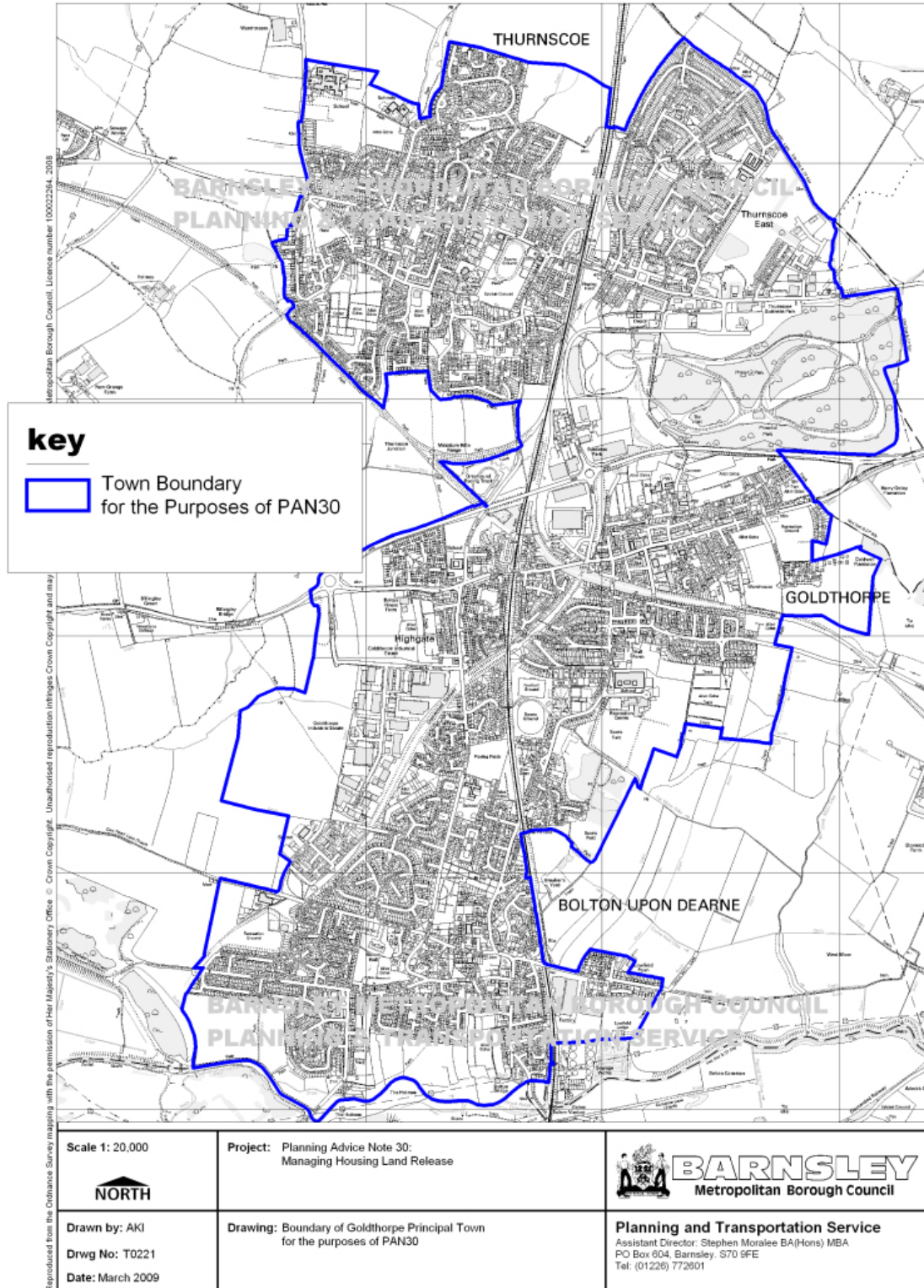
Appendix 1: Boundary Plans

Map .2 (Map scale is based on the map being reproduced at A4 size)



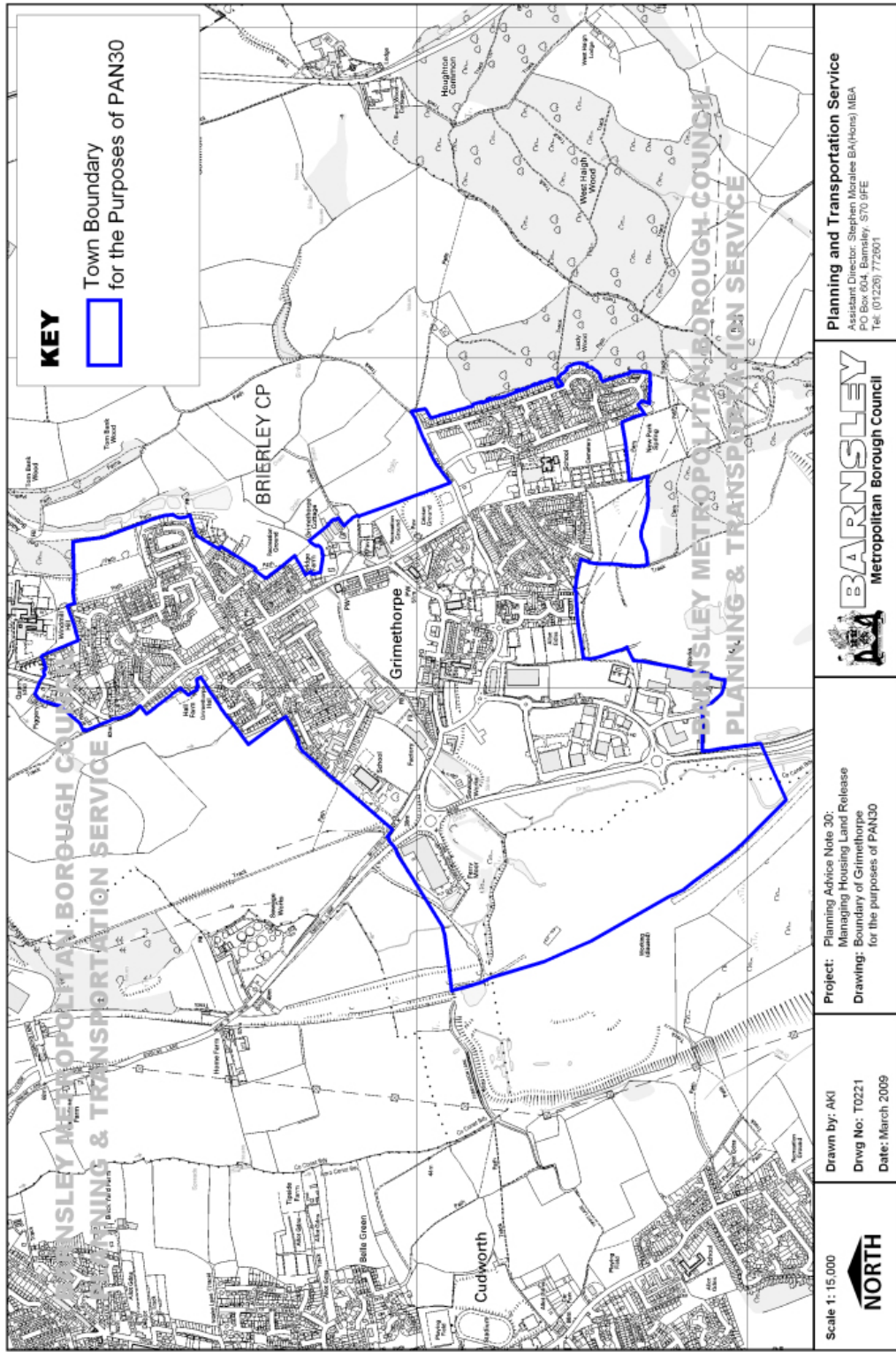
Appendix 1: Boundary Plans

Map .3 (Map scale is based on the map being reproduced at A4 size)



Appendix 1: Boundary Plans

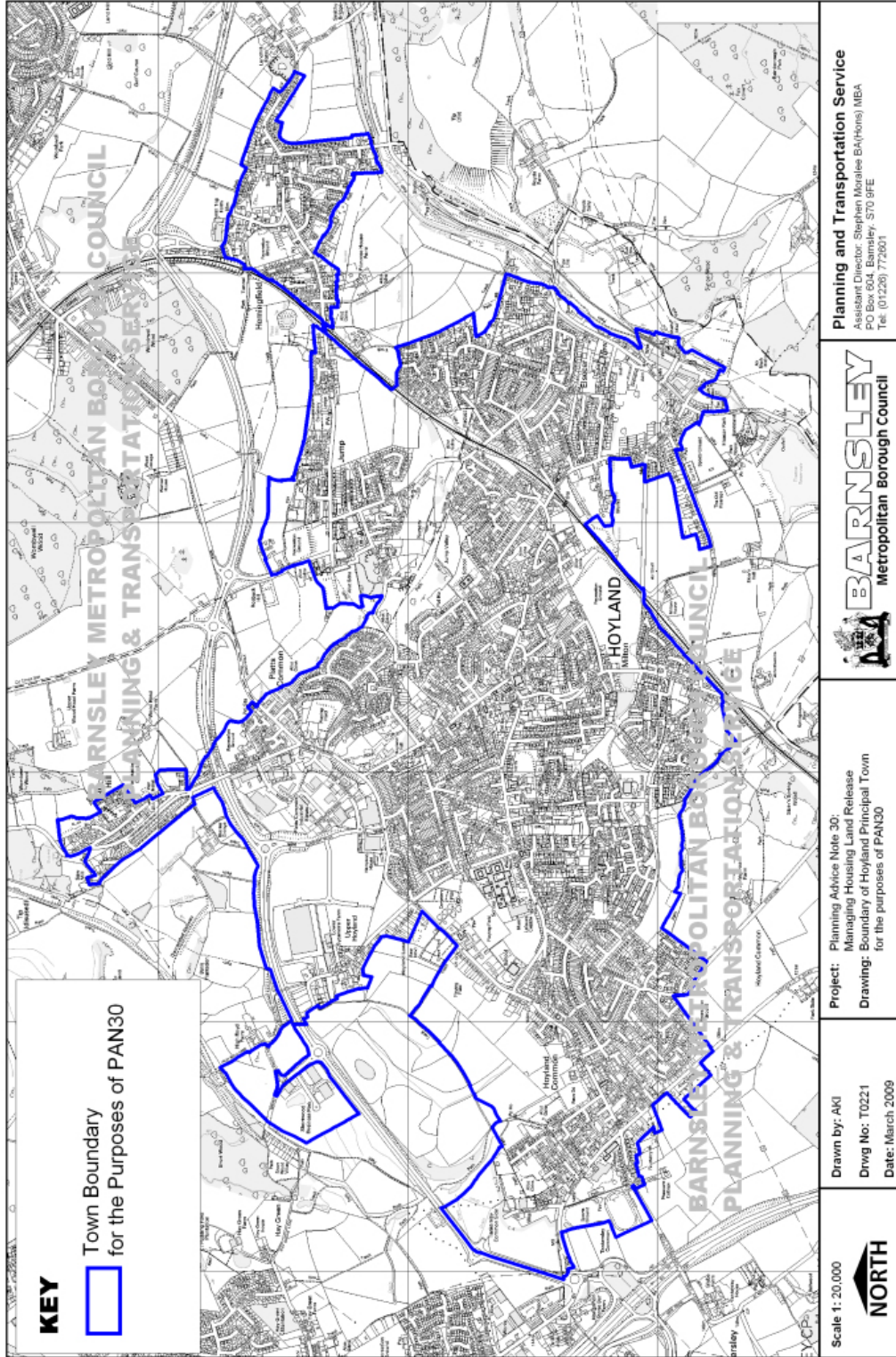
Map .4 (Map scale is based on the map being reproduced at A4 size)



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Appendix 1: Boundary Plans

Map .5 (Map scale is based on the map being reproduced at A4 size)

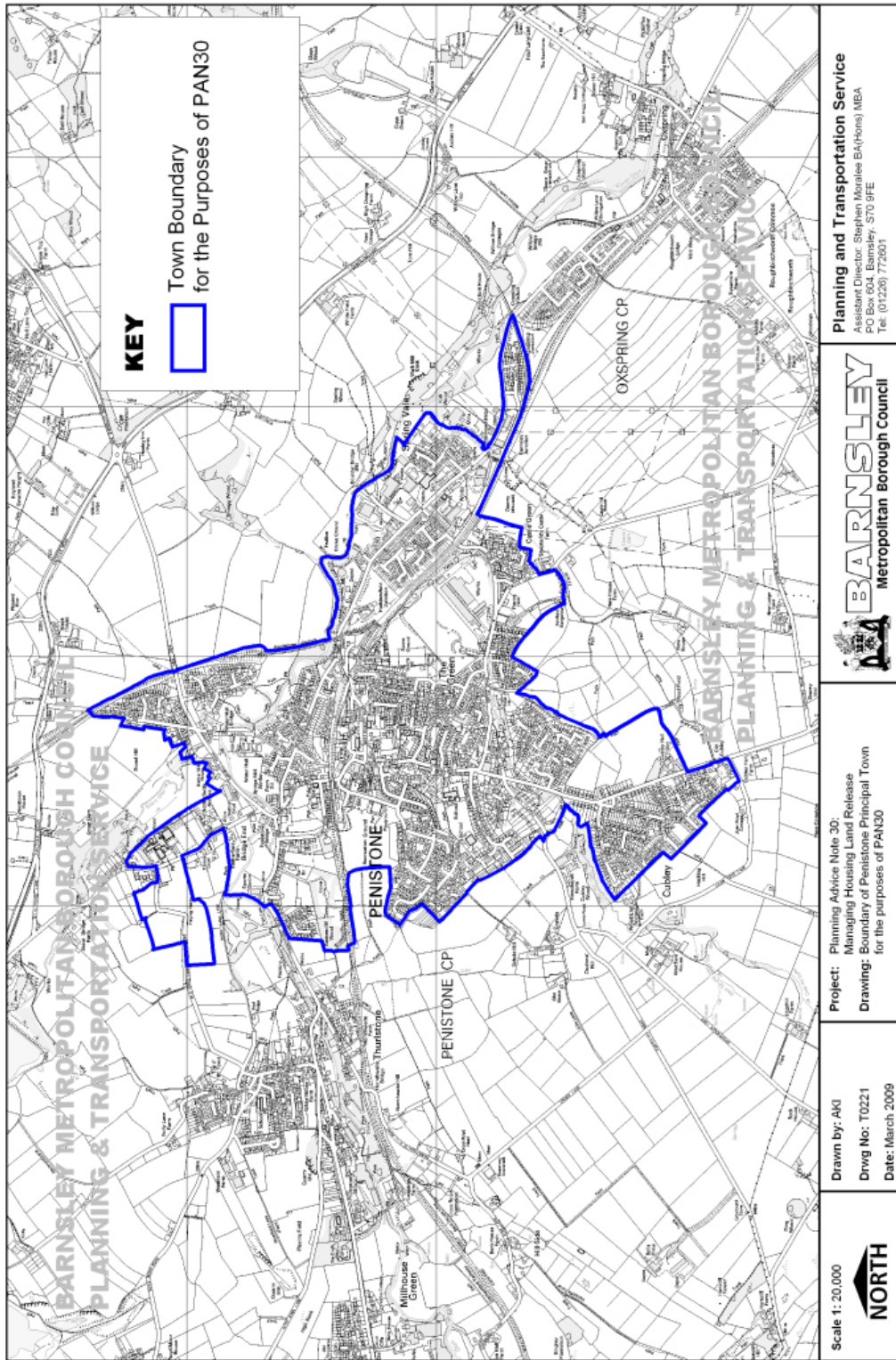


<p>Scale 1: 20,000</p> 	<p>Drawn by: AKI Drwg No: T0221 Date: March 2009</p>	<p>Project: Planning Advice Note 30: Managing Housing Land Release Drawing: Boundary of Hoyland Principal Town for the purposes of PAN30</p>	 <p>BARNESLEY Metropolitan Borough Council</p> <p>Planning and Transportation Service Assistant Director: Stephen Moralee BA(Hons) MBA PO Box 604, Barnsley, S70 9FE Tel: (01226) 772601</p>
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Appendix 1: Boundary Plans

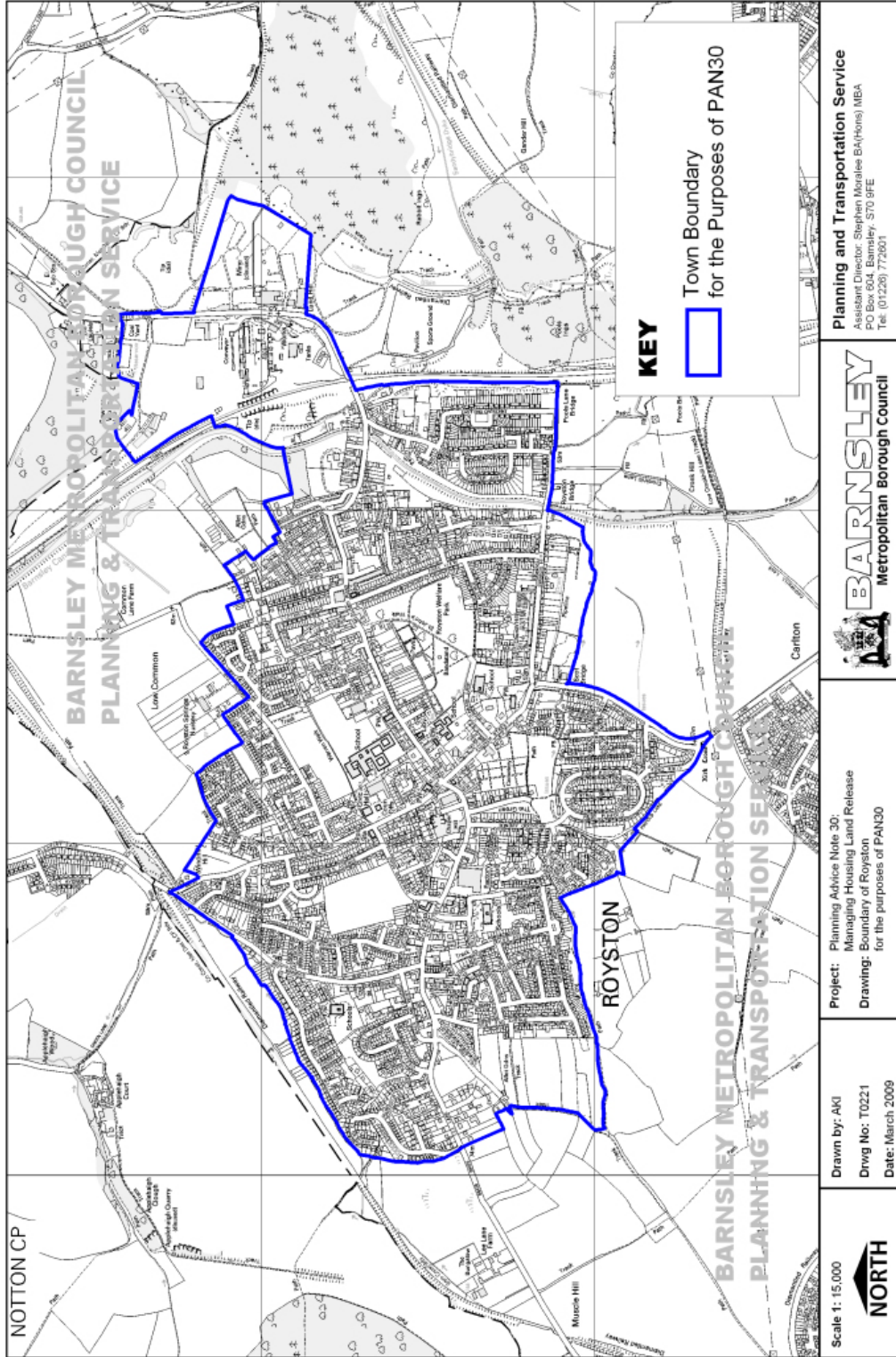
Map .6 (Map scale is based on the map being reproduced at A4 size)



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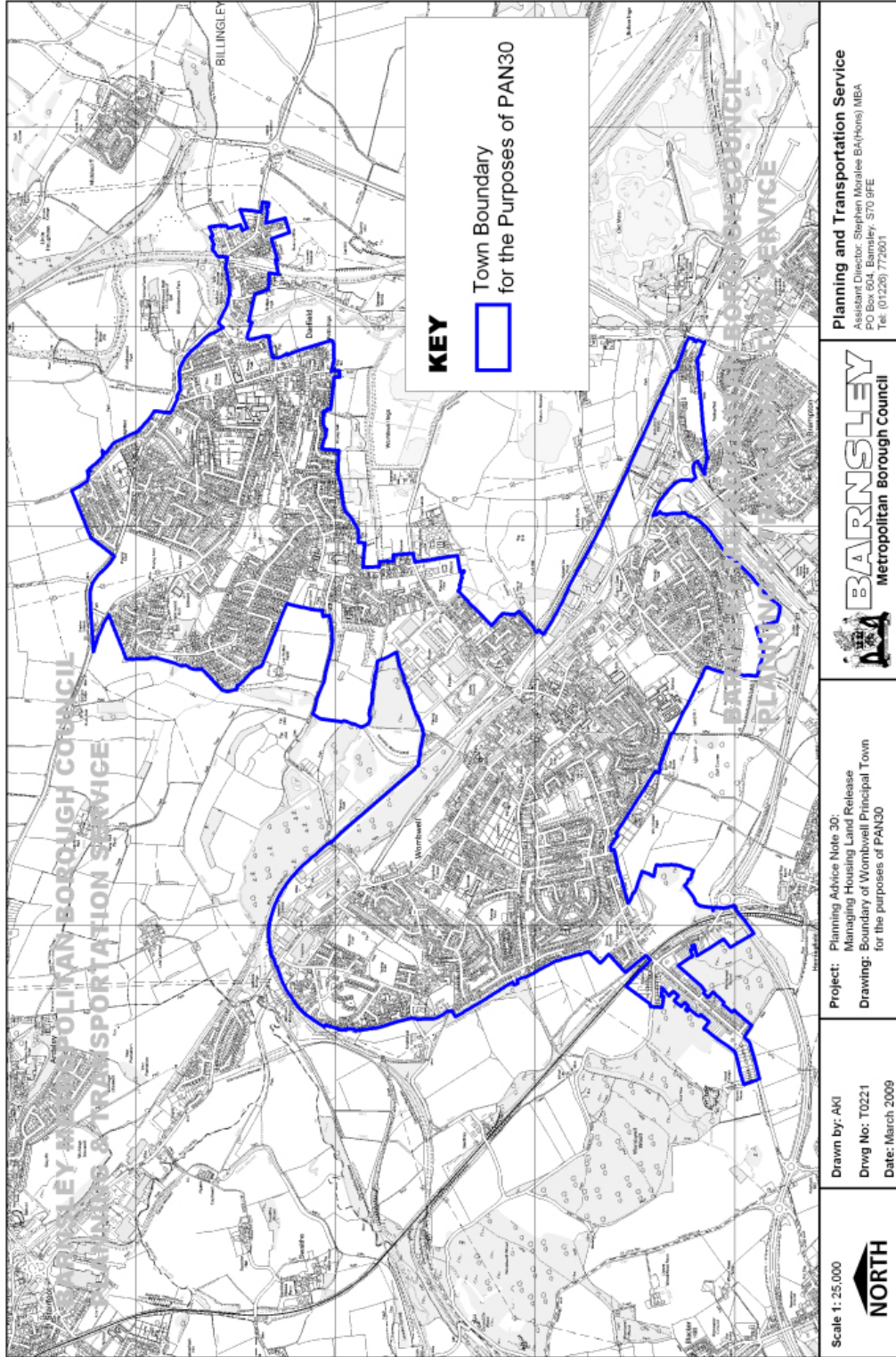
Appendix 1: Boundary Plans

Map .7 (Map scale is based on the map being reproduced at A4 size)



Appendix 1: Boundary Plans

Map .8 (Map scale is based on the map being reproduced at A4 size)



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Appendix 2: List of Other Settlements

Table 5.1

Settlement	Boundary Defined by
Brierley	UDP green belt
Broomhill	UDP green belt
Cawthorne	UDP green belt
Cranemoor	UDP green belt
Great Houghton	UDP green belt
Green Moor	UDP green belt
High Hoyland	UDP green belt
Hood Green	UDP green belt
Hoylandswaine	UDP green belt
Ingbirchworth	UDP green belt
Little Houghton	UDP green belt & boundary with area of investigation for potential employment development
Middlecliffe	UDP green belt
Millhouse Green	UDP green belt
Oxspring	UDP green belt
Pilley	UDP green belt and boundary with employment policy area
Silkstone	UDP green belt
Silkstone Common	UDP green belt
Tankersley	UDP green belt
Thurgoland	UDP green belt
Thurlstone	UDP green belt
Worsborough Village	UDP green belt
Wortley	UDP green belt

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BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan

Joint Report of the Director
of Finance, Assets and IS –
and the Executive Director –
Place

HOUSING REVENUE ACCOUNT –DRAFT BUDGET 2017/18 & HOUSING CAPITAL INVESTMENT PROGRAMME 2017-2022

1. Purpose of report

1.1 This report provides a summary of:-

- (i) The Housing Revenue Account HRA draft budget for 2017/2018;
- (ii) 5 Year HRA Forecast;
- (iii) Use of the Working Balance; and
- (iv) The 2017/22 proposed capital investment programme

2. Recommendations

It is recommended:-

- (i) That the Housing Revenue Account Draft Budget for 2017/2018 be approved, with any final amendments / additions being delegated to the Cabinet Spokesperson for Place and the Executive Director for Place;
- (ii) That the Service Charge Proposals for 2017/2018 as set out at Appendix D & Sections 3.15 to 3.17 be approved;
- (iii) That the 2017/18 Berneslai Homes Management Fee at section 3.26 is approved with any final amendments / additions being delegated to the Service Director, Culture, Housing and Regulation and the Executive Director Place in consultation with the Cabinet Spokesperson for Place;
- (iv) That the use of Berneslai Homes Ltd retained surplus as outlined in section 3.27 be approved;
- (v) That the investment of the 2017/18 surplus as outlined in sections 3.7 & 3.23 be approved.
- (vi) The Council Housing Capital Investment programme for 2021-22 is approved.
- (vii) The Housing Reserves Fund proposed spend as outlined at 3.22 is approved.

- (viii) That a rent reduction in line with Government's rent policy be approved; and that;
- (ix) The Board of Berneslai Homes be authorised to vary any of the approved core capital schemes subject to a maximum variation on existing budgets of £250,000, with variations above this amount carried out in agreement with the Executive Director Place and the Cabinet Spokesperson for Place.

3. Introduction

- 3.1 This reports sets out the proposed 2017/18 HRA draft budget and the 2017/22 Housing Capital Investment Programme. At section 3.4-3.8 the five year financial forecast is shown highlighting the key pressures facing the HRA over the next five years.

Rent Policy

- 3.2 On the 8th July 2015 the Government made a surprise announcement to reduce social housing rents by 1% per annum for the next four years from 2016/17. In 2016/17 this amounted to a loss of income of £3.4M rising to £13.2M by 2020/21. In 16/17 savings were identified to mitigate against the income loss. Rent income forecasts had been previously based upon a rent increase formula of CPI plus 1%.
- 3.3 The 1% rent decrease leads to an average rent decrease of £0.80p per week for 2017/18.

Five Year Forecast

- 3.4 The table below compares the savings requirements reported in last year's business plan to those currently forecast.

	2017/18 £M	2018/19 £M	2019/20 £M	2020/21 £M	2021/22 £M
Savings Required Jan 2016	-	0.305	3.112	2.455	2.133
Major Changes:					
Debt Repayment	0.289	2.110	2.194	2.282	2.373
Bad Debts	-1.077	-0.015	-0.022	0.671	-0.025
Impairment	-1.000	-0.500	-0.500	-0.500	-0.500
Interest Charges	-0.285	-0.266	-0.479	-0.545	0.087
Rent Income (inc RTB's)	0.255	0.521	0.736	0.921	1.246
Other (net)	-0.550	-0.662	-0.708	-0.764	-1.059
Latest Forecast:					
Savings Required	-	1.493	4.333	4.520	4.255
Surplus	2.368	-	-	-	-

- 3.5 A remodelled service offer is being developed to achieve the required savings in future years.
- 3.6 In 2017/18 one off savings in the following main areas have resulted in a surplus of £2.4M.
- Impairment Charges £1.000M – Revised statutory determinations in relation to the accounting treatment of impairment are expected this year.
 - Bad Debt Provision £1.077M – Delays in the Government’s roll out nationally of Universal Credit.
- 3.7 It is proposed to invest the £2.4M surplus in 2017/18 in developing a New Build scheme to respond to the housing needs identified within the Older Persons and Vulnerable Adults needs assessment.
- 3.8 A summary of the draft 2017/18 budget is included at Appendix A and the main variations are included at Appendix B.

2017/18 Key Budget Assumptions

- 3.9 A number of assumptions have been built into the 2017-18 budget, the key areas summarised below:
- Average housing stock of 18,521 dwellings .
 - No requirement for new external borrowing
 - 1.5% of rent income for the bad debt provision
 - 1.0% rent loss due to voids

Available HRA Working Balances

- 3.10 The table below summarises the HRA working balance position.

	£M
HRA Working Balance at 31 st March 2016	40.9
<i>Earmarked For:</i>	
i) Capital Programme Commitments (line 15 Appendix C)	15.6
ii) HRA Reserve Fund (see section 3.22)	14.3
iii) Welfare Reform	3.0
iv) Impairment	2.0
iv) General Contingency/Minimum Working Balance	3.5
v) Sale of High Value Voids	2.5

- 3.11 The Welfare reform earmarking will be reviewed annually and released in later years subject to the full roll out of Universal Credit.

- 3.12 Revised statutory determinations are anticipated in relation to the accounting treatment of impairment. The earmarkings for impairment will be reviewed in the light of the revised determinations and released during 2017/18 if no longer required.
- 3.13 The general contingency is set at 5% of the rent income budget, this is the minimum working balance.
- 3.14 The enforced sale of high value voids is a significant risk to the HRA as outlined at sections 11.8 & 11.9 and the Government's intentions regarding scale and timescales are not clear. We will monitor the position on an ongoing basis & release the earmarked resources to support other priorities if no longer required.

Service Charge Increases/Decreases

- 3.15 It is proposed that the communal facilities charge for those in housing for older people schemes should increase from £6.85 per week to £6.96 over 48 weeks in line with projected actual costs of the services provided.
- 3.16 It is proposed that water charges in those schemes where tenants do not pay Yorkshire Water direct should increase in line with the actual costs of water consumed. The revised weekly charges based upon pooling the costs over all relevant schemes are shown in Appendix D.
- 3.17 There are 33 New Build properties with shared facilities for which service charges are levied. It is proposed to levy the weekly charges in line with estimated actual costs, the individual scheme costs are shown in Appendix D.

2017/22 Council Housing Investment Programme

- 3.18 Cabinet previously approved a five year Council Housing Capital Investment Programme 2017-22 (Cab.16.12.2015/9). Moving forward a year this report sets out the proposed investment programme for 2021/22 and new schemes identified since the original five year programme was approved.
- 3.19 The proposed 2017-22 Council Housing Investment Programme totals £137.419M. The aim of the core investment programme is to maintain the council housing stock in Barnsley at the decency standards set by the Barnsley Homes Standard. However it has also been possible to identify resources for added value schemes including new build and acquisitions. Appendix C details the five year programme and the resources available for investment.

- 3.20 The 2017-22 Barnsley Homes Standard (BHS) budget is kept at a level to keep properties from falling into non decency. This programme targets those properties where, through the passage of time, elements such as kitchens; bathrooms; heating systems; windows and external doors are worn out and need replacing.
- 3.21 The five year programme includes the main non Barnsley Homes standard budgets -replacement items, major adaptations and structural extensive works.
- 3.22 Last year savings totalling £14.3M were identified within the Council Housing capital programme (£9.3M) and from a review of the HRA working balances (£5M).The investment will be used to support the Council's priority of Housing Growth and providing affordable rented housing. The table below shows the proposed investment and profile of this budget. It is recognised that additional resources will be required to develop initiatives and fast track schemes.

Project	17-18 £M	18-19 £M	19-20 £M	20-21 £M	Total £M
Baden Street New Build	0.275	0.375	0.100		0.750
Section 106 Acquisitions	1.000	1.000	1.000		3.000
Other Stock Acquisitions		2.700	2.700	2.700	8.100
Other Housing Growth Initiatives			1.000	1.000	2.000
Contingency/Capacity	0.100	0.100	0.100	0.194	0.494
Total	1.375	4.175	4.900	3.894	14.344

- 3.23 It is proposed to invest the £2.4M surplus in 2017/18 in developing a New Build scheme to respond to the housing needs identified within the Older Persons and Vulnerable Adults needs assessment.
- 3.24 The proposed investment in acquisitions will enable the Council to utilise it's '1-4-1' receipts generated from the sale of Council dwellings though 'Right to Buy (RTB). These receipts can be used to invest in eligible new build schemes and acquisitions but must be spent within 3 years or be returned back to the Government. In addition the 1-4-1 contribution can only represent 30% of the total cost of the investment, the other 70% is required from other HRA capital resources.
- 3.25 Investment in further New Build and acquisitions helps to offset the stock loss and subsequent rent income loss from sales through RTB's, helping the sustainability of the HRA.

Management Fee

3.26 The proposed Berneslai Homes Management Fee for 2017/18 is detailed below.

	£	£
Original Management Fee 2016/17		13,946,090
<u>Variations</u>		
Salaries (1% pay award), Increments and Pension Increase (1.6%)	168,416	
Apprentice Levy	32,024	
Utility Decreases	-77,000	
Digital Agenda	-78,500	
Other	<u>-54,460</u>	-9,520
Updated Management Fee		13,936,570

3.27 It is proposed to use Berneslai Homes Retained Reserves to fund a £50,000 development in an investment to promote the digital agenda and channel shift.

3.28 Previously approved priorities for investing the Company's retained surplus include the following:-

- Service impacts of Welfare Reform,
- Financial risk, including risks around the PRIP arrangement,
- Further modernisation of the service which may be around looking at digital inclusion, e-access and the digital agenda and channel shift.
- Support to the 2016/17 Berneslai Homes budget (time limited Development Proposals),

3.29 In the future there is a potential for Berneslai Homes to consider using its reserves to support housing growth by direct new build/ acquisition and the purchase of enforced high value sales from the Council. This approach would bring much needed extra affordable housing to Barnsley outside of RTB regulations. The viability of this will depend upon the scale of the sales and would require consideration and approval from the Council.

4. Consideration of alternative approaches

- 4.1 The budget has been developed with the aim of ensuring wherever possible that existing approved policies can continue to be delivered. From the many alternative approaches available the package of proposals in this report is considered to best achieve this intention.

5. Proposal and justification

- 5.1 It is proposed that individual dwelling rents be decreased in line with the Government's rent policy. In addition it is proposed that the use of Berneslai Homes Ltd retained surplus as set outlined in 3.27 be approved and that the proposed investment of the 2017/18 surplus as set out in sections 3.7 & 3.23 be approved. It is proposed that the 2017-22 capital programme (Appendix C) is approved. The programme is affordable over the five year period and consistent with the Council's approved Housing Strategy.

6. Implications for local people / service users

- 6.1 The effective management of the HRA helps to consistently drive forward service improvements for the benefit of both council tenants and the wider community.
- 6.2 The capital programme is designed to meet decency standards and has aspects within it to help reduce fuel poverty and to maximise opportunities to invest in affordable warmth initiatives. The major adaptations budget will also support the continued independence of vulnerable people.

7. Financial implications

- 7.1 In total these proposals will maintain the minimum working balance at the required level of £3.5M.
- 7.2 The total cost of the 2017/22 capital programme is £137.419M and is affordable over this five year period.

8. Employee implications

- 8.1 Any employee implications will be addressed as detailed scheme proposals are developed and approved.

9. Communications implications

- 9.1 A joint press release will be issued. Berneslai Homes will continue to communicate directly with those tenants who will be directly affected by the proposed capital works in a timely manner.

10. Consultations

- 10.1 Discussions have taken place with the Director –Finance, Property & Information Services and the Executive Director – Place.
- 10.2 Consultations with local members on the Barnsley Homes Standard and on any other major capital schemes in their area will continue to take place.
- 10.3 Consultations on the Council Housing Capital Investment Programme have and will continue to take place with Planning and Highways, NPS, Legal Services and Internal Audit where appropriate.

11. Risk management issues

- 11.1 In preparing the draft budget for 2017/18 a number of risks have been identified which will require attention during the financial year. Risks have been identified where they would have a significant impact on the ability of the Council and Berneslai Homes to achieve the stated objectives and to ensure a balanced budget at the year-end.

(1) Welfare Reform

- 11.2 Rent collection rates in the first 6 months of 2016/17 continue to remain strong at 98.27%. This can be attributed to the excellent efforts in the rent collection team, the delay in Universal Credit being rolled out to a wider client group, our flexible approach in supporting tenants to downsize in order to reduce their financial commitments and the team being proactive in helping tenants to claim grants and benefits including discretionary housing payments.
- 11.3 Welfare Reform continues to be a major risk to our Business Plan, in particular the reduced benefit cap implemented from November 2016 and the eventual full roll out of Universal Credit (UC) when working age claimants receive their rent included as part of their monthly benefit rather than paid directly to the landlord in the form of Housing Benefit. The Department for Works and Pensions (DWP) have just published its transitional roll out schedule for the full UC service for all claimant types. Barnsley is scheduled for rollout in July 2017. After this roll out is complete the DWP will begin moving all remaining existing benefit claimants to the full UC service. In September 2016 we are aware of 103 tenants who are in receipt of UC and in total £45,076 is owed by 88 tenants, this equates to an 82% collection level. There is a specific provision in the HRA working balance of £3M to mitigate against this risk.
- 11.4 The annual provision for Bad Debts within the Business Plan has been reviewed in light of the delays in the roll out of Universal Credit. The budget has been set at 1.5% of rental income in 2017/18 rising to 3% in 2018/19 to 2020/21 reducing to 2% thereafter. This reflects the potential roll out of Universal Credit and a return to more normal levels after.

(2) Treasury Management

- 11.5 With the introduction of self financing the HRA exposure to treasury management risk has significantly increased as the protection from increased interest rates provided by the previous Housing subsidy system has ceased. The Council's approach to managing treasury management risk is set out in the Treasury Management Strategy agreed annually as part of the budget process. The types of risk which are most relevant to the HRA are interest rate risk and refinancing risk.
- 11.6 In the 2017/18 budget variable rate loans previously included at 2% have been reduced to 1.2% rising to 1.7% in 2018/19 and 2.5% for later years. This does increase the interest rate risk and will need to be monitored closely.

(3) Right to Buy

- 11.7 The level of sales through the 'Right to Buy' is greater following Government changes which have made the scheme more attractive through increases to the amount of discount which tenants receive. The actual sales for 2015/16 were 148 compared to 40 sales in 2011/12. The estimate for 2016/17 is 200 and 2017/18 is 225. The first call against the receipt from each **additional** sale is to meet the debt for that property taken on under the self financing regime. Yet increased sales through 'Right to Buy' still places a burden on the 30 year plan due to the loss of economies of scale, difficulties in downsizing to match new lower income levels and potential restructuring costs. Maintaining stock levels by taking advantage of acquisition and new build opportunities will mitigate against this risk and provide homes for people in housing need.

(4) High Value Sales

- 11.8 The Housing and Planning Act 2016 introduced the 'Right to Buy' for Housing Association tenants. To fund this scheme and compensate Housing Associations for the loss of their housing stock the government plans to introduce an annual levy on Local Authority HRA's. The levy is payable regardless of any high value stock actually becoming vacant or being sold.
- 11.9 In 2015/16 HRA final accounts report (cab.15.6.2016/9) approval was given to earmark savings to mitigate against the impact of the Sale of High Value Voids avoiding the need to sell around 30 dwellings. The date of implementation of the levy and the scale of the levy are unknown although the Government has recently confirmed that a payment will not be required in 2017/18.

12. Glossary

CIPFA – Chartered Institute of Public Finance and Accountancy

CLG – Department for Communities and Local Government

Delivery Plan - This document sets out Berneslai Homes' priorities, planned outputs and targets for the coming year and is agreed with the Council.

HRA – Housing Revenue Account

Working Balance - The accumulated surplus (excess of income over expenditure) on the Housing Revenue Account

Earmarked Working Balance - Working Balance which is set aside to meet planned future expenditure

Unallocated Working Balance - Working balance which is not set aside and is potentially available to fund priority additional expenditure items

PRIP - Property Repairs and Improvement Partnership

MRR - Depreciation Charges to the HRA are transferred to the Major Repairs Reserve pending their use to fund capital schemes

RSL - Registered Social Landlord, for example a housing association

Impairment Charges -. these are made to reflect reductions in the value of assets due to changes in the physical condition of the property over and above normal wear and tear and reductions due to changes in market conditions. These charges can first be made against the revaluation reserve of the asset (if one exists). Charges in excess of the revaluation reserve have to be made to the income and expenditure statement.

13. List of appendices

Appendix A - Housing Revenue Account Draft Budget 2017/18

Appendix B - Major Variations

Appendix C - Housing Capital Investment Programme 2017-22

Appendix D –Proposed 2017-18 Service Charge Increases

14. Background papers

14.1 Welfare and Work Act 2016

14.2 Housing and Planning Act 2016

14.3 Budget working papers containing exempt information - not available for inspection.

Officer Contact: Director of Finance, Property & Information
Services Tel No: 773101
Executive Director – Place
Tel No: 772001
Date December 2016

Housing Revenue Account - Draft Budget 2017/18

	2016/17		2017/18
	Original £	Revised £	Draft £
<u>INCOME</u>			
1 Dwellings Rent	71,104,130	71,204,130	69,843,580
2 Non Dwellings Rents	391,480	376,480	371,480
3 Heating Charges	644,180	544,180	574,780
4 Other Charges for Services and Facilities	788,670	928,930	886,560
5 Contributions towards Expenditure	517,920	837,510	512,220
	73,446,380	73,891,230	72,188,620
<u>EXPENDITURE</u>			
6 Repairs and Maintenance (including fees)	18,058,620	18,470,620	18,294,990
7 Supervision, Management & Special Services	16,677,430	16,784,930	16,612,130
8 Rents, Rates, Taxes and Other Charges	171,800	194,000	201,300
9 Increased Provision for Doubtful Debts	1,066,560	750,000	1,047,650
10 Depreciation & Impairment of Fixed Assets	13,027,970	12,527,970	12,027,970
11 Debt Management Costs	94,580	94,580	94,580
	49,096,960	48,822,100	48,278,620
12 Net Cost of Services	-24,349,420	-25,069,130	-23,910,000
13 Interest Payable and similar charges	11,678,770	11,578,770	10,635,600
14 Amortised Premiums and Discounts	77,570	77,570	77,570
15 Investment Income	-134,560	-146,000	-107,230
16 Net Operating Expenditure	-12,727,640	-13,558,790	-13,304,060
Appropriations			
17 Transfer to/from Major Repairs Reserve	8,272,170	8,272,170	8,907,170
18 Revenue Contribution to Capital	14,185,180	6,841,350	7,819,640
19 Debt Repayment	2,304,980	1,950,520	2,028,530
20 Base Budget	12,034,690	3,505,250	5,451,280
21 Use of (-) / Contribution to Working Balance	-12,034,690	-3,505,250	-7,819,640
22 Additional New Build	0	0	2,368,360
23 Surplus (-) / Deficit to be Financed	0	0	0

Housing Revenue Account - Draft Budget 2017/18

ITEM	£	£
1 2016/17 BUDGET		12,034,690
2 ADD VARIATIONS		
3 Reduction in Revenue Contribution to Capital	-6,365,540	
4 Reduction in Interest Charges due to loans maturing and no requirement to borrow	-1,043,170	
5 1% Rent Decrease	1,260,550	
6 Deletion of Impairment	-1,000,000	
7 Increase in the transfer to the major repairs reserve re depreciation in line with the Self Financing Settlement	635,000	
8 Debt Repayment in line with approved Council Debt Repayment Policy	-276,450	
9 Repairs & Maintenance 1% inflation	166,870	
10 Increased back funding Pension cost	150,000	
11 Increase in RTB Admin Income due to higher RTB forecasts	-130,000	
12 Housing & Planning Act 'Enforced Sales' Administration Costs	100,000	
13 Increase in Renewable Heat Incentive Income	-105,500	
14 Lower Heating Charge Income based on previous year outturns	69,400	
15 Other Variations	55,430	
16 TOTAL VARIATIONS		-6,583,410
17 2017/18 DRAFT BASE BUDGET		5,451,280

Housing Capital Investment Programme 2017-22

	2017/18	2018/19	2019/20	2020/21	2021/22	TOTAL
	£M	£M	£M	£M	£M	£M
Expenditure:						
Core Programme:						
1	14.499	14.923	15.264	14.176	18.369	77.231
2	1.166	1.044	1.070	1.096	1.124	5.500
3	1.995	1.869	1.939	1.987	2.036	9.826
4	1.900	1.953	2.007	2.097	2.150	10.107
5	1.214	1.250	1.347	1.324	1.358	6.493
6	0.326	0.315	0.323	0.331	0.339	1.634
Added Value Investment:						
7	1.375	4.175	4.900	3.894	0.000	14.344
8	2.575	1.528	0.000	0.000	0.000	4.103
9	2.323	1.163	1.163	1.164	0.000	5.813
10	1.184	1.184	0.000	0.000	0.000	2.368
11 Total Expenditure	28.557	29.404	28.013	26.069	25.376	137.419
Resources:						
12	18.490	19.043	19.938	20.311	24.662	102.444
13	0.675	0.689	0.702	0.700	0.714	3.480
14	0.360	1.163	1.163	1.164	0.000	3.850
15	6.445	3.122	1.310	0.000	0.000	10.877
16	1.375	4.175	4.900	3.894	0.000	14.344
17	1.184	1.184	0.000	0.000	0.000	2.368
18	0.028	0.028	0.000	0.000	0.000	0.056
19 Total Resources	28.557	29.404	28.013	26.069	25.376	137.419

* £4.691M RCCO's forecast to be utilised in 2016/17

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Proposed 2017/18 Scheme Water Charges

Property	Current Charge £	Proposed Charge £
Bedsit	3.14	2.63
1 Bed	3.87	3.24
2 Bed	4.59	3.85
3 Bed	5.44	4.56

Proposed 2017/18 New Build Service Charges

Location	Current Charge £	Proposed Charge £
Vernon Crescent	2.63	2.70
Lidgett Close	5.47	6.02
Halifax Street	7.99	4.53
Roy Kilner Road	2.66	2.66
Huddersfield Road – Flat 1	0.93	0.93
39 Huddersfield Road Flats 2-5	1.17	1.17

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Item 29



MEETING:	Cabinet
DATE:	Wednesday, 16 November 2016
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Cherryholme, Franklin, David Griffin, Lamb, Saunders and Sheard

116. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

117. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 2nd November, 2016 had been called in.

118. Minutes of the previous meeting held on 2nd November, 2016 (Cab.16.11.2016/3)

The minutes of the meeting held on 2nd November, 2016 were taken as read and signed by the Chair as a correct record.

119. Decisions of Cabinet Spokespersons (Cab.16.11.2016/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 11th November, 2016 were noted.

120. Action Taken Under Paragraph B6 of the Responsibilities for Executive Functions - Officer Delegations Contained in the Council's Constitution (Cab.16.11.2016/5)

RESOLVED that the action taken by the Executive Director Place under Paragraph B6 of the Responsibility for Executive Functions – Officer Delegations, as contained within the Appendix attached to the report, be noted as follows:-

- (i) that approval be given to the re-phasing of plans for the refurbishment of the Semi-Open Market, at an estimated cost of £1.6m to be contained in the overall budget for the development, to free up the Metropolitan Centre for earlier redevelopment; and
- (ii) that approval be given to an interim rent structure for all market traders for the duration of works to the Metropolitan Centre, to be implemented from February 2017.

121. Petitions received under Standing Order 44 (Cab.16.11.2016/6)

It was reported that no petitions had been received under Standing Order 44.

Leader

122. Barnsley Draft Health and Wellbeing Strategy (2016 - 2020) (Cab.16.11.2016/7)

RESOLVED that approval be given to adopt the draft Health and Wellbeing Strategy (2016 – 2020), as detailed in the report now submitted.

Corporate Services Spokesperson

123. Delegated Authority to Approve Sheffield City Region Restructure (Cab.16.11.2016/8)

RESOLVED that the position in respect of the Sheffield City Region restructure be noted and the Director of Human Resources, Performance and Communications be authorised to give final approval to the restructure.

Place Spokesperson

124. Travel Assistance Policy - Consultation Recommendations on Updated Policy (Cab.16.11.2016/9)

RESOLVED:-

- (i) that the draft Travel Assistance Policy, attached at Appendix 1 of the report now submitted, be approved for consultation purposes; and
- (ii) that the decision to undertake a nine week consultation period commencing in November on the proposed updated Policy be supported.

125. Barnsley Bus Partnership (Cab.16.11.2016/10)

RESOLVED:-

- (i) that the details of the Barnsley Bus Partnership, as detailed in the report now submitted, be noted; and
- (ii) that the bus service changes proposed by the South Yorkshire Passenger Transport Executive, as set out in Appendix D of the report, be approved insofar as the Council is concerned.

126. Review of the Barnsley, Doncaster and Rotherham Joint Waste Plan (Cab.16.11.2016/11)

RESOLVED:-

- (i) that approval be given to prepare a South Yorkshire wide Joint Waste Plan working collaboratively with Rotherham, Doncaster and Sheffield, as set out in the report submitted;

- (ii) that approval be given to develop a Memorandum of Understanding to be agreed by the Place Cabinet Spokesperson; and
- (iii) that an update to the Local Development Scheme be approved to reflect the commitment to prepare a South Yorkshire wide Joint Waste Plan.

People (Achieving Potential) Spokesperson

127. Barnsley Special Educational Needs (SEN) Strategy (Cab.16.11.2016/12)

RESOLVED:-

- (i) that the Barnsley Special Educational Needs and Disability (SEND) Strategy be approved for adoption by the Authority; and
- (ii) that the Key Performance Indicators outlined in Appendix 1 of the report be noted.

128. Exclusion of Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
129	Paragraph 3

Communities Spokesperson

129. Outcome of the Remodel and Tendering of Substance Misuse Harm Reduction, Treatment and Recovery Service for Barnsley (Cab.16.11.2016/14)

RESOLVED:-

- (i) that approval be given to the selection of the preferred supplier to be awarded the contract for Substance Misuse Harm Reduction, Treatment and Recovery Service for Barnsley, as detailed in the report now submitted; and
- (ii) that approval be given to fund the cost of change to the sum of approximately £327,000 subject to confirmation of the final figure.

(Note: In accordance with Part 2, Paragraph 5(6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chair of the relevant Overview and Scrutiny Committee had given approval for the above item to be considered at a private meeting of Cabinet where it had not been possible to give 28 days' notice).

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Chair

MEETING:	Cabinet
DATE:	Wednesday, 30 November 2016
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Franklin, Frost, Saunders and Sheard

130. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

131. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 16th November, 2016 had been called in.

132. Minutes of the previous meeting held on 16th November 2016 (Cab.30.11.2016/3)

The minutes of the meeting held on 16th November, 2016 were taken as read and signed by the Chair as a correct record.

133. Decisions of Cabinet Spokespersons (Cab.30.11.2016/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 18th November, 2016 were noted.

134. Petitions received under Standing Order 44 (Cab.30.11.2016/5)

It was reported that no petitions had been received under Standing Order 44.

Deputy Leader

135. Joint Strategic Needs Assessment (Cab.30.11.2016/6)

RESOLVED that the Joint Strategic Needs Assessment, as detailed in the report now submitted, be supported.

Corporate Services Spokesperson

136. Corporate Performance Report, Quarter 2 ending 30th September, 2016 (Cab.30.11.2016/7)

RESOLVED:-

- (i) that the Corporate Plan Performance Report for Quarter 2 covering the period July to September 2016, in relation to the delivery of the Corporate Plan priorities and outcomes, as detailed in the report now submitted, be noted;
- (ii) that the follow-up reports arising from the Quarter 2 report be received at some point in the future:-
 - Empty homes returned to use
 - Cultural income (visitor economy)
 - Employment opportunities for those most vulnerable (care leavers)
 - Placement Sufficiency Strategy – internal foster carers
 - Progress of the Customer Services programme
 - Delayed transfers of care;
- (iii) that the report be shared with the Overview and Scrutiny Committee to inform and support their ongoing work programme; and
- (iv) that the refreshed Corporate Plan 2017-20, attached at Appendix A to the report, be approved.

137. Corporate Finance Performance, Quarter 2 ending 30th September, 2016 (Cab.30.11.2016/8)

RESOLVED:-

- (i) that the financial performance of the Authority during the quarter ending 30th September, 2016, as detailed in the report now submitted, be noted;
- (ii) that the Executive Directors/Directors (where appropriate) provide detailed plans on how their forecast overspends will be brought back into line with existing budgets on a recurrent basis;
- (iii) that approval be given to the write off of £0.594m of historical bad debts as shown at paragraph 6 of the report now submitted;
- (iv) that approval be given for the budget virements, listed at Appendix 1 of the report,
- (v) that the potential impact of the Quarter 2 monitoring position on the Council's Medium Term Financial Strategy at paragraph 7 be noted;

- (vi) that the updated reserves position, as outlined at paragraph 8 of the report, be noted, which will be transferred to strategic reserves at year end when the final position is known; and
- (vii) that approval be given for the further Invest to Grow schemes totalling £0.891m provided in the table at Section 8 of the report submitted.

**138. Capital Programme Update, Quarter 2 ending 30th September, 2016
(Cab.30.11.2016/9)**

RESOLVED:-

- (i) that the Capital Programme Performance Quarterly update for the period ending 30th September, 2016 and the overall five year Capital Programme positions, as detailed in the report now submitted, be noted;
- (ii) that approval be given to the 2016/17 scheme slippage totalling -£0.274m and scheme re-phasing totalling -£23,000m, as set out in paragraphs 4.4, 4.5 and Appendix B of the report now submitted;
- (iii) that the total net decrease in scheme costs in 2016/17 of -£0.803m, (paragraph 4.6 and Appendix B refer), the net increase in scheme costs in future years totalling £0.353m and the adjustments to the capital programme plans to reflect these changes be approved; and
- (iv) that the two new proposed schemes totalling £0.654m, as described in paragraphs 5.1 to 5.5 of the report submitted, be approved.

**139. Treasury Management Activities, Quarter 2 ending 30th September, 2016
(Cab.30.11.2016/10)**

RESOLVED:-

- (i) that the Treasury Management Activities and Investment Performance undertaken and compliance with the Prudential Indicators for the quarter ending 30th September, 2016, as set out in the report submitted, be noted;
- (ii) that the Authority's Capital Programme Funding position, as detailed in the report, be noted; and
- (iii) that the performance of the Authority's investments for the reported quarter, be noted.

Place Spokesperson

140. Revocation of Planning Advisory Note (PAN30) - Sustainable Location of Housing Sites (Cab.30.11.2016/11)

RECOMMENDED TO FULL COUNCIL ON 2ND FEBRUARY, 2017:-

- (i) that approval be given to the revocation of Planning Advice Note 30: Sustainable Location of Housing Sites; and

- (ii) that approval be given to the use of a simplified and updated planning tool that will assist in the consideration of relevant planning applications.

People (Safeguarding) Spokesperson

141. Barnsley Local Account for Adult Social Care 2015/16 (Cab.30.11.2016/12)

RESOLVED:-

- (i) that the Barnsley Adult Social Care Local Account for 2015/16, as set out at Appendix 1 of the report now submitted, be approved; and
- (ii) that Cabinet Members promote awareness of the Local Account with Elected Member colleagues and constituents.

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Chair

Item 31



MEETING:	Cabinet
DATE:	Wednesday, 14 December 2016
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Cherryholme, Franklin, Frost, David Griffin, Lamb and Saunders

142. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

143. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 30th November, 2016 had been called in.

144. Minutes of the previous meeting held on 30th November, 2016 (Cab.14.12.2016/3)

The minutes of the meeting held on 30th November, 2016 were taken as read and signed by the Chair as a correct record.

145. Decisions of Cabinet Spokespersons (Cab.14.12.2016/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 25th November and 2nd December, 2016 were noted.

146. Petitions received under Standing Order 44 (Cab.14.12.2016/5)

RESOLVED that the report notifying the receipt of the following petitions be noted and the recommended actions for responding to them be endorsed:-

- (a) Containing 104 signatories, in respect of a request to remove speed retarders/bumps on Aldham House Lane, Wombwell, Barnsley.

The traffic calming scheme on Aldham House Lane was introduced in 2002 as part of the safer villages and safer residential areas programme, following a public consultation exercise in the form of a questionnaire to residents and a 2 day public drop-in session held at Hudson Haven.

One of the main concerns expressed by residents at the time was the speed of vehicles using Aldham House Lane. Removal of the speed humps will undoubtedly have an adverse effect on vehicle speeds and may well result in future concerns from residents for the speed of vehicles.

It is recommended that the Service Director, Environment and Transport write to the lead petitioner informing them that the road humps will not be removed and explain the reasons why.

Corporate Services and Place Spokespersons

147. Housing Revenue Account 2016/17 Mid Year Review (Cab.14.12.2016/6)

RESOLVED:-

- (i) that the revised Housing Revenue Account 2016/17 estimates, as detailed in the report now submitted, be approved;
- (ii) that the increase to the Berneslai Homes Management Fee of £0.225m be approved; and
- (iii) that approval be given to carry forward any underspend on the Berneslai Homes mobile working project.

Place Spokesperson

148. Jobs and Business Plan 3 Year Review (Cab.14.12.2016/7)

RESOLVED:-

- (i) that the performance of the Jobs and Business Plan 2014-17, as set out in the report submitted, be noted and that the refreshed set of priorities for 2017-20 be endorsed; and
- (ii) that it be noted that the release of the 2017/18 funding will form part of the 2017/18 budget process.

149. Residents Permits for Household Waste Recycling Centres (Cab.14.12.2016/8)

RESOLVED that approval be given to the introduction of a Residents only Permit Scheme for Household Waste Recycling Centres, as detailed in Option 3, Section 5 of the report now submitted.

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Chair

MEETING:	Appointment Panel
DATE:	Wednesday, 14 December 2016
TIME:	2.00 pm
VENUE:	Meeting Room 4, Barnsley Town Hall

MINUTES

Present Councillors J. Carr, Ennis, Franklin, Gardiner, Platts and Wilson

1 APPOINTMENT OF CHAIR

RESOLVED that Councillor Gardiner be appointed as Chair of the Panel.

2 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

3 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the public and press be excluded from this meeting during consideration of the following item because of the likely disclosure of personal information defined by the Data Protection Act 1998.

4 APPOINTMENT OF EXECUTIVE DIRECTOR (CORE SERVICES)

The Panel interviewed the single applicant for the above post.

RESOLVED that Mr A Frosdick be appointed to the position of Executive Director (Core Services) on the terms and conditions as advertised and subject to the requirements of the Local Authorities (Standing Orders) (England) Regulations 2001.

RECOMMENDED TO COUNCIL that the salary for the post of Executive Director (Core Services) be set as the same level as the posts of Executive Director of Communities and Executive Director of Place at £114,679 per annum.

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Chair

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Declarations of Interest contained within the Minute Book

The following Members declared an interest in the minutes indicated:-

<u>Councillor</u>	<u>Minute No.</u>	<u>Subject</u>	<u>Interest</u>
<u>Planning Regulatory Board</u>			
Cllr Unsworth	61	Pollyfox Centre, Pollyfox Way, Dodworth, Barnsley – Planning Application 2016/1158 Variation of Condition Number 2 (approved plans) of approved application 2015/1073 to allow construction of a single storey extension to house plant associated with the boiler house at Pollyfox Centre, Pollyfox Way, Dodworth, Barnsley.	Non-Pecuniary – Member of Berneslai Homes Board.
<u>Overview and Scrutiny Committee</u>			
Cllr Ennis	39	Barnsley Place Based Plan and the South Yorkshire and Bassetlaw Sustainability and Transformation Plan.	Non-Pecuniary – Lay Member on the Barnsley Health Care Federation.
Cllrs G. Carr, Tattersall and Wilson	40	Barnsley Provisional Education Outcomes 2006.	Non-Pecuniary – Members of the Corporate Parenting Panel.
Cllr Unsworth	39	Barnsley Place Based Plan and the South Yorkshire and Bassetlaw Sustainability and Transformation Plan.	Non-Pecuniary – Governor at Barnsley Hospital NHS Foundation Trust.
<u>Central Area Council</u>			
Cllr Williams	22	Performance Report.	Non-Pecuniary – Involvement with the YMCA.
<u>South Area Council</u>			
Cllrs Franklin and Lamb	24	Performance Report.	Non-Pecuniary – Directors of Forge Community Partnership.

Councillor	Minute No.	Subject	Interest
Penistone Area Council			
Cllr Millner	31	Performance Report.	Non-Pecuniary – Involvement with Penistone FM.
<u>North Area Council</u>			
Cllr Burgess	32	Recommendations from the Meeting of North Area Councillors on 21 st November, 2016.	Non-Pecuniary – Board Member of BBIC and Trustee of Barnsley CAB.